



Town of Penhold

REGULAR MEETING MINUTES

April 24, 2017
Town Council Chambers

Mayor:

Deputy Mayor Kingsfield

Councillors:

Julia King
Sharolyn Sánchez

Mike Walsh
Michael Yargeau

Presenter :

Keith McPhedran, Pivotal LLP
Kristina Schmidt, Planning &
Development Officer and
Ron Barr, Long Range
Strategic Planning Manager,
Red Deer County

Guest

Kristine Jean, Innisfail
Province
Cameron Galisky

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Legislative Admin
Trish Willis, Corporate Services
Manager

Absent:

Dennis Cooper
Kathy Sitter

Deputy Mayor Kingsfield called the meeting to order at 6:01 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

2017-165

Councillor Walsh moved to accept agenda with additions as presented.

CARRIED

2. MINUTES

2.1. Adoption of April 10, 2017 Minutes as presented.

2017-166

Councillor Walsh moved to accept minutes as presented.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 RV Park Lighting

Deputy Mayor Kingsfield requested that council move to presentations prior to RV Park Lighting.

4. DELEGATIONS /PRESENTATIONS

4.1 Keith McPhedran, Pivotal LLP – 2016 Town of Penhold Financial Audit

- Represents the Auditors for the Town of Penhold
- Presented the consolidated financial statements for the 2016 fiscal year
- Accumulated surplus went up by just over 2.4 million dollars
- The town has sufficient funds available to do day to day business, little long term debt and continues to be in a strong financial position.

2017-168

Councillor Yargeau moved that Council accepts the 2016 Town of Penhold Consolidated Financial Statements as presented.

CARRIED

4.2 Kristina Schmidt, Planning & Development Officer and Ron Barr, Long Range Strategic Planning Manager, Red Deer County: First reading of Bylaw 743/17 Red Deer County/Town of Penhold Inter-Municipal Development Plan.

- Purpose of the Inter Municipal Development Plan(IDP) long term planning
- The process went smoothly and was done well
- Great partnership in developing this IDP with The Town and Red Deer County
- Joint Public Hearing and Councils Meeting will be June 15, 2017 at the Penhold Multiplex commencing at 6:00pm in the Library

2017-169

Councillor Sanchez moved to give First Reading to Bylaw 743/17 Red Deer County/Town of Penhold for the adoption of the Inter-Municipal Development Plan Bylaw on this 24th day of April, 2017.

CARRIED

2017-170

Councillor Walsh moved to set June 15, 2017 at 6:00 pm at the Town of Penhold Regional Multiplex as the date, time and place for the Joint Public Hearing and Councils meeting **AND FURTHER;** The meeting be held be at the Penhold Library

CARRIED

2017-171

Councillor Yargeau moved that Council authorizes Administration to advertise the public hearing in the Innisfail Province, the Town of Penhold Reporter and the municipal website.

CARRIED

Deputy Mayor Kingsfield requested to move item 9.1 under Bylaws to 4.2 Presentations on the agenda.

3.1 RV Park Lighting

Deputy Mayor Kingsfield requested to proceed to presentations

2017-167

Councillor Sanchez moved that Administration request a lighting analysis for the RV Park and campgrounds with solar lighting capability

AND FURTHER; that Administration search into granting options for solar lighting and solar shower house with washrooms.

CARRIED

5. REPORTS

5.1. Financial

a. Investment Statement for the month of March 2017 as presented.

2017-172

Councillor King moved to accept the Investment Statement for the month of March, 2017 as presented.

CARRIED

b. Monthly Accounts for Payment and Online Payments: April 7 – 19, 2017.

2017-173

Councillor Walsh moved to accept the Monthly Accounts for Payment and Online Payments: April 7 – 19, 2017 as presented.

CARRIED

c. Central Alberta Regional Trails Society: 2017 Municipal Membership

2017-174

Councillor Sanchez moved to accept and pay the Central Alberta Regional Trails Society 2017 Municipal Membership Invoice in the amount of \$100 as presented.

CARRIED

5.2. Deputy Mayor Kingsfield – Report Summary

- Experienced a personal accident last week

2017-175

Councillor Walsh moved to approve Deputy Mayor Kingsfield's verbal report as information.

CARRIED

5.3 CAO Mr. Binnendyk

- Distributed in Council Package

2017-176

Councillor Yargeau moved to accept the CAO's report, as distributed, as information.

CARRIED

5.4 Development Officer Report, Kristina Schmidt

- Distributed in Council Package

2017-177

Councillor Sanchez moved to accept the Development Officer's monthly report as information.

CARRIED

5.5 Community Services Report – Jennifer Blaylock

- Distributed in Council Package

2017-178

Councillor King moved to accept the Community Services monthly report as information.

CARRIED

5.6 Community Peace Officers – Trish Willis

- Distributed in Council Package

2017-179

Councillor Sanchez moved to accept the Peace Officers' monthly report as information.

CARRIED

6. NEW BUSINESS

6.1 Swearing in of Deputy Mayor

2017-180

Councillor Sanchez moved to accept Councillor Julia King to Deputy Mayor, to be effective May 1, 2017 up to and including October 31, 2017.

CARRIED

Deputy Mayor Kingsfield proceeded to swear in the incoming Deputy Mayor Julia King effective May 1, 2017 up to the swearing in of a new Deputy Mayor.

7. OUTSTANDING BUSINESS

7.1 Regional Municipal Emergency Management Plan

2017-181

Councillor King moved that the Town of Penhold participate in the Regional Municipal Emergency Management Plan in conjunction with Red Deer County, Towns of Sylvan Lake, Innisfail, Bowden, and Villages of Elnora and Delburne as municipal partners to collaborate in ongoing training for regional emergency planning

AND FURTHER; that the routine maintenance of the Emergency Management Plan be conducted by Red Deer County.

CARRIED

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Penhold & District Library – Statistical Overview of 2016 and Financial Statements for 2016

2017-182

Councillor Sanchez moved that Council receives the Penhold & District Library – Statistical Overview of 2016 and Financial Statements for 2016 as information.

CARRIED

8.2 South Red Deer Regional Wastewater Commission Agenda: April 21, 2017

2017-183

Councillor Walsh moved that Council receives the South Red Deer Regional Wastewater Commission Agenda: April 21, 2017 as information.

CARRIED

9. BYLAW(s)

9.1 Bylaw 743/17 Red Deer County/Town of Penhold Inter-municipal Development Plan – First Reading

Moved to 4.1 Presentations on the agenda

10. CORRESPONDENCE and INFORMATION

10.1 General Correspondence

2017-184

Councillor King moved to accept all correspondence as information.

CARRIED

11. COUNCIL REPORTS

Councillor King

- Highway 2A is seeing increase traffic volumes. We have seen 3 accidents in town over the past several months. A letter was sent to the minister - any response? Can the Town meet with the local regional manager to discuss this rising problem?

2017-185

Councillor King moved that we invite the regional director from Alberta Transportation to attend a council workshop to discuss possible alternatives.

CARRIED

Councillor Kingsfield

- Acting Deputy Mayor

Councillor Sanchez

- Apr. 12 judged the Science Fair with Mayor Cooper, Councillors Kingsfield and Yargeau; wide variety of projects and opportunity for children to learn skills; Kelly Shouldice did an awesome job of organizing it
- Apr. 12 Museum meeting; new president is Karen Thompson; the museum is not doing as many fundraisers as they used to; partnering with the Seniors to put on a Father's Day BBQ.; doing fairly well, good group and working hard; ice cream shack opens on May 29; tons of volunteers
- Apr. 14 CSAB meeting; Senior representative Lorelee mentioned they are considering opening up membership to all ages

Councillor Sitter

- Absent

Councillor Walsh

- Apr. 13 Optimist meeting; went through all their past year's projects, the list is lengthy, they would like to get more members on board as they give their heart and soul to our community
- Apr. 20 Central Alberta Regional Waste Management Committee; meet twice a year to talk about the dump that isn't in use; costing the town money as they have to go test the ground; other municipalities feel that this thing should be shut down and no longer have a commission
- Apr. 21 Sewer Commission; AGM and regular board meeting; the magnitude of the whole project is enormous
- Legalization of marijuana – concern; pace in which they want to push this legislation through; we're not sure how it is going to look at the provincial or municipal realms but the law and legislation will be passed

Councillor Yargeau

- Stopped by Drop in Centre it was their AGM; membership is really low looking at alternatives
- Penhold ball league is ready to go; some challenges with ball diamond bookings appears to have been handled

2017-186

Councillor King moved to accept all council reports for information.

CARRIED

12. QUESTIONS from the GALLERY

Question for clarity around Pivotal LLP presentation.

13. IN CAMERA – Personnel matters

2017-187

Councillor Yargeau moved to go in Camera at 7:18pm.

CARRIED

2017-188

Councillor Walsh moved to go out of camera at 7:31pm.

CARRIED

14. ADJOURNMENT

2017-189

Councillor Yargeau moved to adjourn Council Meeting at 7:32pm.

CARRIED

MAYOR

CAO