



TOWN OF PENHOLD – AGENDA

ORGANIZATIONAL MEETING

Monday October 23, 2017 – 6:30 pm

Penhold Regional Multiplex, Town Council Chambers

- 1. CALL TO ORDER – Mayor**
- 2. ADOPTION OF THE AGENDA**
- 3. DEPUTY MAYORS** – (currently every six months; propose every eight months so each councillor serves as deputy mayor once during their term)
 - Motion required
 - May 2017 – October 2017: Deputy Mayor Julia King
 - October 2017 – May 2018: Deputy Mayor
 - June 2018 – January 2019: Deputy Mayor
- 4. DATE, TIME AND LOCATION OF POLICIES AND REGULAR COUNCIL MEETINGS**
 - Motion required (currently held 2nd and 4th Monday of each month) (6:00 pm start)
- 5. DATE, TIME AND LOCATION FOR COUNCIL WORKSHOPS**
 - Motion required (for the next twelve month period – as required)
- 6. SIGNING AUTHORITIES**
 - Motion required
- 7. TOWN AUDITOR: PIVOTAL LLP CHARTERED PROFESSIONAL ACCOUNTANTS CONTRACT**
 - Motion required
- 8. APPOINTMENT OF COUNCIL MEMBERS TO AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES**

Government & Legislative Departments:

- **Administration:**
 - Council Staff Events: (monthly meetings)
 - 2016/2017: Councillor Sitter
 - 2017/2018:
- **Emergency & Protective Services:**
 - Restorative Justice: (monthly meetings)
 - 2016/2017: Councillor Kingsfield; Alternate: Councillor King
 - 2017/2018:

- **Environmental Services:**
 - South Red Deer Regional Waste Water Commission (SRRWWC): (monthly meetings)
 - 2016/2017: Mayor Cooper; Alternate: Councillor Walsh
 - 2017/2018:
 - Central Alberta Regional Waste Authority (CARWA):
 - 2016/2017: Councillor Walsh; Alternate - Councillor Kingsfield
 - 2017/2018:

- **Planning & Development:**
 - Municipal Planning Commission (MPC)(3 council members; 2 members at large; chair and vice chair)
 - 2016/2017: Mayor Cooper, Councillor(s) King, Yargeau; Alternate – Councillor Walsh
 - 2017/2018:
 - Subdivision & Development Appeal Board (3 council members; 4 public reps and secretary)
 - 2016/2017: Councillor(s) Kingsfield, Sanchez, Sitter;
 - 2016/2017: Secretary - Bonnie Stearns
 - 2017/2018:
 - 2017/2018: Secretary -
 - Parkland Community Planning Services (PCPS)
 - 2016/2017: Councillor Sanchez; Alternate - Mayor Cooper
 - 2017/2018:
 - Inter-municipal Relations / Annexation
 - 2016/2017: Mayor Cooper, Councillor(s) Sitter, Yargeau
 - 2017/2018:

- **Economic Development:**
 - Central Alberta Economic Partnership (CAEP)
 - 2016/2017: Mayor Cooper; Alternate - Councillor Sanchez
 - 2017/2018:

- **Community Services:**
 - Parkland Foundation
 - 2016/2017: Councillor Yargeau; Alternate - Councillor Sitter
 - 2017/2018:
 - Community Services Advisory Board – Bylaw 676 / 12 (CSAB) (2 members)
 - 2016/2017: Councillor(s) Sitter, Sanchez; Alternate: Councillor King
 - 2017/2018:

- Red Deer & District Family and Community Support Services (FCSS)
 - 2016/2017: Councillor Sitter; Alternate: Councillor Kingsfield
 - 2017/2018:
- Penhold Fall Festival
 - 2016/2017: Councillor Sitter; Alternate - Councillor King
 - 2017/2018:
- Penhold District Museum
 - 2016/2017: Councillor Sanchez; Alternate - Councillor Yargeau
 - 2017/2018:
- Central Alberta Regional Trail Society (CARTS)
 - 2016/2017: Councillor King; Alternate - Councillor Kingsfield
 - 2017/2018:
- Penhold & District Optimist Club (2nd and 4th Thursday every month)
 - 2016/2017: Councillor Walsh; Alternate – Councillor Sanchez
 - 2017/2018:
- **Library Services:**
 - Parkland Regional Library System (PRLS)
 - 2016/2017: Councillor Sanchez; Alternate - Councillor Sitter
 - 2017/2018:
 - Penhold and District Library
 - 2016/2017: Councillor Sanchez; Alternate - Councillor Sitter
 - 2017/2018:
- **School Liaison:**
 - Jessie Duncan School:
 - 2016/2017: Councillor Walsh; Alternate - Councillor Sanchez
 - 2017/2018:
 - Penhold School:
 - 2016/2017: Councillor Yargeau; Alternate - Councillor Sanchez
 - 2017/2018:
 - Penhold Crossing High School:
 - 2016/2017: Councillor Kingsfield; Alternate: Councillor Yargeau
 - 2017/2018:

****The Mayor sits ex-officio on all Boards and Committees.**

7. ITEMS OF BUSINESS

- 7.1** TD1 Payroll Information
- 7.2** Councillors Code of Conduct
- 7.3** Election campaign: items raised
- 7.4** Website: Council profile
- 7.5** EDA (Economic Developers Alberta): Economic Development for Elected Officials course on Nov. 29 in Red Deer from 9:00 am to 4:00 pm.

8. ADJOURNMENT