



Town of Penhold Fitness Centre -Casual Employment Opportunity

The Town of Penhold is currently seeking an outgoing, dependable and organized individual to fill a casual position of Fitness Centre Attendant. The successful candidate will be responsible with assisting in a wide variety of tasks related to the daily operation of the Fitness Centre and around the Facility. This position will be required to work morning, afternoon, evening and weekend shifts.

Responsibilities:

- Maintain relationships with customers
- Provide equipment orientation
- Monitoring equipment, and fitness area including the indoor track
- Assist with membership sales
- Working service desk
- Working in Vadim Software for cash transactions
- Perform cash, debit, and credit card transactions in the Fitness Centre and around the Facility
- Offer guidance and support to the community through wellness
- train community members of all ages in life long wellness skills
- Be able to work with patrons of all ages
- Provide equipment orientation
- Register members for various programs
- Perform general office duties
- Cleaning of the entire fitness area, including fitness equipment. Wiping down the equipment on an hourly basis including water fountain.
- Perform miscellaneous duties as required by the Fitness Centre Supervisor
- Other Duties as required

Qualifications:

- Basic computer skills
- Good communication skills
- Cash handling experience
- First Aid/CPR Certification
- Criminal Record Check
- Proven Customer Service

Physical Requirements:

- This job requires re racking of weights. Must be able to lift 50lb objects.

Expected start date for this position is immediately. Morning shifts are 6am- 11am during the week. Evenings and weekend work are a requirement of this position.

Send resumes via e-mail to:

Attention: Karen Sawicki, Human Resources Manager
E-mail: ksawicki@townofpenhold.ca

The closing date for this position is until a suitable candidate is found.

Only those candidates selected for an interview will be contacted.