



# Town of Penhold

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## REGULAR MEETING MINUTES

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September 11, 2017  
Town Council Chambers

**Mayor:**

Mayor Cooper

**Councillors:**

Julia King

Sharolyn Sánchez

Kathy Sitter

Mike Walsh

Michael Yargeau

**Guests**

Tyrone Muller, resident

Daniel Ring, resident

Melanie Radway, resident

Cameron Galisky, resident

Robin Edwards, resident

Ken Danson, resident

Tammy Andrews, resident

Ian Watson, resident

John Nesom, resident

**Staff**

Rick Binnendyk, CAO

Bonnie Stearns, Leg Asst

**Absent:**

Cory Kingsfield

**Mayor Cooper called the meeting to order at 6:00pm.**

**1. ADDITIONS to the AGENDA**

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**1.1. Additions, Deletions or Changes to the Agenda.**

**2017-348**

**Councillor Sitter moved** to accept the Regular Council meeting agenda with additions presented.

**CARRIED**

**2. MINUTES**

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**2.1. Adoption of August 28, 2017 Minutes as provided.**

**2017-349**

**Councillor Sanchez moved** to accept the Regular Council meeting minutes for August 28, 2017 as provided.

**CARRIED**

### **3. BUSINESS ARISING OUT OF THE MINUTES**

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#### **3.1 RV Sanitary Dump Station Fees**

No changes

### **4. DELEGATIONS /PRESENTATIONS**

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None

### **5. REPORTS**

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#### **5.1. Financial**

##### **5.1.a. Monthly Accounts for Payment and Online Payments for August 24 – September 6, 2017**

###### **2017-350**

**Councillor King moved** to accept the Monthly Accounts for Payment and Online Payments for August 24 – September 6, 2017 as presented.

**CARRIED**

#### **5.2. Mayor Cooper – Report Summary**

- Aug. 31 Attended Grand Opening at Catapult. A Government funded program to assist new business owners.
- Sept. 7 MGB Annexation meeting; The MGB board was open and asked some questions; farmers brought up some valid points that may result in some small changes moving forward; would like to see county taxes go to 50 years instead of 10 years; the Board will put forward recommendations to the minister; it's a waiting process; requested results was for Jan. 1, 2018. It may be retro-active; annexation is still moving forward; a much better process; a great collaborative approach
- Sept. 9 Fall Festival; by far the best family event; a lot of happy kids; people attended who didn't have any children but just wanted to enjoy the day; great job Melanie and all others involved; great parade and great fireworks; a home was broken into during the parade. The Town needs to look at educational options to assist with safety.

###### **2017-351**

**Councillor Sitter moved** to approve Mayor Cooper's verbal report as information.

**CARRIED**

#### **5.3 CAO Mr. Binnendyk**

- Distributed at the Council meeting

###### **2017-352**

**Councillor Walsh moved** to accept the CAO's report, as distributed, as information.

**CARRIED**

#### 5.4 Multiplex Report – Michael Szewczuk

- Distributed in Council Package

##### 2017-353

**Councillor Yargeau moved** to accept the Multiplex Manager's monthly report as information.  
**CARRIED**

#### 5.5 Fire Department – Jim Pendergast

##### 2017-354

**Councillor Walsh moved** to accept the Fire Department monthly report as information.  
**CARRIED**

##### 2017-355

**Councillor Walsh moved that** Administration look into long time service awards within the Fire Department as per The Town's policy.  
**CARRIED**

#### 5.6 Public Works Report – Nancy McAteer

##### 2017-356

**Councillor Walsh moved** to accept the Public Works' monthly report as information.  
**CARRIED**

## 6. NEW BUSINESS

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### 6.1 Tax Sale

##### 2017-357

**Councillor Sanchez moved** to set Tuesday, November 21, 2017 at 10:00 AM to be the tax sale date. (Section 418 MGA)  
**CARRIED**

##### 2017-358

**Councillor Sitter moved** to accept the tax sale will be at the Town of Penhold Council Chambers located at #1 Waskasoo Avenue within the Penhold Regional Multiplex. (Section 421)  
**CARRIED**

##### 2017-359

**Councillor Walsh moved** to accept that the reserve bids in accordance to the MGA be established at the assessment values less 15% for sale purposes given by Bow Valley Property Valuers. (Section 419 MGA)  
**CARRIED**

##### 2017-360

**Councillor Yargeau moved** that the CAO or designate be appointed to conduct the tax sale proceedings.  
**CARRIED**

**2017-361**

**Councillor King moved** to accept that payment at the Tax Sale be 10% down at the date of the sale and the remaining funds paid within 30 days from the auction date by legal tender acceptable by The Town. (Section 419b MGA)

**CARRIED**

**7. OUTSTANDING BUSINESS**

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**7.1 Axia Services in Penhold**

**2017-362**

**Councillor Walsh moved** that The Town moves forward with surveying the community for possible participation with Axia for fibre connectivity rates.

**CARRIED**

**7.2 Street lighting on Waskasoo Avenue & Highway #42**

**2017-363**

**Councillor Yargeau moved** that Council authorizes Administration to enter into an agreement with Fortis Alberta to place four additional temporary street lights on the south side of Highway #42 adjacent to the multiplex lands on existing power poles at a net costing of \$6,814.00.

**CARRIED**

**8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

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None

**9. BYLAW(s)**

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None

**10. CORRESPONDENCE and INFORMATION**

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**10.1 General Correspondence**

**2017-364**

**Councillor Walsh moved** to accept all correspondence as information.

**CARRIED**

**2017-365**

**Councillor Sitter moved** that the Town of Penhold proclaim September 2017 as Prostate Cancer Awareness Month in Penhold.

**AND FURTHER:** that the Town Multiplex be illuminated in Blue for the remainder of September in recognition.

**IN FAVOUR:** Mayor Cooper, Councillors King, Sitter, Walsh and Yargeau

**OPPOSED:** Councillor Sanchez

**CARRIED**

**Councillor Sanchez moved** that Administration develop a policy process around awareness and proclamation requests, including timing and promotion.

**CARRIED**

## **11. COUNCIL REPORTS**

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### **Councillor King**

- Sept. 6 Information Night
- Sept. 7 MGB Annexation meeting; interesting comments made from the landowner who lives in Town now; I never attended a meeting with this gentleman contrary to what he said
- Sept. 9 Fall Festival; fantastic parade! Kudos to everyone; time commitment and ramping up to get to that stage is appreciated

### **Councillor Kingsfield**

- absent

### **Councillor Sánchez**

- Aug. 31 Attended the Grand Opening at Catapult
- Sept. 5 Skateboard Park meeting; more focused on this initiative
- Sept. 6 PCPS Board meeting; changed around some of their staffing; doing fairly well, lots happening and moving forward; Craig is doing a great job and is trying to keep the balance with having enough staff to do the work as well as going out and getting the work
- Sept. 7 MGB Annexation meeting; process is really interesting; Mr. Teal did an amazing job again
- Sept. 8 helped the Skateboard park get cotton candy ready for Fall Festival
- Sept. 9 Fall Festival; the Museum ran out of hotdogs by 2:30; 1/3 of a bucket left of ice cream; ready to pack up when the minor soccer group came to set up for their BBQ; very successful day

### **Councillor Sitter**

- Aug. 31 Attended the Grand Opening at Catapult; kudos to Danielle Klooster who is a great representative and doing a great job
- Sept. 5 FCSS meeting; Great Neighbours discussion and more programs coming forward
- Sept. 6 Information Night; thank you to Danielle, Julia and Rick as it was well put together
- Sept. 7 MGB Annexation meeting; thanks to Craig as he did a great job
- Sept. 9 Fall Festival; thanks to everybody for a great weekend; inside/outside, volunteers, everyone did a bang up job; follow up meeting coming up – need to discuss parking; probably have two lines for people to purchase tickets
- Would like to see a meeting with Alberta Transportation regarding lighting and crossing; let's have the conversation

### **Councillor Walsh**

- Aug. 31 Attended the Grand Opening at Catapult; pretty beneficial if we could have a little information about Catapult up at the reception desk for residents
- Sept. 6 Information Night
- Sept. 7 MGB Annexation meeting
- Sept. 9 Fall Festival; when you get the numbers, stats and ; putting everything aside and coming together as a community; love being able to network with our neighbouring municipalities - regional collaboration
- Crime; there is always the concern about policing, bylaws; where our responsibility lies; fear our Peace Officers working at night same as COP working as neither are armed; council needs to come up with some ideas on how to be effective; this is not a town issue but is a concern across the province

### **2017-367**

**Councillor Walsh moved** that Council direct Administration to do an analysis around our trails, paths, green spaces lighting to help with some of those dark areas in Town. Have Administration bring back some different lighting options.

**CARRIED**

### **Councillor Yargeau**

- Sept. 6 Information Night
- Sept. 7 MGB Annexation meeting
- Sept. 9 Fall Festival; 4-H Group set up their table late in the game; they were in the Jungle Jim Farm all day and no one came...they heard about our event on the radio so they called the Town and administration accommodated them; they were thrilled and will probably ask to come back again
- Crime – room full of perspective and current councillors; we need a crime prevention strategy for The Town; look at how we design our neighbourhood...have a real strategy; Council needs to step up and look at ways to make our community safe

Mayor Cooper mentioned that Community Facility Enhancement Program (CFEP) has increased the amount for \$750,000; volunteer groups must have matching monies but get the word out.

### **2017-368**

**Councillor Yargeau moved** that Council accept all council reports as information.

**CARRIED**

## **12. QUESTIONS from the GALLERY**

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There was discussion in regards to water reservoir status and crime in town.

Mayor Cooper called the meeting to recess at 7:26pm.

Mayor Cooper called the meeting to order at 7:31pm.

### 13. IN CAMERA – Legal items

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**2017-369**

**Councillor Walsh moved** that Council go in camera at 7:31pm.

**CARRIED**

**2017-370**

**Councillor Walsh moved** that Council come out of camera at 7:52pm.

**CARRIED**

**2017-371**

**Councillor Sanchez moved** that Councillor Kingsfield be exempted from participation in Council committees and portfolios for the remainder of the 2014 – 2017 term;

**AND FURTHER;** that Councillor Kingsfield have restricted privileges for the remainder of the 2014 – 2017 term, including the return of his access keys to Administration for entry into the Council Chambers;

**AND FURTHER;** that a letter be given to Councillor Kingsfield detailing acceptable conduct and encouraging Councillor Kingsfield to participate as part of the Council team.

**CARRIED**

### 14. ADJOURNMENT

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**2017-372**

**Councillor Yargeau moved** to adjourn Council Meeting at 7:54pm.

**CARRIED**

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**MAYOR**

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**CAO**