



# Town of Penhold

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## REGULAR MEETING MINUTES

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August 24<sup>th</sup>, 2015  
Town Council Chambers

### **Council**

#### **Mayor:**

Mayor Cooper

### **Staff**

#### **CAO**

Rick Binnendyk – CAO

Dallis Smith – Legislative Assistant

### **Councillors:**

Kathy Sitter  
Mike Walsh  
Mike Yargeau  
Julia King  
Sharolyn Sánchez  
Cory Kingsfield

**Guest:** Ryan Raymont his mother and sisters,  
Danielle Klooster, Jennifer Blaylock,  
Chris Cooper, Kristine Jean, Alana Moor, Patti Muir

### **Absent**

Mayor Cooper called the meeting to order at 6:00 pm.

## **1. ADDITIONS to the AGENDA**

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### **1.1. Additions, Deletions or Changes to the Agenda.**

- Deletion of Item #6.1 – Approval of Street Names for the Palisades Subdivision.

**2015-533**

**Councillor Sitter moved** to adopt the agenda as amended noting the deletion of item # 6.1.

**CARRIED.**

## **2. MINUTES**

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### **2.1. Adoption of August 10<sup>th</sup>, 2015 Minutes as presented.**

- Amendment proposed – Council Reports for Councillor Julia King regarding the “Previous motion regarding the barricade.”

**2015-534**

**Councillor Walsh moved** to accept the Regular Council meeting minutes for August 10<sup>th</sup>, 2015 as amended per notation above.

**CARRIED.**

### 3. BUSINESS ARISING OUT OF THE MINUTES

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None

### 4. DELEGATIONS /PRESENTATIONS

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- 4.1. **Mayor Cooper presented Ryan Raymont - BMX National Champion with a congratulatory plaque from the Town of Penhold and Council.**
- Mayor Cooper presented Ryan Raymont with a plaque and gift card on behalf of the Town of Penhold and council for his efforts in becoming the BMX National Champion of Canada.
- 4.2. **Presentation to Council: Danielle Klooster with Central Alberta Poverty Reduction (CAPRA) along with Jennifer Blaylock Penhold Community Services.**  
Ms. Klooster walked Council through the presentation, highlighting differences between poverty relief and poverty reduction. The focus of CAPRA is reduction. Each Community can contribute to reducing Poverty. CAPRA would like to host a community facilitation in the near future in Penhold. This effort will be in partnership with FCSS.

#### 2015-535

**Councillor Yargeau moved** to accept Ms. Kloosters Presentation on behalf of Central Alberta Poverty Reduction (CAPRA) for information.

**CARRIED.**

- 4.3. **Community TIES –Chris Cooper presentation to council regarding Furnace invoice for The Furnace repairs for the Community TIES building.**

Mr. Cooper asking for assistance from the Town to repair the furnace Air conditioning unit.

#### 2015-536

**Councillor Sitter moved** to accept Mr. Chris Cooper's presentation to council requesting the invoice for the Furnace repairs in the Community TIES building for Information

**CARRIED.**

#### 2015-537

**Councillor King moved** to have administrations public works manager investigate the site and provide a report to place the furnace and water tank on a pad with estimated costing to make the necessary repairs.

**CARRIED.**

### 5. REPORTS

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#### 5.1. Financial

- a. **Monthly accounts for payment for August 6<sup>th</sup> to August 20<sup>th</sup>, 2015 as presented.**

#### 2015-538

**Councillor Yargeau moved** to approve the monthly accounts for payment for period August 6<sup>th</sup> to August 20<sup>th</sup>, 2015 as presented.

**CARRIED.**

**b. Investment Statement for the Town of Penhold for period ending July 31<sup>st</sup>, 2015.**

**2015-539**

**Councillor Sánchez moved** to approve the Investment Statement for period ending July 31<sup>st</sup>, 2015 as presented.

**CARRIED.**

**5.2.**

**Mayor Cooper – Report Summary**

- Community Information Fair/SRDRWC/ATB Opening August 24<sup>th</sup>/Proposed Grand Opening of new businesses September 15<sup>th</sup>/ATB grand opening to possibly coincide with Fall Festival

**2015-540**

**Councillor Kingsfield moved** that Mayor Cooper’s verbal report be accepted as information.

**CARRIED.**

**5.3.**

**CAO Mr. Binnendyk**

- Hard copy distributed in council session.
- AUMA Resolution presentation presenter is required.

**2015-541**

**Councillor Sitter moved** to accept the CAO’s report, as distributed, as information.

**CARRIED.**

**Mayor Cooper moved to break at 7:00pm**

**Mayor Cooper moved to reconvene at 7:12pm**

**5.4.**

**Community Services – Jennifer Blaylock**

- Distributed in Council Package

**2015-542**

**Councillor Walsh moved** to accept the Community Services Report for information.

**CARRIED.**

**5.5.**

**Development Officer – Kristina Schmidt**

- Distributed in Council Package

**2015-543**

**Councillor King moved** to accept the Development Officer monthly report as information.

**CARRIED.**

**5.6.**

**Fire Department – Jim Pendergast**

- Distributed in Council Package

**2015-544**

**Councillor Sitter moved** to accept the Fire Department monthly report as information.  
**CARRIED.**

## **6. NEW BUSINESS**

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6.1.

**Approval of Street Names for the Palisades Subdivision – DELETED as per item 1.1.**

6.2.

**Public Works – Utilities clean up and process implementation.**

**2015-545**

**Councillor Walsh moved** that the Public Works Utility Clean up report for write offs to be approved

**AND FURTHER** any closed current account within the past year is sent to collection if the amount is over \$50.00.

**CARRIED.**

## **7. OUTSTANDING BUSINESS**

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7.1 **Garbage Collection - Information requested at previous council session**

**2015-546**

**Councillor Sánchez moved** to rescind the motion #2015-275 made by Councillor Sánchez to have administration create and distribute stickers for garbage cans with provider's names and contact information

**CARRIED**

7.2. **Electronic Sign Board For Highway 2A**

**2015-547**

**Councillor Walsh moved** to increase the 2015 budget from the \$75,000 to \$95,000 allowing a double sided highway billboard.

**AND FURTHER:** that the funds come from contingency reserves.

**CARRIED.**

## **8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

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None

## **9. BYLAW(s)**

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None

## 10. CORRESPONDENCE and INFORMATION

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### 10.1.

#### General Correspondence

**2015-548**

**Councillor Yargeau moved** to accept correspondence for information.

**CARRIED.**

**2015-549**

**Councillor Sanchez moved** that Mayor Cooper be appointed as Penhold's spokesperson to the National Trans Canada Trail Foundation.

**In Favour:** Mayor Cooper, Councillor(s) King, Kingsfield, Yargeau, Sánchez

**Opposed:** Councillor(s) Sitter, Walsh

**CARRIED.**

## 11. COUNCIL REPORTS

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#### Councillor Yargeau

- Community information fair

#### Councillor Walsh

- War memorial Meeting/Committee of the Whole/Community Information fair/Crosswalk sign meeting/Community TIES meeting/

#### Councillor Sitter

- Committee of the Whole

#### Councillor Kingsfield

- Committee of the Whole

#### Councillor King

- Committee of the Whole/Community Information Fair

#### Councillor Sánchez

- Museum meeting/Fall Festival Meeting along with ATB Sponsor meeting/Optimist Twilight Golf meeting/Committee of the Whole/Optimist Skate Park meeting/Fall Festival After Hours.

**2015-550**

**Councillor Walsh moved** that the Town acknowledge and thank the Market organizers for their efforts in the Community.

**Carried.**

#### Mayor Cooper

**2015-551**

**Councillor Kingsfield moved** to accept council Reports for information.

**Carried.**

12. **QUESTIONS from the GALLERY**

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None

13. **IN CAMERA**

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None

14. **ADJOURNMENT**

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**2015-552**

**Councillor Sitter moved to adjourn Council Meeting at 7:27pm  
CARRIED.**

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**Mayor**

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**CAO**