



## **Penhold Dog Park Committee**

### **Terms of Reference**

#### **Committee Members:**

Council representative: Councillor Tyrone Muller

Town representative: Lynnette Nisbet, Horticulturist

Business representative: Murray Hanson, Appollo Landscaping Inc.

Community representatives: TBD

#### **Chair:**

A Council representative will chair the initial meeting at which time the Committee will choose a chair from the Committee members

#### **Duration:**

This is a Council appointed committee that will operate until the completion of the desired dog park. The Committee task will be completed once funds are secured for the development of a dog park. The Committee will determine the frequency of meetings as well as dates and times at the Oct. 7 meeting. If the Committee wishes to continue on, once the dog park is built, the membership may need to be revisited.

#### **Formation Details:**

Council provided multiple opportunities for residents to identify their top priorities for Penhold. A dog park ranked in the top three priorities each time. This was further identified at the strategic planning session as a Town priority. The Town has secured land for the project and is pleased to announce that Appollo Landscaping Inc. approached the town offering donated time, and landscaping at the Dog Park. We are excited for this partnership and look forward to the construction of a long-awaited amenity in Penhold. Administration has been asked to put together a Terms of Reference for this focus.

#### **Committee Tasks:**

1. Identify desired features of the dog park
2. Design a dog park which includes the desired features
3. Come up with fundraising ideas
4. Research grant opportunities and apply
5. Help identify user responsibilities and possible town support
6. Name the Park – Appollo Landscaping has naming rights

#### **Resources:**

Other municipal dog park plans: City of Red Deer, Town of Blackfalds, Town of Innisfail, and Town of Sylvan Lake

**Budget:**

This Committee can request funds from the CAO to move forward on specific directives up to a value of \$500. Any project larger must have prior Council approval or authorization allowing the CAO to process payment.

**Governance:**

The Committee will make decisions by majority vote when moving forward on directives. The Council representative will provide Committee progress reports to Council.

The full design plan will be presented for Council approval, at a Regular Council meeting by representatives of the Committee, prior to fundraising.