



Town of Penhold

REGULAR MEETING MINUTES

February 13, 2017
Town Council Chambers

Mayor:

Mayor Cooper

Councillors:

Julia King
Sharolyn Sánchez

Kathy Sitter
Mike Walsh
Michael Yargeau

Presenter :

Trish Willis, Corporate
Services Manager
Kristina Schmidt, Planning
Development Officer

Guest

Kristine Jean, Innisfail
Province

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Legislative
Assistant

Absent:

Cory Kingsfield

Mayor Cooper called the meeting to order at 6:00pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

5.1.c Monthly Accounts for payment and online payment from January 18, 2017 to February 13, 2017.

5.1.d AUMA 2017 Annual Membership

2017-037

Councillor Sitter moved to approve the agenda with the above noted additions, as presented.
CARRIED

2. MINUTES

2.1. Adoption of January 23, 2017 Minutes as presented.

2017-038

Councillor Sanchez moved to accept the Regular Council meeting minutes with addition for January 23, 2017 as presented.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

4.1 Trish Willis, Corporate Services Manager presented the Borrowing Bylaws #738/17 New Water Reservoir and #739/17 RV camping grounds

- Bylaw #738/17 Water Reservoir: The estimated cost of this project will be approx. \$3.3 million dollars. The Bylaw addresses the request to borrow \$850,000 for this project. This reservoir will be placed in the new Oxford Landing subdivision and will connect with the current water system providing a strong source of water supply for the future.
- Bylaw #739/17 Recreational Vehicle Park: The estimated cost of this project will be approx. \$1.1 million dollars. The Bylaw addresses the request to borrow \$650,000 for this project. This RV Park is a key development to the recreational lands around the Penhold & District Multiplex. This RV Park will provide 66 camping stalls with picnic tables, fire pits and acres of recreational lands. A great entertainment opportunity.

2017-039

Councillor Walsh moved to accept Ms. Willis's presentation of the Borrowing Bylaws #738/17 and #739/17 as presented.

CARRIED

4.2 Kristina Schmidt, Planning Development Officer presented the Business Licensing Bylaw #736/17

- The purpose of the proposed changes and amendments is to provide further clarity to various sections and offer a user friendly understanding of the bylaw.
- Bylaw will replace Bylaw #619/05 as it is 12 years old
- The proposed changes to the Bylaw will allow Council the ability to make changes to the schedules as needed rather than re-write the whole Bylaw.

2017-040

Councillor Yargeau moved to accept Ms. Schmidt's presentation on the Business Licensing Bylaw #736/17 as presented.

CARRIED

5. REPORTS

5.1. Financial

5.1.a. Bank Reconciliation Statement for December 31, 2016

2017-041

Councillor Sanchez moved to accept the Bank Reconciliation Statement for December 31, 2016 as presented.

CARRIED

5.1.b. Investment Statement for the month of December

2017-042

Councillor King moved to accept the Investment Statement for the month of December 2016 as presented.

CARRIED

5.1.c. Monthly Accounts for payment for January 18 – February 13, 2017

2017-043

Councillor Sitter moved to accept the Monthly Accounts for payments for the period January 18 to February 13, 2017 as presented.

CARRIED

5.1.d. AUMA 2017 Annual Membership

2017-044

Councillor Walsh moved to accept and pay the AUMA 2017 Annual Membership Invoice as presented.

CARRIED

5.2. Mayor Cooper – Report Summary

- Feb. 6 CAEP Strategic Planning day; loss of 1/3 entire population of CAEP; loss of \$40,000; 301,000 in our region with RD pulling out it will be 201,000; Ponoka and Rimbey backed out as they feel CAEP is centered around Red Deer.
- Feb. 9 Brownlee LLP Emerging Trends; very informative sessions of upcoming focuses and changes.
- Feb. 10 SRDRWC – Current service providers contracts are being reviewed. The Regional System is working well at this time.
- Feb. 13 Council meeting
- One of the fastest growing communities in Central Alberta; 3277 population (38% increase)
- Feb. 15 Celebrating Flag Day

2017-045

Councillor Yargeau moved to approve Mayor Cooper's verbal report as information.

CARRIED

5.3 CAO Mr. Binnendyk

- Distributed at Council Meeting

2017-046

Councillor Walsh moved to accept the CAO's report, as distributed, as information.

CARRIED

2017-047

Councillor Sanchez moved to approve Administration to proceed with the purchase of the Municipal Sustainability Initiative (MSI) replacement plaque located at the main entrance of the Multiplex to have Julia King's name as the Mayor.

CARRIED

5.4 Multiplex Report – Michael Szewczuk

- Distributed in Council Package

2017-048

Councillor Sitter moved to accept the Multiplex Manager's monthly report as information.

CARRIED

5.5 Fire Department – Jim Pendergast

- Distributed in Council Package

2017-049

Councillor Yargeau moved to accept the Fire Department's monthly report as information.

CARRIED

Mayor Cooper called for a break at 6:55pm

Mayor Cooper called the meeting back to order at 7:05pm

5.6 Public Works Report – Nancy McAteer

- Distributed in Council Package

2017-050

Councillor Sanchez moved to accept the Public Works' monthly report as information.

CARRIED

6. NEW BUSINESS

6.1 Parkland Community Planning Services (PCPS) – Planning Services Agreement

2017-051

Councillor Sanchez moved that Council approves Administration to proceed with entering into a 3 year contract for the delivery of Municipal Planning Services with PCPS out of Red Deer.

CARRIED

6.2 AAMDC Spring 2017 Convention & Trade Show

2017-052

Councillor Walsh moved that Council approves Administration to register Councillors Sitter and Yargeau for the convention.

CARRIED

7. OUTSTANDING BUSINESS

None

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Central Alberta Economic Partnership (CAEP) Board of Directors and Organizational Meeting Minutes – Dec. 7, 2016

2017-053

Councillor King moved that Council accepts the Central Alberta Economic Partnership (CAEP) Board of Directors and Organizational Meeting Minutes – Dec. 7, 2016 as information.

CARRIED

8.2 Community Services Advisory Board (CSAB) Minutes – January 19, 2017

2017-054

Councillor King moved that Council accepts the Community Services Advisory Board (CSAB) Minutes – Jan. 19, 2017 as information.

CARRIED

9. BYLAW(s)

9.1 First Reading of the Borrowing Bylaws:

- **Water Reservoir Borrowing Bylaw #738/17**

2017-055

Councillor Walsh moved to give first reading of Bylaw 738/17 Water Reservoir Borrowing Bylaw on this 13th day of February, 2017.

CARRIED

- **RV Park and Recreational Area Borrowing Bylaw #739/17**

2017-056

Councillor Yargeau moved to increase the term of the debenture from 10 years to 15 years.

CARRIED

2017-057

Councillor Yargeau moved to give first reading of Bylaw 739/17 RV Park and Recreational Area Borrowing Bylaw on this 13th day of February, 2017.

CARRIED

9.2 First Reading of the Business Licensing Bylaw #736/17

2017-058

Councillor Walsh moved to give first reading of Bylaw 736/17 Business Licensing Bylaw on this 13th day of February, 2017.

CARRIED

2017-059

Councillor Sanchez moved that we review the Business Licensing Fees in September of each year.

CARRIED

10. CORRESPONDENCE and INFORMATION

10.1 General Correspondence

2017-060

Councillor Sanchez moved to accept all correspondence as information.

CARRIED

11. COUNCIL REPORTS

Councillor King

- Feb. 6 Council Workshop

Councillor Sánchez

- Jan. 25 Women Out Working (WOW) Luncheon
- Jan. 25 Library Meeting (Feb. 22 is next meeting so Dennis please attend)
- Jan. 27 PCPS conference call as a motion was required
- Feb. 6 Council Workshop
- Feb. 9 Emerging Trends; support staff attending these workshops

Councillor Sitter

- Jan. 25 Fall Festival meeting (8-12 teams; dinner, etc.; Mayor and Marshall drop the first puck) Sept. 8, 9, & 10 – fireworks \$4,000; same route; need a people mover as Westerner isn't doing it anymore; need a parade marshal
- Feb. 6 Council Workshop
- Feb. 7 FCSS Meeting: RFP process
- Walks are not being shoveled so we have to either fine the people or do it and charge them back. CPOs please take note and get after the people who are not following the bylaws

Councillor Walsh

- Feb. 6 Council Workshop
- Large semi-truck with two trailers parked on very north end of Robinson with load of lumber

Councillor Yargeau

- Parkland Foundation; construction begins in September and will be a silver leads project; should be pretty interesting; no say in design but get to be a part of releases and such

2017-061

Councillor Sitter moved to accept all council reports for information.

CARRIED

12. QUESTIONS from the GALLERY

None

13. IN CAMERA

None

14. ADJOURNMENT

2017-062

Councillor Walsh moved to adjourn Council Meeting at 7:35pm.

CARRIED

MAYOR

CAO