



Town of Penhold

REGULAR MEETING MINUTES

March 9th, 2015
Town Council Chambers

Council

Mayor:

Mayor Dennis Cooper

Staff

CAO

Rick Binnendyk – CAO

Dallis Smith – Legislative Assistant

Kristina Schmidt – Presenter Planning & Development

Councillors:

Kathy Sitter

Mike Walsh

Mike Yargeau

Julia King

Cory Kingsfield

Sharolyn Sánchez

Guest

Jean Orchison – Resident Observer

John Neson – Resident Observer

Greg Smith – Presenter Tagish

Jared Payot – Presenter Tagish

Absent

Mayor Cooper called the meeting to order at 6:03 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

1.2. Adoption of the Agenda as presented.

- Outstanding Business Item 7.1. - Addition - Waskasoo Creek Maintenance agreement with Red Deer County.
- Outstanding Business Item 7.2. – Debrief of first week of Garbage/Recycling collection of new totes within the Town of Penhold.

2015-086

Councillor Kingsfield moved to adopt the agenda, as amended including addition of items 7.1. And 7.2.

Carried.

2. MINUTES

2.1. Adoption of Minutes

- Adoption of the February 23rd, 2015 Regular Council Meeting Minutes.

2015-087

Councillor Walsh moved to accept the Regular Council meeting minutes for February 23rd, 2015 as presented.

Carried.

- 2.2. **Approval of Amendment of Meeting Minutes from November 24th, 2014, the addition of Motion #2014-524a, page 6.**

2015-088

Councillor Sanchez moved to approve the Amendment of Meeting Minutes from November 24th, 2014, the addition of Motion #2014-524a found on Page 6, as presented.

Carried.

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

- 4.1. **Presentation to Council – Linda Boyd from FCSS – FCSS people plaque presentation celebrating 40 years FCSS partnership.**

Mrs. Boyd requested to do the presentation next meeting. Plaque not available at this time.

2015-089

Councillor Yargeau moved to table the FCSS presentation to Regular Council Session to March 23rd, 2015, Regular Council Meeting to be made by Linda Boyd from FCSS.

Carried.

- 4.2. **Planning & Development – Kristina Schmidt – Residential Secondary Suites Research paper.**

- Presented the back ground report to why there is a need for this study going forward.
- Recommend council set a date for an open house for this topic.

2015-090

Councillor Sitter moved to accept Ms. Schmidt Residential Secondary Suites Research Report Paper and Presentation for information.

Carried.

2015-091

Councillor Yargeau moved to approve Ms. Schmidt's request for the date of Tuesday March 31st @ 6:00pm for an open house for Residential secondary suites.

Carried.

- 4.3. **Tagish Engineering – Greg Smith/Jared Payot – Waskasoo Avenue Upgrades Presentation.**

Delegation scheduled at 6:30PM not yet in attendance proceeded to next item.

6:16 PM moved to reports

5. REPORTS

5.1. Financial

a. Monthly Financial Accounts for Payments and Online Payments.

2015-094

Councillor Sitter moved to approve March 9th, 2015 accounts and online payments statement as presented.

Councillor Yargeau Requested to abstain from vote and leave chambers for vote on cheque #26055, this cheque was for work that Councillor Yargeau's company did for the Town of Penhold.

2015-095

Councillor Sitter moved to accept cheque #26055.
Carried.

Councillor Yargeau re-entered council chambers.

2015-096

Councillor Walsh moved to accept all other cheques as presented, with the exception of Cheque #26055 that was previously approved in motion above.
Carried.

b. Bank Reconciliation for January 31st, 2015.

2015-097

Councillor Sánchez moved to approve the January 31st, 2015 Bank Reconciliation for the Town of Penhold as presented.
Carried.

c. AUMA – 2015 Membership Invoice based on 2014 Population Rates.

2015-098

Councillor Sánchez moved to approve payment of the 2015 AUMA Membership Invoice for the Town of Penhold as presented.
Carried.

4.3 Tagish Engineering – Greg Smith/Jared Payot– Waskasoo Avenue Upgrades Presentation.

This portion of road will have the following key focuses done to assist with current and future flood mitigation:

- Storm drainage system put into place
- The road structure will be raised acting as a dyke.
- Land balancing

2015-092

Councillor Kingsfield moved to accept report information and presentation for the Waskasoo Avenue Upgrades from Tagish Engineering for information.

Councillor Sitter left council chambers at 6:55pm prior to vote

Carried.

2015-093

Councillor Walsh moved that Tagish Engineering be granted permission to proceed with tendering the Waskasoo project.

AND FURTHER; that Tagish Engineering bring a recommended contractor to council for awarding tender by the end of April.

In Favour: Mayor Cooper, Councillor(s) Walsh, Sanchez, King, Kingsfield,

Opposed: Councillor Yargeau

Carried.

Mayor cooper moved to break at 7:00pm

Mayor Cooper moved to reconvene at 7:13pm

5.2.

Mayor Cooper – Report Summary

- Council of the Whole/Fielded questions on garbage changes/Alleys discussion with residents/Meeting with Mayor Veer and John Van Doesberg on SRDRWC

2015-099

Councillor Kingsfield moved that the Mayor Cooper's verbal report be accepted as information.

Carried.

5.3.

CAO Mr. Binnendyk

- Distributed in council.
- Covered Highlights of the report.
- MSI Capital funding increases has to be tied to a specific identified project based on program criteria.

2015-100

Councillor Walsh moved to accept the CAO's report as information.

Carried .

5.4

Fire Department – Jim Pendergast

- Distributed in Council Package

2015-101

Councillor King moved to accept the Fire Department Report for information.

Carried.

5.5

Public Works – Nancy McAteer

- Distributed in Council Package

2015-102

Councillor King moved to accept the Public Works monthly report as information.
Carried.

5.6

Multiplex – Michael Szewczuk

- Distributed in Council Package

2015-103

Councillor Sánchez moved to accept the Multiplex monthly Manager report as information.
Carried.

6. NEW BUSINESS

None

7. OUTSTANDING BUSINESS

7.1. Waskasoo Creek Maintenance Agreement with County of Red Deer.

2015-104

Councillor Kingsfield Moved to have council approve the Town of Penhold to enter into the Agreement with County of Red Deer, to allow the proposed Maintenance of the Waskasoo Creek within the jurisdiction of the Town of Penhold. This would be a one-time maintenance **AND FURTHER** the proposed maintenance agreement be accepted for future maintenance of the creek area within the town's boundaries.

In Favour: Mayor Cooper, Councillor(s) Sanchez, King, Kingsfield, Yargeau

Opposed: Councillor Walsh

Carried.

7.2. Council Debrief of week 1 – Garbage/Recycling with new totes.

- First few days created a few negative situations.
- Totes were damaged in the process of pick up
- Truck moving totes
- Positive feedback, driver went above duty when disposed of garbage that was beside totes and when lid not closed.
- Some were missed all together, then the trucks came back several days later
- Boundary Road if bins cause for concern? The truck arms can reach quite far therefore there should be no totes on the highway place in driveways.
- Continued communication for tips of how it can go smoother in weeks to follow
- CANPAC driver commented on size of totes to residents.
- Can the truck mechanism be adjusted to be smoother and gentler in order to extend the life of the totes?

- After week one, overall good, closes will be difficult and need a different solution.
- Patience and comment caution is needed to move through the first couple of weeks
- Public works is meeting weekly with CANPAC, to go over issues and offer solutions. Closes will likely have a new solution soon after fist few meetings.
- Public Works email address for lodging complaints.
- Continued education and communication for residents will help in improvement
- Cannot opt out of the garbage and recycling pick up. Service provided by the Town for every residence.
- 4-plexes on Fleming with no front access? What will this look like?
- Residents that were opposed are now appreciating what the new totes bring in a positive way.
- Overall good first week, considering such a large change.

2015-105

Councillor Walsh moved to receive the above comments from council for information.
Carried

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

- 8.1. South Red Deer Regional Wastewater Commission (SRDRWC) – Regular Meeting Minutes from February 20th, 2015 for information.**

2015-106

Councillor King moved to accept the South Red Deer Regional Wastewater Commission (SRDRWC) Regular Meeting Minutes from February 20th, 2015 for information.
Carried

- 8.2. Parkland Community Planning Serves (PCPS) Board of directors Meeting minutes from January 29th, 2015 for information.**

2015-107

Councillor Kingsfield moved to accept the Parkland Community Planning Serves (PCPS) Board of directors Meeting minutes from January 29th, 2015 for information.
Carried

- 8.3. Municipal Planning Commission (MPC) draft meeting minutes from February 24th, 2015 for information.**

2015-108

Councillor King moved to accept the Municipal Planning Commission draft Meeting minutes from February 24th, 2015 for information.
Carried

9. BYLAW(s)

None

10. CORRESPONDENCE and INFORMATION

10.1. General Correspondence

Councillor Sitter re-entered chambers at 8:02pm

2015-109

Councillor Yargeau moved to accept correspondence for information.

Carried.

2015-110

Councillor Kingsfield moved to that administration investigate the need and put together an expression of interest for the low income housing.

In Favour: Mayor Cooper, Councillor(s) Kingsfield, King, Sánchez, Sitter

Opposed: Councillor(s) Walsh, Yargeau

Carried.

2015-111

Councillor King moved to have Mayor Cooper and Council Proclaimed May 17th – 23rd, 2015 as “Community Begins Here” PUBLIC WORKS WEEK. Proclamation to be signed and advise Public Works Department.

In Favour: Mayor Cooper, Councillor(s) King, Kingsfield, Sánchez, Sitter

Opposed: Councillor(s) Walsh and Yargeau

Carried

11. COUNCIL REPORTS

Councillor Yargeau

- MPC Meeting/Parkland Foundation meetings and waiting for a possible announcement in the near future.

Councillor Walsh

- Committee of Whole/Fielding resident calls

Councillor Sitter

- Fall Festival meetings/Committee of the Whole/FCSS meeting

Councillor Kingsfield

- Committee of the Whole/Resident calls were good overall regarding garbage

Councillor King

- MPC/Committee of the Whole

Councillor Sánchez

- Committee of the Whole/Library Meeting/Studio D Grand Opening.

Clean Energy Meeting at Multiplex coming up – Mayor Cooper wants to attend.

Mayor Cooper

2015-112

Councillor Sitter moved to accept council Reports for information.
Carried.

12. QUESTIONS FROM GALLERY

- Jean Orichson –
 - Attended a Municipal Meeting in Leduc – Does the town have an emergency plan?
 - How many years ahead is the Municipal plan for the Town? Municipal Development Plan – Penhold’s plan is a long term planning document is 20-30 years. Should be on our website
 - Is planning built into budget? Things like sidewalks. Is listed in Budget but only so much is allotted for each year.
 - Clean Energy workshop – Is it open to the public? There is a fee to attend? Admin will get info and will forward to Jean.

8:23 pm - Item 4.1. FCSS Presentation

Linda Boyd arrived with Plaque to make presentation that was previously tabled to the March 23rd, 2015 Regular Council Session

- Linda Boyd and Councillor Sitter presented a plaque to the Town of Penhold commemorating the 40 year partnership with FCSS and Penhold.
- December 2nd, 2014 there was a formal event at the County of Red Deer for all the partners that are involved in this partnership.
- On behalf of the FCSS Regional Board we believe in partnerships and this continues to be a strong partnership.

13. IN CAMERA

None

14. ADJOURNMENT

2015-113

Councillor Kingsfield moved to adjourn Council Meeting at 8:23pm
Carried.

Mayor

CAO