

Town of Penhold



REQUEST FOR DECISION

February 23rd, 2015

TITLE: Adoption of February 9th, 2015 Regular Meeting Minutes.

RECOMMENDATIONS: That Council adopts the February 9th, 2015 Regular Council Meeting Minutes as presented.

Legislative Authority:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that (c) the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

BACKGROUND:

The minutes presented are the unapproved record of the February 9th, 2015 regular Council Meeting and are presented for adoption, or adoption as amended, by the Council.

ALTERNATIVES:

1. That Council adopts the February 9th, 2015 Regular Meeting Minutes, as presented.
2. That Council adopts the February 9th, 2015 Regular Meeting Minutes, as amended.

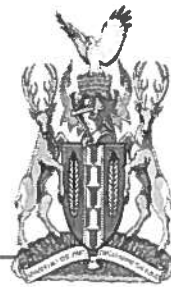
Note: If Council identifies any changes to the minutes presented, the changes shall be recorded in the minutes of this meeting and Council should adopt the minutes as amended.

INTERGOVERNMENTAL INVOLVEMENT / IMPLICATIONS:

Copies of the approved minutes are signed and stored and posted on the Town of Penhold website for Public interest

Presented at the February 23rd, 2015 Regular Council Meeting for the Town of Penhold
Prepared By: Dallis Smith – Legislative Assistant

CAO



Town of Penhold

REGULAR MEETING MINUTES

February 9th, 2015
Town Council Chambers

Council

Mayor:

Acting Deputy Mayor Sanchez

Staff

CAO

Rick Binnendyk – CAO
Dallis Smith – Legislative Assistant

Councillors:

Kathy Sitter
Mike Walsh
Mike Yargeau
Julia King
Cory Kingsfield

Guest

Julie Dallaire – Town of Penhold Community Services Manager
Tim Lasiuta – Innisfail Province
Jean Orchison – Resident – Observer
Josephine Mchaluk – Resident - Presenter
G.M. Hinkley – Resident - Presenter

Absent

Mayor Cooper

Deputy Mayor Sánchez called the meeting to order at 6:02 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

1.2. Adoption of the Agenda as presented.

2015-040

**Councillor Sitter moved to adopt the agenda as presented
Carried.**

2. MINUTES

2.1. Adoption of Minutes

- Adoption of the January 26th, 2015 Regular Council Meeting Minutes.

2015-041

**Councillor Walsh moved to accept the Regular Council meeting minutes for January 26th, 2015 as presented.
Carried.**

3. BUSINESS ARISING OUT OF THE MINUTES

3.1. None

4. DELEGATIONS /PRESENTATIONS

4.1. Julie Dallaire - Community Services Manager

- Presentation for Parent Link Regional Partnership Funding opportunity.

2015-042

Councillor Yargeau moved that council supports in principle the expression of interest submitted by the Family and Community Support Services Innisfail for a Parent Link Innisfail Regional Partnership.

Carried.

2015-043

Councillor Kingsfield moved to accept for information the Presentation made by Julie Dallaire, Community Services Manager, regarding the Parent Link Regional Partnership Funding Opportunity.

Carried.

4.2. Josephine Michaluk – Resident

- Regarding Garbage & Recycle bins.

- Request for waiving of fees for garbage including the increased fees for the new bins.

2015-044

Councillor Walsh moved to accept Ms Michaluk's Presentation for information.

Carried.

2015-045

Councillor King moved to request administration for a review of the impact in waving container/collection costs and bring back a recommendation on the options available.

In Favour: Deputy Mayor Sánchez, Councillor(s) King, Kingsfield

Opposed: Councillor(s) Sitter, Yargeau, Walsh.

Carried.

2015-046

Councillor Yargeau moved to Decline the request made by Ms.Michaluk regarding the request to waive the monthly garbage cost at their household for the pick-up of garbage and recycling.

In Favour: Deputy Mayor Sánchez, Councillor(s) Sitter, Walsh, Yargeau, Kingsfield

Opposed: Councillor King

Carried.

5. REPORTS

5.1. Financial

- a. Monthly Financial Accounts for Payments and Online Payments.

2015-047

Councillor Walsh moved to approve February 9th, 2015 accounts and online payments statement as presented.

Carried.

5.2.

Deputy Mayor Sánchez – Report Summary

- Deputy Mayor Sánchez reported that she attended the Grand Opening ceremonies of Liquor 7 in Penhold on the behalf of Mayor Cooper. Budget Deliberations 2015.

2015-048

Councillor Sitter moved that the Deputy Mayor Sánchez verbal report be accepted as information.

Carried.

5.3.

CAO Mr. Binnendyk

- Distributed in council Package.
- Covered Highlights of the report.

2015-049

Councillor Yargeau moved to accept the CAO's report as information.

Carried .

5.4

Fire Department – Jim Pendergast

- Distributed in Council Package

2015-050

Councillor Sitter moved to accept the Fire Department Report for information.

Carried.

5.5

Public Works – Nancy McAteer

- Distributed in Council Package

2015-051

Councillor Walsh moved to accept the Public Works monthly report as information.

Carried.

5.6

Multiplex – Michael Szewczuk

- Distributed in Council Package

2015-052

Councillor King moved to accept the Multiplex monthly Manager report as information.

Carried.

5.7

Planning & Development – December 2014 Report

- Distributed in Council Package

2015-053

Councillor Kingsfield moved to accept the Planning & Development Yearly summary and monthly report as information.

Carried.

Deputy Mayor Sánchez moved to break at 6:51pm

Deputy Mayor Sánchez moved to reconvene at 7:01pm

6. NEW BUSINESS

6.1. 2015 Town of Penhold Budget for Approval.

- Review budget notes included in binder

2015-054

Deputy Mayor Sánchez moved that a new Truck for the Public Works Department be incorporated in the Water Department Capital for purchase under the 2015 Budget.

In Favour: Deputy Mayor Sanchez, Councillor(s) Sitter, Kingsfield, King

Opposed: Councillor(s) Walsh, Yargeau

Carried.

2015-055

Councillor Kingsfield moved to approve, with the capital amendment in water, the 2015 Budget for the Town of Penhold.

- Addition of the Purchase of a New Public Works truck. In the amount of \$35,000.

In Favour: Deputy Mayor Sanchez, Councillor(s) Sitter, Kingsfield, King

Opposed: Councillor(s) Walsh, Yargeau

Carried.

7. OUTSTANDING BUSINESS

7.1. Utility Rate Changes – From January 12th, 2015

2015-056

Councillor Sitter moved to accept the Utility Rate Changes as per Schedule “A” as information.

In Favour: Deputy Mayor Sanchez, Councillor(s) Sitter, King, Kingsfield

Opposed: Councillor Walsh

Carried.

2015-057

Deputy Mayor Sánchez moved to have administration review and consider increasing fees from \$40.00 per month to a higher amount for the residential direct tie sump pump systems within the Town of Penhold.

In Favour: Deputy Mayor Sánchez, Councillor(s) Yargeau, Sitter, King, Kingsfield

Opposed: Councillor Walsh

Carried.

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1. Parkland Community Planning Services – Board of Directors meeting Minutes from December 5th, 2014.

2015-058

Councillor Walsh moved to accept the Planning & Development monthly report as information.

Carried

9. BYLAW(s)

9.1. Bylaw 717.15 Borrowing Bylaw 1st Reading

2015-059

Councillor Kingsfield moved to approve First (1st) Reading of the Town of Penhold Borrowing Bylaw 717.15

Carried

2015-060

Councillor Walsh moved to approve Second (2nd) Reading of the Town of Penhold Borrowing Bylaw 717.15

Carried.

2015-061

Councillor Sitter moved to proceed with Third (3rd) Reading of the Town of Penhold Borrowing Bylaw 717.15

Carried Unanimously.

2015-062

Councillor King moved to approve Third (3rd) and Final Reading of the Town of Penhold Borrowing Bylaw 717.15.

Carried.

10. CORRESPONDENCE and INFORMATION

10.1. General Correspondence

2015-063

Councillor King moved to extend an invitation, in writing, to the Regional Office of Alberta Transportation to attend a Regular Council Session for the Town of Penhold to aid in the understanding of the crosswalk situation at highway 2A.

Carried.

2015-064

Councillor Yargeau moved to accept correspondence for information.

Carried.

11. COUNCIL REPORTS

Councillor Yargeau

- Funeral on behalf of the Parkland Foundation, Garbage discussions with residents and the concerns on closes that will not work.

Councillor Walsh

- Jessie Duncan PAC meeting, Teen Talk, Budget Review Meeting Deliberations, Website Committee meeting and the launch is coming very soon.

Councillor Sitter

- Budget Review Meeting Deliberations, Teen Talk, FCSS Meeting, Community TIES meeting,

Councillor Kingsfield

- Community Garden Meeting

Councillor King

- Budget Review meeting deliberations

Councillor Sánchez

- As Above in Deputy Mayor Report.

Mayor Cooper

- Absent

2015-065

Councillor Walsh moved to accept council Reports for information.
Carried.

12. QUESTIONS FROM GALLERY

- Resident question about new garbage totes.
- Regarding the truck route. Truck Route signs are up and the trucks are going against again.
- Pipeline trucks loading water at Fire Hall?
- Seniors comment within Penhold – Taxes in Penhold being high, is Millrate zero and have we considered lowering the Millrate.
- Bins for grass clippings could they be brought in earlier than May? Depends on snow melt.

13. IN CAMERA

None

14. ADJOURNMENT

2015-066

Councillor Kingsfield moved to adjourn Council Meeting at 8:06 pm
Carried.

Mayor

CAO

DRAFT

Town of Penhold



REQUEST FOR DECISION

February 23rd, 2015

TITLE: Monthly Accounts for payment and Online Payments

RECOMMENDATIONS: That Council approves the February 23rd, 2015 Accounts for payment and Online Payment Statement as presented.

Legislative Authority:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”.

BACKGROUND:

The attached list is to keep Council informed and up-to-date on the financial activities of the Town of Penhold.

ALTERNATIVES:

1. That Council receives the February 23rd, 2015 Monthly Accounts for Payment and Online Payments for information as amended.
2. That Council defers the February 23rd, 2015 Monthly Accounts for Payment and Online Payments back to administration and requests additional information.

Presented at the February 23rd, 2015 Regular Council Meeting for the Town of Penhold
Prepared By: Dallis Smith – Legislative Assistant

A handwritten signature in blue ink, appearing to read 'W. Jones', written over a horizontal line.

CAO

Town of Penhold



REQUEST FOR DECISION

February 23rd, 2015

TITLE: Investment Statement January 31st, 2015.

RECOMMENDATIONS: That Council receives the Town Of Penhold Investments for January 31st, 2015 as presented for information.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”.

BACKGROUND:

The attached list is to keep Council informed and up-to-date on the financial activities of the Town of Penhold.

STRATEGIC PLAN (CATEGORY):

N/A

COMMUNICATION METHOD:

Please see attached

STAFF CAPACITY:

N/A

ALTERNATIVES:

1. That Council receives the January 31st, 2015 Investment Statement for information as amended.
2. That Council defers the January 31st, 2015 Investment Statement back to administration and requests additional information.

Presented at the February 23rd, 2015 Regular Council Meeting for the Town of Penhold

Prepared By: Dallis Smith – Legislative Assistant

CAO TOWN OF PENHOLD

Town of Penhold



REQUEST FOR DECISION

Date: Feb. 23rd, 2015

TITLE: CAO's Council Report.

RECOMMENDATIONS: That Council accepts the CAO's report as information.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities.

BACKGROUND:

The report is presented to keep Town Council informed and up to date on significant programs and tasks being worked on by the CAO since the last Council Meeting.

COUNCIL SPECIFIC ITEMS:

- CAO Performance review
- Waskasoo Creek rfd forthcoming
- Gala for November (committee set up and discussion) after the regular meeting

PLANNING/PROJECTS:

- Hawkridge Estates Development Ltd:
 - We have been is some discussion on Phase 6 for several items that were unable to be completed prior to winter and is rescheduled for review in the spring.
- Melcor (Oxford Landing):
 - Traffic Impact Assessment: Currently with Alberta Transportation. This remains outstanding at this time.
 - Waskasoo Ave. north of #42 is in preparation for bidding out.
 - We have been discussing varying aspects of the R-5 area for development.
 - We have been in discussion with Fortis on the power and Stantec in regards to proceeding prior to concrete. This process is unusual and required clarity from fortis and our approval prior to proceeding.
 - A further meeting is set for Wed with representatives to discuss Melcor's development focuses this year.
- Laebon:
 - Met with Mr. S. Bontje, who was asking to move forward on phase #2 subdivision and construction. We inquired as to the status of the outline planning for this parcel. Mr.

Bontje did not offer any suggestion as to where this is, but wishes to move forward?

We emphasized the importance of having strong long range planning for large parcels of land and desire to have this done prior to moving further ahead on new development.

- Phase # 1, Remains to have some deficiencies.
- Phase # 2 met with our engineering team to go over the detail design drawings. We quickly ran into road blocks without knowing the longer planning focus for the areas. Tagish will be forwarding a letter to Stantec on the concerns.

- Water Reservoir: Work continues.
- Waskasoo Avenue: Met with Engineering Group to review the project today. This project is nearing completion and maybe ready for tender within the next couple of weeks.
- Street lighting for Waskasoo Ave. have been forwarded to our office and is under review.

ADMINISTRATIVE ITEMS:

- Our auditors are scheduled for the first week in March.
- Budget information is being reviewed by the departments in moving forward on the directives set.
- We ordered a new Grand Opening plaque for Salon D. March 2015
- Tasks and performance goals are being worked on for and by all staff. We anticipate this to be done by mid March.
- Attended legal seminar from Brownlee with Councillor Yargeau. Focus Emerging Trends
 - Costing for service base utilities
 - Discussed letters of employment, what should be in the letter.
 - Offsite levies –check list to optimize recovery
 - Development Agreements sec. 650-655MGA home owners associations

Large attendance at this seminar.

- Curtain and cenotaph project. Prep work is occurring

UPCOMING:

- Auditors in doing 2014 review and financial documents.
- Performance measures/directives are in process for the next few weeks
- LGAA Conference March 4th - 6th.

STRATEGIC PLAN (CATEGORY):

- Touches on most pillars adopted by Council.

COMMUNICATION METHOD:

- Meant for Council updates on business and service provided in Town
- Posted to the Web site
- Discussed with Staff for direction and clarity.

STAFF CAPACITY:

This report has taken 2+ hours to compile the data and prepare the report.

ALTERNATIVES:

1. That Council accepts the CAO's Report for February 23rd, 2015 for information and requests additional information.
2. That Council defers receiving the CAO's Report for February 23rd, 2015 for information and requests additional information.

Presented at the February 23rd, 2015 Regular Council Meeting for the Town of Penhold
Respectfully Submitted By: Rick Binnendyk, CAO

CAO

Town of Penhold



REQUEST FOR DECISION

February 23, 2015

TITLE: Community Services Report

RECOMMENDATION: That Council accepts the Community Services Department report as information

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

BACKGROUND: (per month)

Report on Community Building: See attachments (4)

Marketing /Communication Admin's main emphasis is communication focusing on the sitemaps of our new website. Kyla will be working on the website Tuesdays and Thursdays - our target date for the new launch is March 31, 2015. Other projects reporter, advertising for summer fun, soccer and programs

Community Services Manager: we had a very positive Community Services Advisory Board and we are moving forward to create a collective impact in our community. We are members of the Minor Soccer Association and are running minor soccer in our community this spring. I am also working with the Skate Park Committee to raise \$500,000.00 to build our new skate park. Grants completed for the summer staff and putting all the admin pieces together to have a stronger summer fun program this year. Supporting the Community Services team to execute their 2015 work plans.

Important Dates:

1. Feb 27 – No regrets Live presentation 11- Noon (Must See)
2. Winter Fest March 1 from 11:30 to 1:30 at the multiplex
3. Babysitter Course on March 14
4. Special Presentation at the School March 23
5. Easter Hunt March 25

Working On:

1. Fall Festival 2015: Next meeting February 24, 2015
2. Website Working Committee: site mapping completed starting to put together
3. Youth Leadership Program Overview and Program Manual still completing
4. Town Promotion Strategy – Province, Reporter, Signs, Social Media, branding our community
5. Community Services Operational Manual – Safety, OHS compliance, and procedures (cancelling events/program policies/procedures, program registration policies and procedures)
6. Minor Soccer Association Program details

STRATEGIC PLAN (CATEGORY):

Provide Services and Programs

Honouring the Past ~ Challenging the Future

ALTERNATIVES:

1. Council receives the report as information
2. Council defers back to administration for more information

Presented at the Feb 23, 2015 Regular Council Meeting for the Town of Penhold

Prepared By: Julie Dallaire – Community Services Manager



CAO

Town of Penhold



REQUEST FOR DECISION

February 23, 2015

TITLE: Community Peace Officer Report

RECOMMENDATION: That Council accepts Community Peace Officer's, report as information

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 -- Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

BACKGROUND:

January – Intersection Safety

January 20, 2015 – OATS Meeting - bringing new ideas for Olds and Area programs and events that focus on safety. Speed Awareness campaign will be reviewed and past issues will be discussed.

January 27, 2015 – Safe Communities of Central Alberta along with the Office of Traffic Safety - talk about driving safety, focusing on how to prevent driving under the influence.

January 28, 2015 – Community Peace Officer general monthly meeting.

UPCOMING/GOALS:

February – Distracted Driving

February 9, 2015 – Tentative – Council and Traffic Presentation. (Cancelled)

February 10, 2015 – Fraud Prevention – FCSS request Community Peace Officers department to assist RCMP with a presentation to the Seniors at the Drop In Center.

Web Design - for the Town of Penhold Community Peace Officer's Department

Innisfail Province – assist in partaking in the Town of Penhold's Column with updates referring to the Community Peace Officer's department or any related occurrences to keep the community updated.

February 20, 2015 – Commercial Vehicle Operational Plan – Partnership with Red Deer County, Penhold, AB

Honouring the Past ~ Challenging the Future

Community Events

February 10, 2015 - Fraud Prevention - Innisfail RCMP Cst. Ann MARIE; presentation for the seniors at the Drop In center.

February 19, 2015 - School Bus Safety/Pedestrian Safety – Community Peace Officers held a presentation for the afterschool children at the Penhold School Age Care Center.

Training Course(s):

February 1-6, 2015 – Alberta Association of Community Peace Officers 2015 – Winter Conference.

STRATEGIC PLAN (CATEGORY):

- Provide enforcement services to the community
- Follow the Alberta Traffic Safety Plan 2015

COMMUNICATION METHOD:

Information item to council, continuous regular meetings with Tricia Willis, Corporate Services Manager and staff meetings.

STAFF CAPACITY:

Gathering Statistics & Reporting – 1 1/2 hr.

OFFICER'S DUTIES:

Community Connections/Organizations	4 hours
A) Office Work Dec 25, 2014 till Jan 24, 2015	46 %
B) Patrol/Occurrences	50%
C) Court/Document Drop off(s)	4%

ADMINISTRATION WATCH CLERK:

A) Provincial/Municipal Entries	Jan 15 to Feb 23, 2015	32 Hrs 46 Mins
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KALITEC RADAR SPEED SIGN

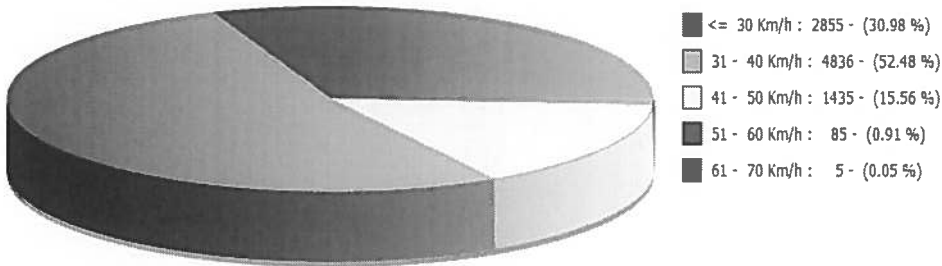
LOCATION OF SIGN: Robinson Avenue north and south bound traffic; south of Duncan Street, Penhold, AB.

Measurements Synthesis:

2015-01-22 to 2015-02-11

(Southbound Robinson Avenue)

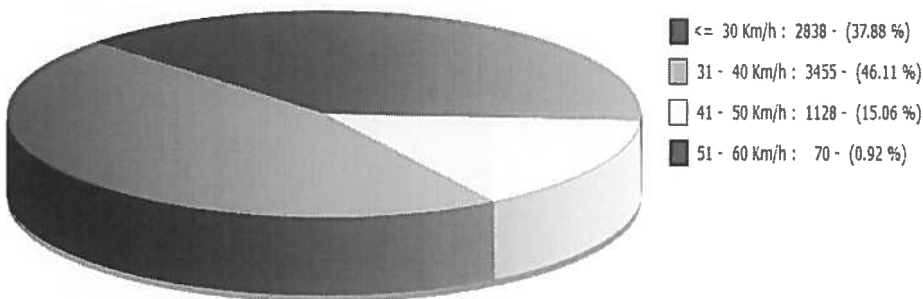
Ingoing vehicles



2015-01-22 to 2015-02-11

(Northbound Robinson Avenue)

Outgoing vehicles



Honouring the Past ~ Challenging the Future

Enforcement Responses:

The positive effects of reducing speeds; fewer violations and Traffic Officers move on to other locations; after which speeds quickly resume their pre-enforcement levels.

ALTERNATIVES:

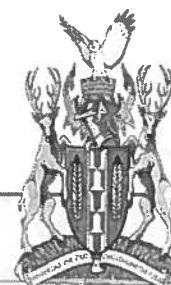
1. Council receives the report as information
2. Council defers back to administration for more information

Presented at the February 23rd, Regular Council Meeting for the Town of Penhold

Prepared By: CPO D. JONES

CAO

Town of Penhold



REQUEST FOR DECISION

February 23, 2015

TITLE: Development Officer Report

RECOMMENDATION: That Council accepts Planning and Development department report as information.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

BACKGROUND:

The attached report is presented to keep Council informed of the project being worked on by the Planning & Development Officer.

Building Permit Totals 2015 – January vs. January

Permits Issued	2014	2015
1. RESIDENTIAL PERMITS FOR MONTH ENDING		
A. SINGLE FAMILY DWELLINGS	6 \$ 1,224,500.00	\$ 1,862,881.00
B. DUPLEXS	0 \$ -	\$ -
C. MULTI-FAMILY UNITS	2 \$ -	\$ 1,980,000.00
D. MANUFACTURED HOMES	0 \$ -	\$ -
E. GARAGE/SHED	4 \$ 50,000.00	\$ 55,000.00
TOTAL	12 \$ 1,274,000.00	\$ 3,897,881.00
2. COMMERCIAL PERMITS	5 \$ 2,510,000.00	\$ -
3. INSTITUTIONAL PERMITS	0 \$ -	\$ -
4. INDUSTRIAL PERMITS	0 \$ -	\$ -
ALL BUILDING PERMITS FOR MONTH ENDING	17 \$ 3,784,500.00	\$ 3,897,881.00
ALL BUILDING PERMITS YEAR TO DATE	17 \$ 3,784,500.00	\$ 3,897,881.00
Difference	\$	113,381.00

This report is until the end of the month of January. We are **113,381.00** over the value of the permits that were issued in January 2014.

In the month of January, there were 10 compliance letters issued, 6 permits issued for single family dwellings, 2 multi-family permits and 4 permits for an addition/garage/deck.

Honouring the Past ~ Challenging the Future

2015 Permit Summary			
Units to Date (January)			
	#	Year to	
	Permits	Date	Dollar Value
		Units	
Single Family Homes	6	6	\$ 1,862,881.00
Duplex	0	0	\$ -
Multi-Family	2	17	\$ 1,980,000.00
Manufactured Home	0	0	\$ -
Additions/garage/deck	4	4	\$ 55,000.00
Commercial	0	0	\$ -
Institutional	0	0	\$ -
Industrial	0	0	\$ -
Misc. Permits (HBB/Var)	7	7	\$ -
TOTAL	19	34	\$ 3,897,881.00

In addition to the 5 permits that were processed and issued by the end of January 2015, the Planning and Development Department has also completed the following:

- Cross-training staff
- Responded to numerous phone calls and inquiries by members of the public, developers, building inspectors and consultants.
- Researched and provided updated information for the Land Supply and Growth Study
- Reviewed the Business License Bylaw in preparation for updates and amendments

In addition to the above, each month we provide the following:

- Monthly reports – Vadim for Building Permits, Stats Can Report, Council Report, Safety Codes remittance report (Quarterly), Penhold Reporter Permit listing, permit updates for the website.
- Day to Day – issuing permits, answering questions from the public.
- Other duties as required.

STRATEGIC PLAN (CATEGORY):

- Actively pursue growth and Development in the Town of Penhold

COMMUNICATION METHOD:

- N/A

ALTERNATIVES:

1. Council receives the report as information
2. Council defers back to administration for more information

Presented at the February 23, 2015 Regular Council Meeting for the Town of Penhold
 Prepared By: Kristina Schmidt, Planning and Development Officer



 CAO

Town of Penhold



REQUEST FOR DECISION

Feb 23, 2015

TITLE: Penhold & District Optimist Club ~ Charity Check Stop Fundraiser

RECOMMENDATION: that the Town supports the Penhold & District Optimist Club in their fundraiser in support of youth organizations and programs within Penhold. AND FURTHER; that the town encourage participation by the respective town departments supporting youth programs.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

BACKGROUND:

- Annual Event
- Check Stop Request is for July 11, 2015 from 10 to 2pm
- See attached letter date Jan 10, 2015
- Public Works advised they are receptive in assisting
- Fire Department and Peace officers have also been contacted on this matter

STRATEGIC PLAN (CATEGORY):

Provide Services and Programs

ALTERNATIVES:

1. Non support for the fund raiser
2. Move the location and/or dates
3. Council defers back to administration for more information

Presented at the Feb 23, 2015 Regular Council Meeting for the Town of Penhold

Prepared By: Julie Dallaire – Community Services Manager

CAO



Penhold & District Optimist Club

Box 363, Penhold, Alberta T0M 1R0

January 10, 2015

Town of Penhold Mayor & Councillors:

Greetings from the Penhold & District Optimist Club

The Penhold & District Optimist Club has the primary goal of supporting the youth of the community. However, we do support other projects.

During the Club's time in Penhold, the members have contributed financially & on a voluntary basis to projects within the Town of Penhold. These projects included a new dishwasher for the Day Care, new fridge for the Youth Group, a financial contribution of over \$5,000.00 to the Skatepark Committee as well as funding for school supplies & school breakfast programs at Jessie Duncan, Penhold School and Penhold Crossing School.

The most important aspect in promoting these causes is funding. One of the ways to raise funds is have a charity check stop.

The Club is submitting this letter to you, the Town Council, requesting your support and approval to have a charity check stop along highway 2a –George's Equipment to Centax- within the town limits. The Club has tentatively set Saturday, July 11, 2015 as the day when this event would be held. The charity check stop would take place between the hours of 10:00 a.m. to 2:00 p.m.

The Club is also asking for assistance from the members of the Penhold Fire Department, Public Works (signs) and the Peace Officers. This help would be on a voluntary basis.

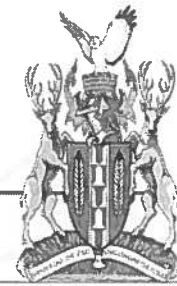
It should also be noted that the Optimist umbrella organization has liability insurance in place that covers any and all volunteers involved in any event carried out by the individual Optimist Clubs.

Thanking you in advance for your careful consideration of the very worthy event. Please contact me if you have any questions or concerns.

Graciously submitted

Brenda Mahoney, President
Penhold & District Optimist Club
403-886-8679 home 403-872-8628 cell

Town of Penhold



REQUEST FOR DECISION

Feb 23, 2015

TITLE: Community Services Report – Free Meeting Space

RECOMMENDATION: That Council approves the use of the meeting rooms in the multiplex for our community services groups that provide services free of charge for meeting purposes for 2015.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

BACKGROUND:

The Town is in the process of developing stronger volunteer leadership and encouraging groups of volunteer to take ownership of the community. One barrier is the cost for meeting room space to grow and expand their ideas. Provide free meeting room space could be a significant piece in supporting volunteerism in our community. The majority of the meeting would be accruing in Meeting Room Two unless a larger space was required.

Groups that would qualify:

1. Community Services Advisory Board
2. Community Ties
3. Community Gardens
4. Optimist Club
5. Fall Festival Committee
6. Skate park Committee
7. Vendor's Market Group
8. Youth Advisory Committee
9. Boys and Girls Club
10. Penhold Minor Soccer Association

We can utilize the Community Services Advisory Board to screen groups who would like free meeting space. Parameters for free meeting space....

1. Must grow the community
2. Must be volunteer focused
3. Must provide a needed service or program in our community
4. To be review on an annual basis and support by the Multiplex
5. RFD to Council for final approval annually

Largest impact will be on Multiplex Facility staff cleaning, setting up for meeting and maintaining the room. This impact must be monitored over 2015 and potentially some cost recovery be established for 2016 in the appropriate budgets. There would have to be some disclaimer if we have a paying customer wanting to book in the same time slot, potential we could find other area in the

Honouring the Past ~ Challenging the Future

facility. We could provide a one week notice if this situation arises. Booking must be standardized through our booking clerk, with a separate free meeting room space booking contract.

STRATEGIC PLAN (CATEGORY):

Provide Services and Programs,

ALTERNATIVES:

1. Council receives the report as information
2. Council defers back to administration for more information

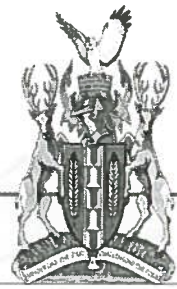
Presented at the Feb 23, 2015 Regular Council Meeting for the Town of Penhold

Prepared By: Julie Dallaire – Community Services Manager



CAO

Town of Penhold



REQUEST FOR DECISION

February 23rd, 2015

TITLE: Correspondence for information.

RECOMMENDATIONS: That Council receives the correspondence for information as presented.

Legislative Authority:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

BACKGROUND:

The attached list is to keep Council informed and up-to-date on correspondence being received at the Town Office and to ensure that all email correspondence is being received by all Council members.

ATTACHED:

- City of Red Deer/County of Red Deer – Mayor’s Prayer Breakfast invite for - Tuesday March 24th, 2015.
- Big Brother Big Sisters – Bowl for kids letter

Email Correspondence

- AUMA – Newsletter for February 6th, 2015.

ALTERNATIVES:

1. That Council receives the correspondence for information as amended.
2. That Council defers back to Administration and requests additional information.

Presented at the February 23rd, 2015 Regular Council Meeting for the Town of Penhold
Prepared By: Dallis Smith – Legislative Assistant

CAO

Council
Corr.

Richard Binnendyk

From: Success Builders [mayorprayer@gmail.com]
Sent: February 4, 2015 11:26 PM
To: Richard Binnendyk
Subject: 12th Annual Mayor's Prayer Breakfast

****Preferred seating until February 20th on the purchase of a table of 8****

The *12th Annual Mayor's Prayer Breakfast* is an opportunity to support and honour our Mayor Tara Veer and Jim Wood, the Mayor of Red Deer County.

We are so excited to have Dr. Sean Campbell, the Senior Director of Samaritan's Purse Canada, as our keynote speaker this year.

Success Builders invites you to join us Tuesday March 24, 2015 for a great breakfast, a time of prayer and an opportunity to positively influence our community!

The event will be held at Parkland Pavilion, Westerner Park.

Purchase your tickets early because they sell fast (Table of 8 is \$225 or \$30/person)

Tickets can be purchased online at www.mayorprayer.com, by calling 403-396-5206, or email: mayorprayer@gmail.com

See poster below for more information

Success Builders Team



You have received this email because you previously provided your contact information to us for the purpose of notifying you of the Mayor's Prayer Breakfast event.

To opt out from future email messages, please reply with "Unsubscribe" in the subject line.



Big Brothers Big Sisters
of Innisfail

#5, 5215-49 Avenue, Innisfail, Alberta T4G 1B3
Phone: (403) 227-6766 Fax: (403) 227-6769
E-mail: tim.howard@bigbrothersbigsisters.ca

February 17, 2015

Your Worship, Mayor Dennis Cooper
Town Of Penhold
P.O. Box 10
Penhold AB T0M 1R0

Dear Mayor Cooper:

Big Brothers & Big Sisters of Innisfail (BBBSI) has served the communities of Innisfail, Bowden, Penhold and Spruce View for 28 years. In 2015 it is expanding service into the communities of Olds and Sundre and renaming as Big Brothers Big Sisters Central Alberta South to reflect our regional nature.

BBBSI is a registered charity providing volunteer mentoring to children in need between the ages of 5-18. Our Site-based Program offers individual and group support in community schools throughout the local region. The Community-based Program reflects more traditionally-recognized mentoring that matches adults with children. BBBSI has a solid reputation for providing positive role models, encouraging children to pursue their education, avoid choices that put them at risk, remain healthy and active, and become responsible citizens who give back to the community.

In an effort to ensure a strong and vibrant program in our four communities, we are once more hosting our national Bowl For Kids event in Innisfail on Saturday, March 14th at the Innisfail Bowling Lanes. This is our main fundraiser of the year; it is also a chance for the community to get involved in a fun way while supporting a great cause. This year:

- We will be bowling over a 12-hour period from 9:00AM to 9:00PM;
- Each team, consisting of 5 participants, will bowl one game during a one-hour shift;
- Eight teams will bowl each 1-hour shift for a planned goal of 96 teams;
- We ask that teams raise at least \$500 (and more if possible) in pledges, cash or online donations;
- Our Goal is to raise at least \$60,000.

If the Town of Penhold is interested in participating, attached are the event poster, the Team Sign-Up Sheet (to be faxed or emailed back to us as soon as possible), a bowler information sheet, and a bowler Pledge Sheet for each of your five team members.

Should Penhold be interested in sponsoring a lane, also included is Lane Sponsor information. With an expected attendance of over 500 participants, this is a great branding opportunity. If you wish to make a cash donation or provide a prize, this would also be appreciated.

If you have any questions, please feel free to call. Thank you for supporting this great event and the organization it funds.

Tim Howard, Executive Director
Big Brothers & Big Sisters of Innisfail