



Town of Penhold

REGULAR MEETING MINUTES

December 12, 2016
Town Council Chambers

Mayor:

Mayor Cooper

Councillors:

Julia King
Cory Kingsfield
Sharolyn Sánchez

Mike Walsh
Michael Yargeau

Presenter :

Trish Willis, Corporate
Services Manager

Guest

Jean Orchison
Mike Dodman
Melissa Blundred
Cameron Galisky

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Legislative
Assistant

Absent:

Kathy Sitter

Mayor Cooper called the meeting to order at 6:00pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

2016-444

Councillor Walsh moved to approve the agenda with the addition of Trish Willis presenting the 2017 Operating Budget.

CARRIED

2. MINUTES

2.1. Adoption of November 28, 2016 Minutes as presented.

2016-445

Councillor Walsh moved to accept the Regular Council meeting minutes for November 28, 2016 as presented.

CARRIED

2.2. Adoption of November 28, 2016 Public Hearing Meeting Minutes as presented.

2016-446

Councillor Sanchez moved to accept the Public Hearing meeting minutes November 28, 2016 as presented.

CARRIED

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

4.1 2017 Operating Budget Presentation: Trish Willis, Corporate Services Manager

5. REPORTS

5.1. Financial

a. Investment Statement for the month of October

2016-447

Councillor King moved to accept the Investment Statement for the month of October 2016 as presented.

CARRIED

b. Monthly accounts for payment for November 23 – December 5, 2016 as presented.

2016-448

Councillor Sanchez moved to accept the accounts for payment for the period of November 23 – December 5, 2016 as presented.

CARRIED

5.2. Mayor Cooper – Report Summary

- Nov. 29 – Meeting in Leduc with Councillors Kingsfield, Walsh and CAO Binnendyk
- Nov. 30 – CAEP discussion regarding the presentation re: roaming CAO
- Nov. 30 – Cadet Appreciation; cadets are now in a hanger with no heat; looking hard to find a new place
- Nov. 30 – Melcor Christmas Party; 3 elected officials in total, myself and a couple from Red Deer
- Dec. 2 – Meeting with Guy P at Melcor, CAO Binnendyk discussed some marketing aspects for the development
- Dec. 2 – Stantec Christmas Party
- Dec. 5 – Budget Meeting
- Dec. 9 – Town Christmas Party; meal was excellent, entertainment was unique
- Dec 15th - Meeting with Mayors coming up
- Shaw Cable will be here for year in review
- Dec. 16 – the 20th Anniversary Moose Milk Days at Sky Wings Aviation

2016-449

Councillor Walsh moved to approve Mayor Cooper's verbal report as information.

CARRIED

5.3 CAO Mr. Binnendyk

- Distributed at Council Meeting

2016-450

Councillor Yargeau moved to accept the CAO's report, as distributed, as information.

CARRIED

5.4 Fire Department – Jim Pendergast

- Distributed in Council Package

2016-451

Councillor Walsh moved to accept the Fire Department's monthly report as information.

CARRIED

5.5 Multiplex Report – Michael Szewczuk

- Distributed in Council Package

2016-452

Councillor King moved to accept the Multiplex monthly report as information.

CARRIED

5.6 Public Works Report – Nancy McAteer

- Distributed in Council Package

2016-453

Councillor Yargeau moved to accept the Public Works' monthly report as information.

CARRIED

6. NEW BUSINESS

6.1 2017 Operating Budget

2016-454

Councillor Walsh moved that Council recommends that under the **Employee Handbook Section 9.1 Salary and Performance Management, Section vii**, "*Cost of Living to the salary grid according to the most current Alberta Consumer Price Index (CPI)...*" be frozen for 2017.

AND FURTHER; THAT the current salary grid reflect a zero percentage increase for 2017.

CARRIED

2016-455

Councillor Sanchez moved that the Utilities Bylaw 733/16 Schedule "A" Fee Schedule reflect the new fees for the January utility billing. (Attached)

AND FURTHER; THAT the fee increase be reflected in the January billing that will be due February 10th 2017.

CARRIED

2016-456

Councillor Yargeau moved that Council authorize Administration to proceed in the preparation of borrowing funds for the following Capital Projects:

- a) New Water Reservoir - an estimation of \$ 3,300,000 of which the Town is to borrow \$800,000.
- b) Recreational Vehicle Park adjacent to the Penhold Multiplex - an estimation of \$1,000,000 of which the Town is to borrow \$650,000.

CARRIED

2016-457

Councillor Kingsfield moved that Council approves the 2017 Operating and Capital Budget in the amount of \$ 13,033,849.

AND FURTHER; THAT the 2017 budget represents a tax decrease to the municipal taxation of 5% for residential property.

CARRIED

6.2 2017 Tangible Asset Capital Reserves

2016-458

Councillor Walsh moved that that Council permits administration to place funds into reserves from the 2016 operating budget year as identified within the Depreciation schedules.

CARRIED

6.3 Fitness Centre – 24 hour operation

2016-459

Councillor Yargeau moved that the Town move to a 24hr access to the Fitness Centre.

IN FAVOUR: Mayor Cooper, Councillors Sanchez, King, Kingsfield, Yargeau

OPPOSED: Councillor Walsh

CARRIED

6.4 Dec. 26, 2016 Council Meeting Cancelled

2016-460

Councillor King moved that Council directs Administration to cancel the December 26th Regular Council Meeting

AND FURTHER; that the cancellation be posted on the town's website.

CARRIED

7. OUTSTANDING BUSINESS

7.1 South Red Deer Regional Wastewater Commission – Equalization Storage and Emergency Response to Excess Volume

2016-461

Councillor Kingsfield moved that Council accept Administration’s recommendation to table this item until the January 23, 2017 meeting for further information from their upcoming meeting.

CARRIED

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Parkland Community Planning Services: November 14, 2016

2016-462

Councillor Sanchez moved that Council accepts the Parkland Community Planning Services Minutes dated November 14, 2016 as information.

CARRIED

9. BYLAW(s)

None

10. CORRESPONDENCE and INFORMATION

10.1 General Correspondence

2016-463

Councillor Walsh moved to accept all correspondence as information.

CARRIED

2016-464

Councillor Sanchez moved that Mayor Cooper, Councillors Kingsfield, Sanchez & CAO Binnendyk be registered to attend the Brownlee LLP Emerging Trends 2017 – The Modernized MGA session in Calgary on February 9, 2017.

CARRIED

2016-465

Councillor Sanchez moved that Mayor Cooper, Councillors Kingsfield, Walsh and Yargeau be registered to attend the Reynolds Mirth Richards & Farmer LLP Municipal Law Seminar in Edmonton on February 17, 2017.

CARRIED

11. COUNCIL REPORTS

Councillor King

- Attended all budget meetings; year after year we get a lot of information KUDOS to Administration and CAO for all of their work – we’ve come a long way.
- Dec. 9 – Town Christmas Party

- There is a plaque downstairs commemorating the Multiplex on its grand opening in December 2010 – it has the wrong Mayor listed on the plaque and should read Mayor King.

2016-466

Councillor Kingsfield moved that Administration investigate the accuracy of the names on the Municipal Sustainability Initiative MSI plaque.

AND FURTHER if the plaque is incorrect will the Province redo the plaque with the proper name change.

CARRIED

Councillor Kingsfield

- Nov. 29 – Seminar in Leduc
- Budget meetings; very well put together for us and is exactly what we had hoped we'd receive - commend Administration for a very good job
- Dec. 9 – Town Christmas Party was very good

Councillor Sánchez

- Nov. 14 - PCPS Meeting; voted in on the Board
- Dec. 5 – Budget meeting

Councillor Walsh

- Nov. 24 course in Leduc was better geared towards Administration
- Dec. 5 Budget
- Dec. 7 – Ceremony at Fire Hall with Kyle Daines
- Dec. 8 – Attended my first Optimist Club Meeting

Councillor Yargeau

- Parkland Foundation: Request for tender for architect went out last week; shovels should be in the ground Sept. 2017

2016-467

Councillor Kingsfield moved to accept all council reports for information.

CARRIED

12. QUESTIONS from the GALLERY

- Residents appreciate the work that Council, Administration, and Staff do.
- Inquiry as to how the surplus in the 2017 Operating Budget will be handled.
- Residents of Manufactured Home Park requested assistance in dealing with Manor Management to resolve some items.

13. IN CAMERA

None

14. ADJOURNMENT

2016-468

Councillor Kingsfield moved to adjourn Council Meeting at 7:10pm.

CARRIED

MAYOR

CAO