



Town of Penhold

REGULAR MEETING MINUTES

January 23, 2017
Town Council Chambers

Mayor:

Mayor Cooper

Councillors:

Julia King
Sharolyn Sánchez
Cory Kingsfield

Kathy Sitter
Mike Walsh
Michael Yargeau

Presenter :

Colin Smylie, Pivotal LLP

Guest

Kristine Jean, Innisfail
Province
Jean Orchison
Cameron Galisky

Staff

Rick Binnendyk, CAO

Absent:

Mayor Cooper called the meeting to order at 6:00 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

2017-020

Councillor Yargeau moved to accept agenda as presented.
CARRIED

2. MINUTES

2.1. Adoption of January 9, 2017 Minutes as presented.

2017-021

Councillor King moved to accept minutes as presented.
CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

Nothing to report

Councillor Kingsfield entered the meeting at 6:03pm.

4. DELEGATIONS /PRESENTATIONS

4.1. Colin Smylie – Pivotal Chartered Professional Accountants

- Colin proceeded to advise Council on the Audit process for 2016 which will be a risk base assessment. They will prepare, test and develop the reports for Alberta Municipal Affairs.
- The Audit team was identified and the proposed time for doing this year's audit will be the first week of March.
- Mr. Smylie inquired if there were any irregular activities Council wished to discuss in camera. Mayor Cooper asked Council if there was a need for an in camera discussion and there was not.

2017-022

Councillor Walsh moved to accept the Pivotal Chartered Professional Accountants presentation as information.

CARRIED

5. REPORTS

5.1. Financial

- a. Monthly accounts for payment and online payments for Jan. 4 – 18, 2017 as presented.**

2017-023

Councillor Sanchez moved to accept the accounts for payment for the period of January 4 – 18, 2017 as presented.

CARRIED

- b. Membership & renewal notice for Alberta TrailNet Society as presented.**

2017-024

Councillor Kingsfield moved to accept and pay the Alberta TrailNet Membership and renewal notice as presented.

IN FAVOUR: Mayor Cooper, Councillors Sanchez, King, Kingsfield, Sitter

OPPOSED: Councillors Walsh and Yargeau

CARRIED

5.2. Mayor Cooper – Report Summary

- Jan. 18 Community Futures meeting: 3 companies, Penhold area
- Jan. 23 Air Cadets met and are looking to find a new space
- Jan. 16 Council Workshop

2017-025

Councillor Kingsfield moved to approve Mayor Cooper's verbal report as information.

CARRIED

5.3 CAO Mr. Binnendyk

- Distributed in Council Package

2017-026

Councillor Walsh moved to accept the CAO's report, as distributed, as information.

CARRIED

5.4 Development Officer Report, Kristina Schmidt

- Distributed in Council Package

2017-027

Councillor Sitter moved to accept the Development Officer's monthly report as information.

CARRIED

5.5 Community Services Report – Jennifer Blaylock

- Distributed in Council Package

2017-028

Councillor Sanchez moved to accept the Community Services monthly report as information.

CARRIED

5.6 Community Peace Officers – Trish Willis

- Distributed in Council Package

2017-029

Councillor Kingsfield moved to accept the Peace Officers' monthly report as information.

CARRIED

6. NEW BUSINESS

6.1 Appointment of Town Auditors for 2016 – Pivotal Chartered Professional Accountants

2017-030

Councillor King moved to approve Pivotal Chartered Professional Accountants as the Town of Penhold's auditor for reviewing, compiling and reporting 2016 financial records.

AND FURTHER;

That Council accepts the letter of engagement from Pivotal Chartered Professional Accountants as presented.

CARRIED

2017-031

Councillor Walsh moved that Council accepts the report addressed to the Town dated Dec. 23, 2016 outlining the standards and responsibilities of the audit team ensuring reports and schedules meet the provincial standards in carrying out the 2016 financial audit and reporting schedules.

CARRIED

6.2 Local Municipal Initiatives (LMI) – Highway #42 Street Lighting proposed funding

2017-032

Councillor Sitter moved to request Administration to put in a funding request for illumination along Highway #42 to provide safety for vehicles and pedestrians;

AND FURTHER

That Administration requests a letter in support of the LMI project from our local MLA Mr. D. MacIntyre.

CARRIED

7. OUTSTANDING BUSINESS

Nothing to report

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Central Alberta Economic Partnership (CAEP) Board of Director's Meeting and CAEP Organizations Meeting Minutes: Dec. 7, 2016

2017-033

Councillor Sanchez moved that Council accepts the Central Alberta Economic Partnership (CAEP) Board of Director's Meeting and CAEP Organizations Meeting Minutes as information.

CARRIED

9. BYLAW(s)

None

10. CORRESPONDENCE and INFORMATION

10.1 General Correspondence

2017-034

Councillor Kingsfield moved to accept all correspondence as information.

CARRIED

2017-035

Councillor Walsh moved that Mayor Cooper, Councillor Kingsfield along with CAO Binnendyk be registered for the Economic Develops Alberta (EDA) 2017 Annual Conference in Banff from Mar. 22 – 24, 2017.

CARRIED

11. COUNCIL REPORTS

Councillor King

- Jan. 16 Council Workshop – FOIP training

Councillor Kingsfield

- Jan. 16 Council Workshop – FOIP training
- CARTS meeting in Blackfalds - \$2 million dollars available through Federal Government

- TransCanada Trail has a new name – Great Trail; April 6th next meeting

Councillor Sánchez

- Jan. 16 Council Workshop – FOIP training
- Jan. 19 Community Services Advisory Board (CSAB) meeting – cadets participate
- PCPS Board meeting this Friday

Councillor Sitter

- Jan. 16 Council Workshop – FOIP training
- IDP Meeting – working well
- Jan. 19 CSAB Meeting – Canada Day: July 1st; next meeting is Feb. 8 at 6:30pm
- Feb. 1 Fall Festival's next meeting

Councillor Walsh

- Jan. 16 Council Workshop – FOIP training
- Jan. 12 Optimist Club meeting
- Jan. 18 PAC meeting Pedestrian Crossings were discussed

Councillor Yargeau

- Jan. 16 Council Workshop – FOIP training
- IDP Meeting went very well
- Penhold PAC meeting – feel crossing is adequate; unfortunate incident. There was no further action by the PAC association
- Foundation is anticipating that \$24 million for this seniors' complex will be forth coming

2017-036

Councillor Kingsfield moved to accept all council reports for information.

CARRIED

12. QUESTIONS from the GALLERY

Nothing to report

13. IN CAMERA

None

14. ADJOURNMENT

2017-037

Councillor Yargeau moved to adjourn Council Meeting at 6:47pm.

CARRIED

MAYOR

CAO