



Town of Penhold

REGULAR MEETING MINUTES

December 14, 2015
Town Council Chambers

Mayor:

Mayor Cooper

Councillors:

Julia King
Cory Kingsfield
Sharolyn Sánchez

Kathy Sitter
Mike Walsh
Michael Yargeau

Presenter :

Guest

Jean Orchison, Resident

Staff

Rick Binnendyk, CAO
Cindy Edge – Legislative Assistant

Regrets:

Mayor Cooper called the meeting to order at 6:00 pm.

1. ADDITIONS to the AGENDA

1.1. Additions, Deletions or Changes to the Agenda.

2015-505

Councillor Sitter moved to approve the agenda as presented.
CARRIED.

2. MINUTES

2.1. Adoption of November 23, 2015 Minutes as presented.

2015-506

Councillor Walsh moved to accept the Regular Council meeting minutes for November 23, 2015.
CARRIED.

3. BUSINESS ARISING OUT OF THE MINUTES

None

4. DELEGATIONS /PRESENTATIONS

None

5. REPORTS

5.1. Financial

- a. Monthly accounts for payment for November 18 to December 10, 2015 as presented.

2015-507

Councillor Sánchez moved to accept the monthly accounts for payment with the exception of cheque number 27210 addressed to Alarm Tech Inspections Services, for the period of November 18 to December 10, 2015 as presented.

CARRIED.

Councillor Yargeau, requested to abstain and leave chambers for vote on cheque #27210, Alarm Tech Inspections Services this cheque was for work that Councillor Yargeau's company did for the Town of Penhold.

Councillor Yargeau Left the council chambers at 6:02 pm

2015-508

Councillor Walsh moved that Cheque number 27210 to Alarm Tech Inspections Services be paid as recommended.

Carried

Councillor Yargeau Returned to chambers 6:04pm

b. Investment Statement for the period ending October 31 , 2015.

2015-509

Councillor Walsh moved to accept the Investment Statement for the period ending October 31, 2015 as presented.

CARRIED.

5.2. Mayor Cooper – Report Summary

- November 30 and December 7 Budget
- November 25 Festival of Trees
- November 26 CAEP General Meeting
- November 27 Penhold Community Christmas
- December 2 South Regional Waste Contractors / Melcor Meeting
- December 4 Community Futures / Stantec Christmas Party
- December 5 St Barbara's Day ball
- December 7 CAPE Winter Meeting
- December 9 CARMA Meeting / Mayors Meeting / Fire Fighters Visit
- December 10 SRD Meeting
- December 11 Town Staff Christmas Party

2015-510

Councillor Sitter moved to approve Mayor Cooper's verbal report as information.

CARRIED.

5.3 CAO Mr. Binnendyk

- Distributed in Council Package

2015-511

Councillor Kingsfield moved to accept the CAO's report, as distributed, as information.
CARRIED.

5.4. Multiplex Manager – Michael Szewczuk

- Distributed in Council Package

2015-512

Councillor Yargeau moved to accept the Multiplex Manager Report for information.
CARRIED.

5.5. Fire Department – Chief Jim Pendergast

- Distributed in Council Package

2015-513

Councillor Walsh moved to accept the Fire Department monthly report as information.
CARRIED.

5.5. Public Works – Manager Nancy McAteer

- Distributed in Council Package

2015-514

Councillor Sitter moved to accept the Public Works monthly report as information.
CARRIED.

6. NEW BUSINESS

6.1 2016 Budget Approval

2015-515

Councillor Kingsfield moved to approve the 2016 Municipal Operations and Capital Budget in the amount of \$ 11,649,882.

AND FURTHER; that the Capital requests for a steaming unit within account #37 and the utility vehicle within account #76 be placed on hold until further information is obtained for each item.

IN FAVOUR: Mayor Cooper, Councillors King, Kingsfield, Sánchez, Sitter, Walsh

OPPOSED: Councillor Yargeau

CARRIED.

6.2 2016 Tangible Capital Asset Reserves

2015-516

Councillor Kingsfield moved that Council permits administration to place funds into reserves from the 2015 operating budget year into reserves as identified within the Tangible Capital Assets Listing (TCA).

CARRIED.

6.3 Cancel Council Meeting on December 28, 2015

2015-517

Councillor Kingsfield moved that the Regular Council Meeting for December 28, 2015 be cancelled.

CARRIED.

6.4 (i) That Council accepts the minutes from the tax sale as information.

2015-518

Councillor Kingsfield moved to accept the 2015 Tax Sale Report as information.

CARRIED.

6.4. (ii) That the Town address the current unsightly unit by removing the unsafe attachment that is in disrepair in preparation for selling the unit.

AND FURTHER; that the costs be added to the outstanding tax account.

2015-519

Councillor Sitter moved that the Town address the current unsightly unit and remove the unsafe attachment that is in disrepair in preparation for selling the unit.

AND FURTHER; that the costs be added to the outstanding tax account.

CARRIED.

6.4. (iii) That Council approves a local Realtor to assess and move forward on the sale of the unit.

2015-520

Councillor Sitter moved to use a local Realtor to assess and move forward on the sale of the unit.

CARRIED.

7. OUTSTANDING BUSINESS

7.1 Alberta Environment and Parks – Water Quality

2015-521

Councillor Sánchez moved that council receives the letter from Alberta Environment and Parks as information

AND FURTHER; that the summary is to be posted on the Town of Penhold website as water quality information.

CARRIED.

8. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

8.1 Central Alberta Regional Waste Management Commission Minutes

2015-522

Councillor Kingsfield moved to accept the Central Alberta Regional Waste Management Commission Minutes as information.

CARRIED.

9. BYLAW(s)

9.1 Bylaw 728/15 being a bylaw to adopt the Permit Fee Schedule, addressing updating the Utility Service Fee for New Homes

2015-523

Councillor Walsh moved for first reading of Bylaw 728/15 –Amendment to the Permit Fee Schedule.

CARRIED.

2015-524

Councillor Yargeau moved for second reading of Bylaw 728/15 - Amendment to the Permit Fee Schedule.

CARRIED.

2015-525

Councillor Sitter moved to proceed with the third and final reading of Bylaw 728/15 - Amendment to the Permit Fee Schedule.

CARRIED.

2015-526

Councillor Kingsfield moved for third and final reading of Bylaw 728/15- Amendment to the Permit Fee Schedule.

CARRIED

10. CORRESPONDENCE and INFORMATION

General Correspondence

2015-527

Councillor King moved to accept all correspondence for information

CARRIED.

11. COUNCIL REPORTS

Councillor Yargeau

- November 30 and December 7 Budget
- Parkland Foundation meeting

Councillor Walsh

- November 30 and December 7 Budget
- November 24 Rural Crime Prevention Meeting
- November 27 Community Christmas
- November 26 CAEP General Meeting
- November 30 and December 7 Budget
- December 4 Stantec Christmas Party

Councillor Sitter

- November 25 to 27 FCSS AA Conference
- December 3 Library Party

2015-528

Councillor Sitter moved for Administration to research a how to stop Payday Loan types of Businesses from locating in Penhold.

CARRIED.

- November 30 and December 7 Budget
- November 27 Community Christmas
- December 1 FCSS Board Meeting
- December 9 CAWA Commission / they are going to dissolve
- December 11 Town Christmas Party

Councillor Kingsfield

- November 30 and December 7 Budget
- Stantec Christmas Party
- December 11 Town Christmas Party

Councillor King

- November 27 Community Christmas
- December 7 Budget
- December 11 Town Christmas Party

Councillor Sánchez

- November 24 Rural Crime Prevention Meeting
- November 30 and December 7 Budget
- December 9 Penhold Museum Meeting
- December 3 Library Christmas Party
- December 14 Tagish Lunch
- December 11 Town Christmas Party

2015-529

Councillor King moved to accept all council reports for information

CARRIED.

12. QUESTIONS from the GALLERY

Jean Orchison, Resident inquired on several items

13. IN CAMERA

None

14. ADJOURNMENT

2015-530

Councillor Yargeau moved to adjourn Council Meeting at 7:05 pm

CARRIED.

