



# Town of Penhold

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## REGULAR MEETING MINUTES

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April 27<sup>th</sup>, 2015  
Town Council Chambers

### **Council**

#### **Mayor:**

Mayor Cooper

### **Staff**

#### **CAO**

Rick Binnendyk – CAO

Dallis Smith – Legislative Assistant

Guests:

### **Councillors:**

Kathy Sitter  
Mike Walsh  
Mike Yargeau  
Julia King  
Councillor Sánchez  
Cory Kingsfield

### **Guest**

Cheryl Eastman – Resident Observer

### **Absent**

Mayor Cooper called the meeting to order at 6:00 pm.

## **1. ADDITIONS to the AGENDA**

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### **1.1. Additions, Deletions or Changes to the Agenda.**

#### **ADDITION to Agenda**

- 6.3 – New business – 2015 Operating & Capital Budget
- 9.4. – Bylaw – Offsite Levies Open House and Public Hearing.

**1.2. Adoption of the Agenda with the above mentioned additions. Added to Agenda are items 6.3 & 9.4.**

**2015-172**

**Councillor Walsh moved to adopt the agenda as amended.**

**CARRIED.**

## 2. MINUTES

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### 2.1. Adoption of Minutes

- Adoption of the April 13<sup>th</sup>, 2015 regular Council Meeting Minutes as presented.

**2015-173**

**Councillor Sitter moved** to accept the Regular Council meeting minutes for April 13<sup>th</sup>, 2015 as presented.

**CARRIED.**

## 3. BUSINESS ARISING OUT OF THE MINUTES

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None

## 4. DELEGATIONS /PRESENTATIONS

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### 4.1. Swearing in of Deputy Mayor Sitter for Period beginning May 1<sup>st</sup>, 2015 up to and including October 31<sup>st</sup>, 2015.

- Thank you to outgoing Deputy Mayor Sánchez for her service during the term of October 31<sup>st</sup>, 2014 to April 30<sup>th</sup>, 2015.

## 5. REPORTS

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### 5.1. Financial

#### a. Monthly Financial Accounts for Payments and Online Payments for Period of March 30<sup>th</sup>, 2015 to April 23<sup>rd</sup>, 2015.

**2015-174**

**Councillor Sánchez moved** to approve the accounts and online payments statement as presented.

**CARRIED.**

#### b. Bank Reconciliation for Period of Month Ending March 31<sup>st</sup>, 2015.

**2015-175**

**Councillor King moved** to approve the Bank Reconciliation for the month ending March 31<sup>st</sup>, 2015 as presented.

**CARRIED.**

5.2.

**Mayor Cooper – Report Summary**

- Central Waste Management Commission Meeting/Council of the Whole/Volunteer Appreciation/CARWA meeting/fielding calls from residents regarding fires in town in fire pits/fielding parking calls/

**2015-176**

**Councillor Sánchez moved** to rescind the motion #2015-163 regarding the kick it to the curb campaign.

**AND FURTHER** that administration add kick it to the curb to spring cleanup next year.

**In Favour:** Councillor(s) Sanchez, Sitter, King, Kingsfield

**Opposed:** Mayor Cooper, Yargeau, Walsh

**CARRIED.**

**2015-178**

**Councillor Sitter moved** that Mayor Cooper’s verbal report be accepted as information.

**CARRIED.**

5.3.

**CAO Mr. Binnendyk**

- Hard copy distributed in council session.

**2015-180**

**Councillor Kingsfield moved** to accept the CAO’s report, as distributed, as information.

**CARRIED.**

5.4

**Community services – Julie Dallaire**

- Distributed in Council Package

**2015-181**

**Councillor King moved** to accept the Community Services Report for information.

**CARRIED.**

5.5

**Community Peace Officer – Dana Jones**

- Distributed in Council Package

**2015-182**

**Councillor Yargeau moved** to accept the Community Peace Officer monthly report for information.

**CARRIED.**

5.6

**Development Officer – Kristina Schmidt**

- Distributed in Council Package

**2015-183**

**Councillor Kingsfield moved** to accept the Development Officer monthly report as information.

**CARRIED.**

## 6. NEW BUSINESS

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### 6.1. Request for Charity Check Stop for Community TIES.

**2015-184**

**Councillor Kingsfield moved** that council approve the Community TIES request for Charity Check stop to be set for Friday May 22<sup>nd</sup> from 4:00pm – 6:00pm amending the original request that the charity check stop to be held May 15<sup>th</sup>, 2015.

**In Favour:** Mayor Cooper, Yargeau, King, Kingsfield, Sitter

**Opposed:** Sanchez, Walsh

**CARRIED.**

### 6.2. Tender Approval – Waskasoo Avenue/Dyke South Project

**2015-186**

**Councillor Sitter moved** to approve the low bid from Border Paving Ltd in the amount of \$2,760,874.71 including GST.

**CARRIED.**

**2015-187**

**Councillor King moved** that council grants permission to negotiate with Laebon Developments Ltd. for the possible construction and installation of a force main sewer line

**CARRIED.**

### 6.3. 2015 Operating & Capital Budget for approval.

**2015-188**

**Councillor Sanchez moved** to approve the amended budget in the amount of \$12,943,644

**In Favour:** Mayor Cooper, Councillor(s) Sanchez, Walsh, Sitter, King, Kingsfield

**Opposed:** Councillor Yargeau

**CARRIED.**

## 7. OUTSTANDING BUSINESS

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None

## 8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

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None

## 9. BYLAW(s)

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### 9.1. Bylaw #718.15 Taxation Bylaw - First, Second and proceed to third and final reading.

**2015-189**

**Councillor Walsh moved** to accept the First (1<sup>st</sup>) Reading of Bylaw #718.15 Taxation Bylaw as presented.

**CARRIED**

**2015-190**

**Councillor Sitter moved** to accept the Second (2<sup>nd</sup>) Reading of Bylaw #718.15 Taxation Bylaw.  
**CARRIED**

**2015-191**

**Councillor Sanchez moved** to grant permission to proceed with Third (3<sup>rd</sup>) and Final Reading of #718.15 Taxation Bylaw.

**CARRIED**

**2015-192**

**Councillor Walsh moved** to accept the Third (3<sup>rd</sup>) and Final Reading of Bylaw #718.15 Taxation Bylaw.

**In Favour:** Mayor Cooper, Councillor(s) Walsh, Sitter, Kingsfield, King, Sanchez

**Opposed:** Councillor Yargeau

**CARRIED**

**9.2. Bylaw #720.15 Taxation Penalty Bylaw - First, Second and proceed to third and final reading.**

**2015-193**

**Councillor Sitter moved** to accept the First (1<sup>st</sup>) Reading of Bylaw #720.15 Taxation Penalty Bylaw.

**CARRIED**

**2015-194**

**Councillor Yargeau moved** to accept the Second (2<sup>nd</sup>) Reading of Bylaw #720.15 Taxation Penalty Bylaw.

**CARRIED**

**2015-195**

**Councillor Kingsfield moved** to grant permission to proceed with Third (3<sup>rd</sup>) and Final Reading of #720.15 Taxation Penalty Bylaw.

**CARRIED**

**2015-196**

**Councillor Walsh moved** to accept the Third (3<sup>rd</sup>) and Final Reading of Bylaw #720.15 Taxation Penalty Bylaw.

**CARRIED**

**9.3. Bylaw #721.15 Offsite Levy Bylaw – First Reading.**

**2015-197**

**Councillor Yargeau moved** to accept the First (1<sup>st</sup>) Reading of Bylaw #721.15 Offsite Levy Bylaw.

**CARRIED**

**9.4. Bylaw #721.15 Offsite Levy Bylaw – Open House & Public Hearing.**

**2015-198**

**Councillor Kingsfield moved** to set the following dates for Bylaw /721.15 Offsite Levy Open House and Public Hearing. Open House to be set for May 21<sup>st</sup>, 2015.

**CARRIED**

**2015-199**

**Councillor Walsh moved** to set the following dates for Bylaw /721.15 Offsite Levy Open House and Public Hearing. Monday June 8<sup>th</sup> at 5:30pm prior to council.

**CARRIED.**

## 10. CORRESPONDENCE and INFORMATION

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### 10.1. General Correspondence

**2015-200**

**Councillor Kingsfield moved** to send an incident report to Mr. Watts from Alberta Transportation Red Deer District, regarding the Intersection of Highway 42 & Highway 2A.  
**CARRIED.**

**2015-201**

**Councillor Sitter moved** to have administration send a letter to advise community TIES with explanation of why there were two groups at Memorial Hall during their 2014 Christmas Party  
**CARRIED.**

**2015-202**

**Councillor Walsh moved** to accept correspondence for information.  
**CARRIED.**

## 11. COUNCIL REPORTS

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### Councillor Yargeau

- Volunteer Appreciation Month events in Central Alberta

### Councillor Walsh

- Volunteer Appreciation Event

### Councillor Sitter

- Tamarack Conference- Leading a back bone

### Councillor Kingsfield

- Holidays during last period of time.

### Councillor King

- Committee of the Whole

### Councillor Sánchez

- Website meeting/Champions of change conference/museum cleaning day/committee of the whole/Parkland Regional Library planning/optimist Potluck/Volunteer Appreciation/PCPS Finance Committee/Skate park Vendor market/Community Bottle Fundraiser/Library conference this week.

### Mayor Cooper

**2015-203**

**Councillor Sitter moved** to accept council Reports for information.  
**Carried.**

## 12. QUESTIONS from the GALLERY

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**Cheryl Eastman – Resident of Town of Penhold**

- Dispute regarding water bill.
- Mayor Cooper – Suggested writing a letter to Council with details.

## 13. IN CAMERA

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## 14. ADJOURNMENT

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**2015-204**

**Councillor Kingsfield moved** to adjourn Council Meeting at 7:47pm  
**Carried.**

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**Mayor**

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**CAO**