



PENHOLD YOUTH CLUB

Volunteer Contract

Date: _____

Name: _____

Birth Date: _____

Home/Cell Phone: _____

Email: _____

Emergency Contact

Name & Phone: _____

Thank you for choosing to volunteer for the Town of Penhold's Penhold Youth Club.

A monthly calendar will be available at club on Monday-Friday except Tuesdays for you to sign up to volunteer; make sure you provide your name and phone number. By providing this information on the calendar you are committing to attend PYC on that day and time you signed up for. If for some reason you are unable to fulfill your commitment, you must contact the Youth Director, Amanda Lindgren, at 403-886-4567 **at least 4 hours prior** to your scheduled shift so that we can attempt to fill your spot.

You will be required to provide a criminal record check prior to beginning your volunteer hours with PYC; a letter requesting a criminal record check for volunteers can be provided upon your request.

During your shift at PYC, you may be asked to help the PYC staff with any of the following:

- Facilitate an Activity or Game
- Supervise the Kitchen while providing snack and/or drink
- Help with set up and/or clean up
- Ensure the safety of the youth
- Other Duties as requested

As a volunteer for the Town of Penhold you hereby acknowledge the importance of maintaining a professional and positive image at all times. This means that it will be expected that you conduct yourself as a positive role model, maintain boundaries, and develop professional and respectful relationships with the youth and PYC staff to ensure that our number one rule of RESPECT is always maintained and everyone will enjoy a safe and welcoming environment while they are at youth club.

I, _____, have read and understood the terms noted above and agree that my signature below confirms my commitment to the youth and staff of the Penhold Youth Club by always honouring this contract until I have notified staff (Amanda Lindgren or Jen Blaylock). I have read and understood the PYC Manual. I have been shown emergency response plan for PYC.

Signature of Volunteer: _____ Signature of PYC Staff: _____