



# Town of Penhold

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## REGULAR MEETING MINUTES

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February 22, 2016  
Town Council Chambers

**Mayor:**

Mayor Cooper

**Councillors:**

Julia King

Cory Kingsfield

Kathy Sitter

Mike Walsh

Michael Yargeau

**Regrets:**

Councillor Sharolyn Sánchez

**Presenter :**

Jim Pendergast, Fire Chief

**Staff**

Rick Binnendyk, CAO

Cindy Edge, Legislative Assistant

Kristina Schmidt, Planning &  
Development Officer

Trish Willis, Corporate Services  
Manager

14 Members of Fire Department

**Guest**

Kristine Jean, Innisfail Province

Tyler Hansen with Melcor

Gordon Lau with Stantec

Michaela Davis, Melcor

Cameron Galisky - Resident

Chad Moore, Alberta Health Services

**Mayor Cooper called the meeting to order at 6:54pm.**

### **1. ADDITIONS to the AGENDA**

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#### **1.1. Additions, Deletions or Changes to the Agenda.**

**2016-056**

**Councillor Walsh moved** to approve the agenda as presented.

**CARRIED.**

### **2. MINUTES**

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#### **2.1. Adoption of February 8, 2016 Minutes as presented.**

**2016-057**

**Councillor Sitter moved** to accept the Regular Council meeting minutes as amended for February 8, 2016.

**CARRIED.**

### **3. BUSINESS ARISING OUT OF THE MINUTES**

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None

### **4. DELEGATIONS /PRESENTATIONS**

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#### **4.1 Penhold Fire Department**

##### **i. Fire Fighter of the Year Award**

Jamie Southwell

##### **ii. Officer of the Year Award**

Lt Elisabeth Hoffman / Lt Sean Pendergast

iii. **Jim Pendergast Fire Chief - Fire Department Enhanced Service Response.**

**2016-058**

**Councillor Walsh moved** to accept the Town of Penhold Fire Department's participation in the Medical First Responder program at the Emergency Medical Technicians (EMT) level as the first Non-Emergency Medical Service (EMS) Fire Department in the Provincial Medical First Responder (MFR) program as information.

**CARRIED.**

**5. REPORTS**

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**5.1. Financial**

**a. Monthly accounts for payment for February 9 to February 16, 2016.**

**2016-059**

**Councillor Sitter moved** to accept the monthly accounts for payment for the period of February 9 to February 16, 2016 as presented.

**CARRIED.**

**5.2. Mayor Cooper– Report Summary**

Combative sports bylaw is being updated and a meeting was held with a committee member from Combative sports commission

February 19<sup>th</sup> South Red Deer Regional Wastewater Commission Meeting

The Commission received a Showcase Award of Excellence – Water Resources and Energy Production

March 7 construction starts on the sewer line from Penhold lift station to lift station Number #1

**2016-060**

**Councillor Walsh moved** to approve Mayor Cooper's verbal report as information.

**CARRIED**

**5.3 CAO Mr. Binnendyk**

- Distributed in Council Package

**2016-061**

**Councillor Yargeau moved** to accept the CAO's report, as distributed, as information.

**CARRIED.**

**5.4 Community Services– Manager Jen Blaylock**

- Distributed in Council Package

**2016-062**

**Councillor Walsh moved** to accept the Community Services Manager monthly report as information.

**CARRIED.**

## 5.5. Planning & Development – Officer Kristina Schmidt

- Distributed in Council Package

### 2016-063

**Councillor Kingsfield moved to accept** the Planning & Development Officer monthly report as information.

**CARRIED.**

## 6. NEW BUSINESS

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### 6.1 Director for Towns West - AUMA

#### 2016-064

**Councillor Walsh moved to table** for the next Council of the whole meeting February 29<sup>th</sup>, That The Town of Penhold Support Councillor Sánchez in running for Director, Towns West for AUMA Board 2016.

**AND FURTHER:** that a budget of \$ 1,500 is allocated in support of running for the position.

**CARRIED.**

### 6.2 Disestablishment of the Central Waste Management Commission

#### 2016-065

**Councillor Sitter moved** for the Town of Penhold to approve the disestablishment of the Central Waste Management Commission and approve the distribution of the assets as noted in letter.

**CARRIED.**

## 7. OUTSTANDING BUSINESS

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### 7.1 Transit Service Penhold and Red Deer County

#### 2016-066

**Councillor Walsh moved** that Council receives the report as information

**AND FURTHER;** that a letter of thanks be sent to Red Deer County for including Penhold in their review for transit service.

**In Favour: Mayor Cooper, Councillors King, Sitter, Walsh, Yargeau**

**Opposed: Councillor Kingsfield**

**CARRIED.**

## 8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

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None

## 9. BYLAW(s)

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9.1 **Second Reading of Bylaw 730/16 being a bylaw to amend the Land Use Bylaw 661/11 for the amendment of Part III General Land Use Regulations Manufactured Homes and Part V Manufactured Home Residential District (R5) regulations**

## **2016-067**

**Councillor Walsh moved to accept** Second Reading of Bylaw 730/16 being a bylaw to amend the Land Use Bylaw 661/11 for the amendment of Part III General Land Use Regulations Manufactured Homes and Part V Manufactured Home Residential District (R5) regulations  
**In Favour: Mayor Cooper, Councillors King, Sitter, Walsh, Yargeau**  
**Opposed: Councillor Kingsfield, Sitter**  
**CARRIED.**

## **10. CORRESPONDENCE and INFORMATION**

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### **General Correspondence**

## **2016-068**

**Councillor Sitter moved** to purchase a table for the April 5, 2016 Mayor's Prayer breakfast.  
**CARRIED.**

## **2016-069**

**Councillor Kingsfield moved** to accept all correspondence for information  
**CARRIED.**

## **11. COUNCIL REPORTS**

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### **Councillor King**

- February 16<sup>th</sup> Council of Whole
- February 18<sup>th</sup> Community Services Advisory Board

### **Councillor Kingsfield**

- February 16<sup>th</sup> Council of Whole

### **Councillor Yargeau**

- February 16<sup>th</sup> Council of Whole

### **Councillor Walsh**

- February 16<sup>th</sup> Council of Whole
- Fall Festival

### **Councillor Sitter**

- February 16<sup>th</sup> Council of Whole
- February 17<sup>th</sup> – 18<sup>th</sup> FCSS Meetings
- Fall Festival

### **Mayor Cooper**

- Lunch for Leader of the Opposition, communities should be shovel ready.

## **2016-070**

**Councillor Sitter moved** to accept all council reports for information  
**CARRIED.**

## 12. QUESTIONS from the GALLERY

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**Residents:** Cameron Galisky inquired on an item

**Mayor called break at 7:37pm**

**Back in order at 7:40 pm**

## 13. IN CAMERA

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**2016-071**

**Councillor Yargeau moved** to go In camera at 7:41 pm

**CARRIED**

**2016-072**

**Councillor Walsh moved** to come out of camera at 8:14pm

**CARRIED**

### 13.1 Land and Legal Matters

**2016-073**

**Councillor Walsh moved** that the Town accept the Town of Penhold Land Supply and Growth study as amended.

**CARRIED**

**2016-074**

**Councillor Kingsfield moved** that the town forward a package of the Penhold Land Supply and Growth study to Red Deer County for review and future discussions.

**CARRIED**

## 14. ADJOURNMENT

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**2016-075**

**Councillor King moved** to adjourn Council Meeting at 8:18 pm

**CARRIED.**

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MAYOR

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CAO