



Town of Penhold

REGULAR MEETING MINUTES

August 10th, 2015
Town Council Chambers

Council

Mayor:

Mayor Dennis Cooper

Staff

CAO

Rick Binnendyk – CAO

Dallis Smith – Legislative Assistant

Councillors:

Councillor Mike Walsh

Councillor Mike Yargeau

Councillor Julia King

Councillor Sharolyn Sánchez

Councillor Kathy Sitter

Councillor Cory Kingsfield

Staff

Kristina Schmidt – Planning & Development Officer

Tricia Willis – Corporate Services Manager

Guest

Innisfail Province – Kristine Jean

Absent

Mayor Cooper called the meeting to order at 6:00 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

- Addition Item #13.1 – Legal Land Matters

2015-324

Councillor Sitter moved to adopt the agenda for August 10th, 2015 as amended per above note.
CARRIED

2. MINUTES

2.1. Adoption of Minutes for Regular Council Meeting July 13th, 2015.

2015-325

Councillor Kingsfield moved to accept the Regular Council meeting minutes as presented for July 13th, 2015.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

4.1. Presentation by Kristina Schmidt – Planning & Development Officer: Bylaw #722.15 – Secondary Suites Land Use Bylaw Amendment First Reading.

- RFD contained the proposed bylaw and Planning and Development recommendation.

2015-326

Councillor Kingsfield moved to approve First Reading for the Bylaw #722.15 – Secondary Suites Land Use Bylaw Amendment.

CARRIED

2015-327

Councillor Sitter moved to approve the date of September 14th, 2015 as the date for the Public Hearing for Bylaw #722.15 - Secondary Suites Land Use Bylaw Amendment for the Town of Penhold.

CARRIED

4.2. Presentation by Tricia Willis – Corporate Services Manager: Social Media Statistical Update for the town of Penhold.

2015-328

Councillor Yargeau moved to accept the Presentation by Tricia Willis – Corporate Services Manager: Social Media statistical update for the Town of Penhold as presented.

CARRIED

5. REPORTS

5.1. Financial

a. Monthly Financial Accounts for Payments and Online Payments.

2015-329

Councillor Walsh moved to approve the online payments for July 8th to August 6th, 2015 accounts and online payments statement as presented for information.

CARRIED

b. Bank Reconciliation for period ending June 30th, 2015.

2015-330

Councillor King moved to approve the Bank Reconciliation for the period ending June 30th, 2015 for the Town of Penhold.

CARRIED

c. Investment Statement for June 30th, 2015.

2015-331

Councillor Sánchez moved to approve the Investment Statement for June 30th, 2015 for the Town of Penhold.

CARRIED

5.2.

Mayor Cooper – Report Summary

- SRDRWC meeting – Grand Opening for October 2015/Penhold Memorial Dedication Event meetings/Fielding questions regarding the arrests in town

2015-332

Councillor Yargeau moved that the Mayor Cooper’s verbal report be accepted as information.

CARRIED

5.3.

CAO Mr. Binnendyk

- Distributed in council package.

2015-333

Councillor Kingsfield moved to accept the CAO’s report as information.

CARRIED

5.4

Community Services – Jen Blaylock

- Distributed in Council Package

2015-334

Councillor Yargeau moved to accept the Community Services Report for information.

CARRIED

5.5

Planning & Development – Kristina Schmidt

- Distributed in Council Package.

2015-335

Councillor Sitter moved to accept the Planning & Development monthly report as information.

CARRIED

5.6

CPO – Dana Jones

- Distributed in Council Package

2015-336

Councillor Walsh moved to accept the CPO monthly report as information.

CARRIED

5.7.

Public Works – Nancy McAteer

- Distributed in Council Package

2015-337

Councillor Sánchez moved to accept the Public Works monthly Manager report as information.

CARRIED

5.8.

Multiplex – Michael Szewczuk

- Distributed in Council Package

2015-338

Councillor Walsh moved to accept the Multiplex monthly Manager report as information.

CARRIED

6. NEW BUSINESS

- 6.1. Subdivision Application PEN15302 – To create two (2) residential parcels from SW 36-36-28-4 and to consolidate them with Lots 3 & 4, Block 5, PLAN 132 2898, and one (1) remainder lot.

2015-339

Councillor Walsh moved to approve the Subdivision application for information

CARRIED

2015-340

Councillor Sánchez moved to question PCPS regarding question of extension of Grey Street that would run between parcel 3 and parcel 4?

CARRIED

- 6.2. Approval of Palisades Phase 2 Street Names and Civic Addresses.

2015-341

Councillor Walsh moved to approve the names of Augustus Way and Assiniboine Crescent for Palisades Phase 2 for street names and civic address.

In Favour: Mayor Cooper, Councillor(s) Walsh, Yargeau, Sitter, King

Opposed: Councillor(s) Sanchez, Kingsfield

CARRIED

Mayor Cooper moved to break at 7:00pm

Mayor Cooper moved to reconvene at 7:11pm

6.3. Small Communities Fund – Letter from Alberta Municipal Affairs

2015-342

Councillor Sitter moved to approve for administration to move forward with the preliminary design work for the construction of a new water reservoir, **AND FURTHER** that administration budget for the construction of the reservoir in 2016/2017.

In Favour: Mayor Cooper, Councillor(s) Sitter, Walsh, Sánchez, King, Kingsfield

Opposed: Councillor Yargeau

CARRIED

6.4. Approval of Destruction of Records listing 2015.

2015-343

Councillor Walsh moved to approve the destruction of records listing as presented to be destroyed as per the rules and regulation according to the Municipal Act.

CARRIED

6.5. FCSS Data Sharing for approval.

2015-344

Councillor Sitter moved to approve The Community Data Sharing Protocol for FCSS.

CARRIED

7. OUTSTANDING BUSINESS

7.1. Pedestrian Crosswalk – Highway 2A.

2015-345

Councillor Kingsfield moved to approve the proposed crossing as identified by Alberta Transportation with advance signs and crossing signs.

FURTHER THAT; the crossing markings be placed across highway 2A from Bouteiller Close to Hawkridge Blvd.

FURTHER THAT; funds to be drawn from the contribution to reserve account for the Pedestrian Crossing project for the approximate amount of \$11,500.00.

CARRIED

2015-346

Councillor Kingsfield Moved that the Town further investigates placing electronic signage at highway 2A for the purpose of greater safety of children crossing Highway 2A subject to approval by Alberta Transportation at an additional cost of \$ 10,000.

In Favour: Mayor Cooper, Councillor(s) Kingsfield, Sánchez, Walsh, King, Yargeau

Opposed: Councillor Sitter

CARRIED.

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

None

9. BYLAW(s)

9.1. First Reading of Bylaw #722.15 – Secondary Suites Land Use Bylaw Amendment.

- Noted and moved in Item #4.1.

10. CORRESPONDENCE and INFORMATION

10.1. General Correspondence

2015-347

Councillor Sitter moved to accept all correspondence for information.

CARRIED

11. COUNCIL REPORTS

Councillor Yargeau

- MPC meeting/comments on Unsightly bylaw ticketing without clear information

Councillor Walsh

- Odd/even watering comments/MPC meeting/Penhold Memorial Dedication meeting

2015-348

Councillor Walsh moved to have Administration review and bring to council a change in the Water Bylaw amending watering for summer to be odd/even on a permanent basis.

CARRIED.

Councillor Sitter

- Wishing to have CPO enforce the properties that break the Unsightly bylaw including mowing/Would like to see water stay on odd/even permanently/Fall Festival Meeting

Councillor Kingsfield

- Bentley Parade/Complaints regarding ground work at Lucina Street has caused the pond to drain lower than normal. Look unsightly.

Councillor King

- MPC Meeting/Continued comments regarding back alley of Dundee and Penhold Estates with barricade missing, which has encouraged racing of vehicles. Previous motion regarding the barricades was made to have the alley closed; it should remain closed until a further directive by council is made.

Councillor Sánchez

- Fall Festival After Hours meeting/Museum before and after school program and daycare program/Bentley Parade

Mayor Cooper

- Received comments on the boulevard along Family Foods and the Pharmacy area. When is this going to be cleaned up.

2015-349

Councillor Kingsfield moved to accept council Reports for information.

CARRIED

12. QUESTIONS FROM GALLERY

None

13. IN CAMERA Land/Legal Matters

2015-350

Councillor Sitter moved to go In Camera at 7:57pm.

CARRIED.

2015-351

Councillor Walsh moved to go Out of Camera at 8:04pm.

CARRIED.

14. ADJOURNMENT

2015-352

Councillor Walsh moved to adjourn Council Meeting at 8:05pm

CARRIED

Mayor

CAO