



Town of Penhold

REGULAR MEETING MINUTES

April 10, 2017
Town Council Chambers

Mayor:

Mayor Cooper

Councillors:

Julia King
Cory Kingsfield
Sharolyn Sánchez

Kathy Sitter
Mike Walsh
Michael Yargeau

Presenter :

Drew Iwanoczko, Kyle
Daines, and Danny Daines –
“Night at the Ranch” event

Guests

Kristine Jean, Innisfail
Province

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Legislative
Assistant

Mr. Greg Smith & Jared
Payot – Tagish Engineering
Ltd.

Trish Willis, Corporate
Services Manager

Absent:

Mayor Cooper called the meeting to order at 6:00pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

2017-137

Councillor Walsh moved to accept the Regular Council meeting agenda with the deletion of 6.2 Photocopier Lease Agreement as presented.

CARRIED

2. MINUTES

2.1. Adoption of March 27, 2017 Minutes as presented.

2017-138

Councillor Sitter moved to accept the Regular Council meeting minutes for March 27, 2017 as amended.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

4.1 Mr. Drew Iwanoczko & Mr. Kyle and Danny Daines – “Night at the Ranch” event

- **May 13 Bull Riding event** – in memory of Ty Pozzobon who lost a battle with mental health
- Looking for the town to promote and sponsor the event in support of mental health
- Admission will be free so anyone can attend
- Mutton busting will begin at 3:00 pm with bull riding to follow and a dance and silent auction in the evening

2017-139

Councillor Walsh moved that council support the event by sponsoring a chute gate in the amount of \$1,500.

CARRIED

4.2 Mr. Jarod Payot and Greg Smith – Tagish Engineering

4.2. a. RV Park tenders

- Encompassing 66 fully services lots
- The project will be ready for use in 2018
- The successful tender for this project was Carbon Earthworks
- The bid came in at \$872,955.82
- Start date beginning of August 2017

2017-140

Councillor Kingsfield moved to accept the recommendation from Tagish Engineering Ltd and award Carbon Earthworks Ltd. for the development of the RV Park Tender in the amount of \$872,955.82.

IN FAVOUR: Mayor Cooper, Councillors Sanchez, Walsh and Yargeau

OPPOSED: Councillors King, Kingsfield and Sitter

CARRIED

2017-141

Councillor Walsh moved to direct administration to look into RV Park area lighting options and bring it back to our next meeting.

IN FAVOUR: Mayor Cooper, Councillors Sanchez, King and Walsh

OPPOSED: Kingsfield, Sitter, Yargeau

CARRIED

4.2. b. 2017 Infrastructure tenders

- Improvements that includes a water line in Melcor lands;
- Storm line work at Robinson and Lee Street
- Alley upgrade east of Veterans Way
- The successful tender for this project was LBCO Contracting Ltd.
- The bid came in at \$616,774.88

2017-142

Councillor Walsh moved to accept the recommendation from Tagish Engineering Ltd. and award LBCO Contracting Ltd. with the Infrastructure contract in the amount of \$616,774.88.

CARRIED

4.2. c. Water Reservoir tenders

- Construction of a new water reservoir
- The successful tender for this project was Scott Builders
- The bid came in at \$2,949,182.39

2017-143

Councillor Sitter moved to accept the recommendation from Tagish Engineering Ltd. and award Scott Builders Ltd. with the Water Reservoir contract in the amount of \$2,949,182.39.

CARRIED

Mayor Cooper called recess at 7:05PM

Mayor Cooper called meeting back in session at 7:18PM

4.3 Trish Willis, Corporate Services Manager – Taxation Bylaw #742/17

- Amendments included changes in grants received from the Province;
- A 9% increase in the school requisition required for 2017; and reflecting the major project costs tenders for 2017.
- A balanced budget was presented with a small anticipated surplus of \$5,636.
- The Tax Rate Bylaw #742/17 and minimum tax bylaw was presented to council. The tax rate remained the same for residential and commercial/industrial.
WITH THE DECREASE IN ASSESSMENTS THIS WILL REPRESENT A DECREASE ON PROPERTY TAXES BETWEEN 2% TO 4%.
- Minimum taxation rate was increased from \$250 to \$300. Council thanked administration for all the work that was done to ensure the tax bill goes down for our residents.

2017-144

Councillor Kingsfield requested to move item 9.1 under Bylaws to 4.3 Presentations on the agenda.

CARRIED

2017-145

Councillor Yargeau moved to give first reading to Bylaw 742/17 for the adoption of the Tax Rates Bylaw on this 10th day of April, 2017.

CARRIED

2017-146

Councillor Kingsfield moved to give second reading to Bylaw 742/17 for the adoption of the Tax Rates Bylaw on this 10th day of April, 2017.

CARRIED

2017-147

Councillor Walsh moved that council give unanimous consent and move to third reading on Bylaw 742/17 for the adoption of the Tax Rates Bylaw on this 10th day of April, 2017.

CARRIED

2017-148

Councillor Sanchez moved to give third and final reading to Bylaw 742/17 for the adoption of the Tax Rates Bylaw on this 10th day of April, 2017.

CARRIED

5. REPORTS

5.1. Financial

5.1.a. Monthly Accounts for Payment and Online Payments: Mar. 9 to Apr. 7, 2017

2017-149

Councillor Sanchez moved to accept the Monthly Accounts for Payment and Online Payments: Mar. 9 to Apr. 7, 2017 as presented.

CARRIED

5.2. Mayor Cooper – Report Summary

- Mar. 30 Regional Emergency Workshop at Red Deer County; excellent evening and great to see Penhold and Sylvan Lake brought into the fold; seven municipalities in total
- Apr. 5 IDP meeting
- Apr. 5 Skateboard Park meeting; four councillors; multitudes of fundraising efforts
- Apr. 6 Province of Alberta advertised that Penhold is open for a bottle recycling place (in Penhold)
- Also expressed an interest in a 24 unit apartment block
- Apr. 15 Birth of the Sikh at Memorial Hall; tickets available for sale

2017-150

Councillor Kingsfield moved to approve Mayor Cooper's verbal report as information.

CARRIED

5.3 CAO Mr. Binnendyk

- Distributed in Council Package

2017-151

Councillor Yargeau moved to accept the CAO's report, as distributed, as information.

CARRIED

5.4 Multiplex Report – Michael Szewczuk

- Distributed in Council Package

2017-152

Councillor Sanchez moved to accept the Multiplex Manager's monthly report as information.

CARRIED

5.5 Fire Department – Jim Pendergast

- Distributed in Council Package

2017-153

Councillor Sitter moved to accept the Fire Department's monthly report as information.

CARRIED

5.6 Public Works Report – Nancy McAteer

- Distributed in Council Package

2017-154

Councillor Kingsfield moved to accept the Public Works' monthly report as information.

CARRIED

6. NEW BUSINESS

6.1 Ball Diamond Fees

2017-155

Councillor Yargeau moved that Council accept the proposed rate increases be approved and made effective for the 2017 season. The Town of Penhold gives first priority to town user groups for bookings made prior to April 15th of each year.

CARRIED

6.2 Photocopier Lease Agreement – removed from agenda

6.3 Subdivision Application PEN17101

2017-156

Councillor Walsh moved that Council accept for information PEN17101 subdivision report with recommendation as prepared by Parkland Community Planning Services.

CARRIED

6.4 Tender Acceptance for RV Park Development

Moved to 4.2. a. Presentations on the agenda

6.5 Tender Acceptance for Infrastructure

Moved to 4.2. b. Presentations on the agenda

6.6 Tender Acceptance for Water Reservoir

Moved to 4.2. c. Presentations on the agenda

7. OUTSTANDING BUSINESS

None

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Alberta Capital Finance Authority: AGM notice

2017-157

Councillor Sitter moved that Council accepts the Alberta Capital Finance Authority AGM notice as information.

CARRIED

8.2 Community Services Advisory Board (CSAB) Minutes: March 16, 2017

2017-158

Councillor King moved that Council accepts the Community Services Advisory Board (CSAB) Minutes: March 16, 017 as information.

CARRIED

8.3 South Red Deer Regional Wastewater Commission: AGM notice

2017-159

Councillor King moved that Council accepts the South Red Deer Regional Wastewater Commission AGM notice as information.

CARRIED

9. BYLAW(s)

9.1 Bylaw No. 742/17 Tax Rates Bylaw – First, Second and Third Reading

Moved to 4.3 Presentations on the agenda

10. CORRESPONDENCE and INFORMATION

10.1 General Correspondence

2017-160

Councillor Kingsfield moved to accept all correspondence as information.

CARRIED

2017-161

Councillor Sitter moved to honour the request from WCB – Alberta to lower the flags at half-mast on *April 28 – National Day of Mourning* to remember the workers who were killed, injured or disabled at work.

CARRIED

2017-162

Councillor Kingsfield moved that council pay the invoice received from FCM - Legal Defense Fund in the amount of \$57.36.

IN FAVOUR: Mayor Cooper, Councillors King, Kingsfield, Sanchez, Yargeau

OPPOSED: Councillors Sitter and Walsh

CARRIED

11. COUNCIL REPORTS

Councillor King

- Mar. 30 Emergency Management Regional meeting; great to know we have knowledgeable people in place
- Apr. 6 CARTS meeting - City of Red Deer gets a number of commercial buses who come into City to take in the trails; looking at doing a membership drive to get more interaction with like-minded people. Majority of people attending are municipal representatives however it would be great to have citizens at large
- Resolution from CARTS sent to AUMA in the past so Julia would like to bring it back to life
- Bob Mayberry passed away; Bob was an absolute champion for the Town and his passing is a huge loss for our community

Councillor Kingsfield

- Nothing to report

Councillor Sánchez

- Mar. 30 Emergency Management Regional meeting; great that we're working together on this
- Apr. 3 Council Workshop
- Apr. 5 Skateboard Park meeting; Brenda is doing a lot of work; next meeting is May 3 in the Subway Room

Councillor Sitter

- Mar. 30 Emergency Management Regional meeting
- Fall Festival meeting is going really well
- Attended the Business Retention training in Innisfail
- Apr. 5 IDP meeting; going really well and both councils working well together
- Apr. 4 – 6 FCSS interviews for 2018 – 2020 regional funding
- Away in BC next week

Councillor Walsh

- Mar. 30 Emergency Management Regional meeting
- IDP meeting group has built great working relationships

- Apr. 3 Council Workshop
- Apr. 5 Skateboard Park meeting; one resident; one multiplex facilitator; four optimist members, four council members – need to get more citizens coming
- Easter celebration last weekend was awesome; multiplex was buzzing with hockey going on, library was packed; kudos to staff

Councillor Yargeau

- IDP meeting; express thanks to the staff from the county and town. There appears to be a good team working relationship between the parties.
- Next IDP meeting is on June 15
- Parkland Foundation has chosen a local architect; shaping up to be a once in a life time project for this area that could change the way seniors complexes are built; when this project is done we're not done as there are five other buildings needing to be repaired
- Working with the ball league and expecting a package around insurance
- Unable to attend Easter event but heard it was awesome; great job by staff

2017-163

Councillor Walsh moved to accept all council reports for information.

CARRIED

12. QUESTIONS from the GALLERY

None

13. IN CAMERA

None

14. ADJOURNMENT

2017-164

Councillor Kingsfield moved to adjourn Council Meeting at 8:14 pm.

CARRIED

MAYOR

CAO