



# Town of Penhold

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## REGULAR MEETING MINUTES

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January 25, 2016  
Town Council Chambers

**Deputy Mayor:**

Mike Walsh

**Councillors:**

Julia King  
Sharolyn Sánchez

Kathy Sitter  
Michael Yargeau

**Regrets:**

Mayor Cooper  
Cory Kingsfield

**Presenter :**

Planning & Development Officer  
Kristina Schmidt  
Gord Lau, Stantec Consulting  
Tyler Hansen, Melcor Developments

**Staff**

Rick Binnendyk, CAO  
Cindy Edge, Legislative Assistant

**Guest**

Kristine Jean, Innisfail Province  
Cameron Galisky, Resident

**Deputy Mayor Walsh called the meeting to order at 6:00 pm.**

**1. ADDITIONS to the AGENDA**

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**1.1. Additions, Deletions or Changes to the Agenda.**

**2016-026**

**Councillor Yargeau moved** to approve the agenda as presented.  
**CARRIED.**

**2. MINUTES**

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**2.1. Adoption of January 11, 2016 Minutes as presented.**

**2016-027**

**Councillor Sitter moved** to accept the Regular Council meeting minutes for January 11, 2016 as amended.  
**CARRIED.**

**3. BUSINESS ARISING OUT OF THE MINUTES**

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None

**4. DELEGATIONS /PRESENTATIONS**

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**4.1 Amendment on the Land Use Bylaw - Manufactured Home Residential District (R5) presentation by Development Officer Kristina Schmidt**

**2016-028**

**Councillor King moved** that Council accept the Amendment on the Land Use Bylaw - Manufactured Home Residential District (R5) report for information.  
**CARRIED.**

## 5. REPORTS

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### 5.1. Financial

#### a. Monthly accounts for payment for January 5 to January 19, 2016.

##### 2016-029

**Councillor Sánchez moved** to accept the monthly accounts for payment for the period of January 5 to January 19, 2016 as presented.

**CARRIED.**

#### b. Membership Renewal for Alberta Trial Net Society

##### 2016-030

**Councillor Sitter moved** to accept the Renewal of Membership for Alberta Trial Net Society as presented.

**CARRIED.**

### 5.2. Deputy Mayor Walsh– Report Summary

- January 18 – Council of the Whole
- Thanks to the staff and Volunteers for a great job at the Lonestar concert.

##### 2016-031

**Councillor Sánchez moved** that Administration forward a second letter of inquiry to South Red Deer Regional Wastewater Commission in regards to the sewer rate increases within the first year of operation.

**CARRIED**

##### 2016-032

**Councillor Sitter moved** to approve Deputy Mayor Walsh’s verbal report as information.

**CARRIED.**

### 5.3 CAO Mr. Binnendyk

- Distributed in Council Package

##### 2016-033

**Councillor Sánchez moved** to accept the CAO’s report, as distributed, as information.

**CARRIED.**

### 5.1. Community Services– Manager Jen Blaylock

- Distributed in Council Package

##### 2016-034

**Councillor Sitter moved** to accept the Community Services monthly report as information.

**CARRIED.**

### 5.8. Planning & Development – Officer Kristina Schmidt

- Distributed in Council Package

##### 2016-035

**Councillor King moved** to accept the Planning & Development monthly report as information.

**CARRIED.**

## 6. NEW BUSINESS

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### 6.1 Alberta Community Partnership ~ Funding Request

#### 2016-036

**Councillor Yargeau moved** that the Town of Penhold being the Managing Partner forward a funding request to Alberta Municipal Affairs on behalf of the Partnership being represented by the Town of Penhold; Red Deer County and Chinook's Edge School Division for funding assistance in the development of the Regional outdoor recreational/wellness Centre.

**AND FURTHER:** that the town contributes \$ 130,000 from town's reserves towards the development of the project.

**CARRIED.**

### 7.1 Electronic Sign Usage ~ Policy

#### 2016-037

**Councillor Sánchez moved** that Council approve the proposed policy for the use of the electronic message board.

**CARRIED.**

#### 2016-038

**Councillor Sitter moved** that Council approve the proposed fees for the use of the electronic message board

**CARRIED.**

### 7.2 Pedestrian Crossing Highway # 42

#### 2016-039

**Councillor Yargeau moved** that the Town enter into license agreement with the land owner for the purpose of accessing the south/west corner of their parcel legally describes as SW 6-37-27 W4M.

**AND FURTHER:** that the Town develops this access area for the purpose of a pedestrian crossing accessing the north side of highway #42.

**IN FAVOUR: Deputy Mayor Walsh, Councillors: Sánchez, Yargeau**

**OPPOSED: Councillors: King, Sitter**

**CARRIED.**

## 7. OUTSTANDING BUSINESS

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None

## 8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

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None

## 9. BYLAW(s)

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### 9.1 First Reading of Bylaw 730/16 being a bylaw to amend the Land Use Bylaw 661/11 by amending the regulations under the Manufactured Home Residential District (R5)

#### 2016-040

**Councillor King moved** that Council give first Reading of Bylaw 730/16 being a bylaw to amend the Land Use Bylaw 661/11 by amending the regulations under the Manufactured Home Residential District (R5)and set the Public Hearing for February 22, 2016 at 5:45pm

**CARRIED.**

**2016-041**

**Councillor Sitter moved** that Council set a Public Hearing for February 22, 2016 at 5:45pm for Bylaw 730/16 being a bylaw to amend the Land Use Bylaw 661/11 by amending the regulations under the Manufactured Home Residential District (R5)  
**CARRIED.**

**10. CORRESPONDENCE and INFORMATION**

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**General Correspondence**

**2016-042**

**Councillor Yargeau moved** to accept all correspondence for information  
**CARRIED.**

**11. COUNCIL REPORTS**

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**Councillor Yargeau**

January 18 - Council of the Whole  
January 22 - Parkland Foundation Meeting

**Councillor Walsh**

**Councillor Sitter**

January 18 - Council of the Whole  
January 21 Community Advisory Board  
January 26 - After Hours at RDC  
February 11, 6pm to 7pm -Valentines celebration at the Library  
February 6, 1pm -3pm Winter Fest

**Councillor Kingsfield**

**Councillor King**

January 18 – Council of the Whole  
January 26 - After Hours at RDC  
January 28 - CARTS meeting

**Councillor Sánchez**

January 18 – Council of the Whole  
January 21 Community Advisory Board

**Mayor Cooper**

**2016-043**

**Councillor Sitter moved** to accept all council reports for information  
**CARRIED.**

**12. QUESTIONS from the GALLERY**

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**Resident Cameron Galisky,** inquired on sign prices.

**13. IN CAMERA**

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None

**14. ADJOURNMENT**

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**2016-044**

**Councillor Yargeau moved** to adjourn Council Meeting at 6:55 pm  
**CARRIED.**

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**MAYOR**

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**CAO**