



**PART I - APPLICANT INFORMATION**

NAME OF CONTACT PERSON / COMPANY:	TELEPHONE:
EMAIL ADDRESS:	CELL:
MAILING ADDRESS (including Postal Code):	
NAME OF REGISTERED OWNER (if different):	TELEPHONE:
MAILING ADDRESS (including Postal Code):	

**PART II - SITE INFORMATION**

LOT:	BLOCK:	PLAN:
MUNICIPAL ADDRESS:		
LAND AREA (Hectares):	LAND AREA (Acres):	

**PART III – PROPOSED LAND USE REDESIGNATION**

EXISTING LAND USE:	PROPOSED LAND USE:
Please indicate the reason for the proposed Land Use Bylaw amendment: _____ _____	

**PART IV – PROPOSED TEXT AMENDMENT OR MAP AMENDMENT**

Please indicate the reason for the text or map amendment **AND** attach a copy of the proposed changes:  
\_\_\_\_\_  
\_\_\_\_\_

**PART V – REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER’S BEHALF:**

I, \_\_\_\_\_ hereby certify that  
 I am the registered owner, or  I am the agent authorized to act on behalf of the registered owner  
and that the information given on this form is complete and is, to the best of my knowledge, a true statement  
of the facts relating to this application.  
\_\_\_\_\_  
Signature

**PART VI – AUTHORIZATION TO ACT ON BEHALF OF THE REGISTERED OWNER (IF APPLICABLE):**

I (We) hereby authorize \_\_\_\_\_ to act on my (our) behalf on matters  
pertaining to this application.  
\_\_\_\_\_  
DATE SIGNATURE OF OWNER

This personal information is being collected under the authority of Land Use Bylaw 661/11 and the Municipal Government Act (MGA) and will be used for the Town’s Planning and Development decisions and is protected by the privacy provisions of the Freedom of Information of Protection of Privacy (FOIPP) Act.

**FOR OFFICE USE ONLY**

<b>PART VII – DECISION</b>	MAJOR AMENDMENT \$2,000. <sup>00</sup> <input type="checkbox"/>	MINOR AMENDMENT \$1,000. <sup>00</sup> <input type="checkbox"/>	
DATE RECEIVED:	RECEIPT NUMBER:	FILE NUMBER:	DATE OF DECISION:
PUBLIC HEARING AD:	DATE OF PUBLIC HEARING:	DATE OF 1 <sup>ST</sup> READING:	DATE OF 2 <sup>ND</sup> READING:
DATE OF 3 <sup>RD</sup> READING:	COMMENTS:		



**LAND USE BYLAW AMENDMENT APPLICATION**

1. The Council on its own initiative may amend the *Land Use Bylaw*.
2. A person may make application to the Development Officer to amend the *Land Use Bylaw*. The application must include:
  - a) a statement of the specific amendment requested;
  - b) the purpose and reasons for the application;
  - c) if the application is for a change of District, the legal description of the lands and a site plan identifying the lands proposed to be rezoned along with the dimensions of the lands;
  - d) a statement of the applicant's interest in the lands; and
  - e) a payment of applicable fee, including advertisement fee due upon receipt of invoice from the Town relating to public meetings or public hearings.
3. Upon receipt of an application for amendment to the *Land Use Bylaw*, the Development Officer will initiate or undertake an investigation and analysis of the potential impacts of development resulting from or allowed as a result of the proposed amendment. The analysis will be based on the full development potential of the proposed amendment and not on the merits of any particular development proposal. The analysis will, among other things, consider the following impact criteria:
  - a) relationship to and compliance with approved statutory plans and Council policies;
  - b) relationship to and compliance with statutory plans and outline plans in preparation;
  - c) compatibility with surrounding development in terms of land use function and scale of development;
  - d) traffic impacts;
  - e) relationship to, or impacts on, services such as water and sewage systems, and other public utilities and facilities such as recreation facilities and schools;
  - f) relationship to municipal land, right-of-way or easement requirements;
  - g) effect on stability, retention and rehabilitation of desirable existing uses, buildings, or both in the area;
  - h) necessity and appropriateness of the proposed amendments in view of the stated intentions of the applicant; and
  - i) relationship to the documented concerns and opinions of area residents regarding development implications.
4. Prior to a public hearing for a *Land Use Bylaw* amendment, the Town will refer any applications to Red Deer County where the subject lands are situated adjacent to the municipal boundary.
5. The Development Officer must not accept an application to amend the *Land Use Bylaw* which is identical or similar to an application which has been refused by the Council, for a period of six (6) months after the date of the refusal unless, in the opinion of the Development Officer, the reasons for refusal have been adequately addressed or the circumstances of the application have changed significantly.

**LAND USE BYLAW AMENDMENT REQUIREMENTS**

1. Copy of current Land Title(s) certified for subject lands, easement, row, restrictive covenant or other legal documents registered to the property that affects the subject lands;
2. Real Property Report (RPR);
3. Site map.
4. Copy of proposed amendment.