2025 Fall Festival Vendor Market Information

In support of the Penhold Museum, Ice cream Shack & Mini Golf

The Fall Festival Vendor Market will be held in the Penhold Multiplex Parking Lot on Saturday September 6, 2025 from 12:00 noon until 5:00 p.m. Fee for vendor is $45.00 each.

Vendors can setup as early as 9:30 am; All Vendors must be set-up and ready with vehicles moved to designated area by 11:00 a.m. (no late arrival, section will be blocked off)

Vendor may not begin packing up until 5:00 p.m. ; no vehicles will be permitted into market area until 5:15 p.m. for packing up.

Vendor must supply their own canopy tent* (*mandatory)**, tables and chairs and appropriate weights (please see guidelines below). We won't be able to supply any table or chairs rental this year.**

FAQ's

- Is there power available? NO, power is not available and no generators will be permitted in the market area.
- What is the size of vendor space? Each stall will be 10' wide and 10' deep
- What happens if the weather is bad? If the weather turns into rain, excessive cold or wind the market will be moved inside the Multiplex. *This decision will NOT be made until the morning of the event so please plan to be outside, unless advised otherwise by the market coordinator.*

PLEASE NOTE: The Fall festival and market is a family friendly town event and we asked that all vendors be conscious about the type of merchandise that is displayed at the market. Please keep items "G RATED / Family friendly for the little eyes" ; avoid displaying merchandise with fowl language or inappropriate text, slogan etc...

Tent \ Canopy Guidelines

Many accidents at farmers markets involve wind-blown tents, canopies and umbrellas flying off. All vendors attending the Fall Festival outdoor market must ensure canopy weights are attached to market tents at all times.

Pop-Up Tents / Canopies are used to shield vendors and their products weather, but unpredictable winds can come up at any moment creating a safety hazard if the canopy is not properly secured. If canopies need to be taken down in the middle of market due to inclement weather, vendors should direct customers to move out of the way so they are not injured. **Sufficiently weighted canopies will have at least 24 pounds per leg.**
In certain inclement weather conditions even properly secured canopies can be precarious. Weights and canopy tie-downs should be safely secured at all times. This means the method used to secure the canopy does not create its own safety hazards:

- Weights must not cause a tripping hazard.
- Weights should be tethered with lines that are clearly visible.
- Weights should have soft edges to avoid causing cuts and scrapes.
- Weights must be securely attached to the canopy.
- Weights must be on the ground (NOT above people's heads)

Examples of Good Canopy Weights

The best weights are strapped to the bottom of each leg, and then tethered via a bungee to the top corner of the canopy, thus lowering the center of gravity of the canopy. In a strong gust of wind, even canopies secured with enough weight can be broken if the weights are not suspended from the top corners of the canopy.

- Filling an empty bucket (2.5 gallon works great) with cement and tying this to each corner of the tent with a rope or bungee. It is NOT sufficient to place the bucket on the feet of the canopy.
- Filling buckets/containers with sand/cement that can be anchored or secured with a rope or bungee; these include canvas bags or plas c buckets/containers that have a handle through which a rope or bungee can be secured.
- Ver cal sandbag weights that are specially made for securing canopies, weighing at least 24 pounds, and strapped to the legs of the canopy.

Stands or Other Signage

Weights for signs will vary depending on the size of sign, please let Market Coordinator know if you have a sign to set up so proper weigh ng can be determined.

Examples of Bad Canopy Weights

- Gallon water jugs are not heavy enough for large gusts of wind. One gallon of water weighs 8 pounds. One gallon of water on each corner would be the equivalent of a 3 year old child trying to hold down a 100 square foot parachute.
- Tying tents, canopies or umbrellas to tables, coolers or vehicles provides tripping hazards and frequently does not provide adequate weight. Vendor safety is just as important as customer safety.
- Sandbags that cannot be placed upright and securely tied to the tent or canopy should not be used.
- In addition to not providing enough grip to prevent a canopy from taking flight in a strong gust of wind, non-spiraled, straight tent stakes are barely visible to shoppers and can cause a serious tripping hazard to an unsuspecting customer.
- Never use cement blocks! They are hard, easy to trip over, and are very effective toe and shin breakers.
- At all costs, avoid stretched out cords and lines. Customers and their children will get them wrapped around their arms or legs, causing them to trip and fall, and perhaps pull over your displays in the process.

Thanks for helping the Penhold Museum Society. Your market fee goes directly to support our museum operation and helps us with fundraising.

Annie Burik (Vice-President, on behalf of the Penhold Museum Society)