REQUEST FOR FINAL METER READ

Water & Sewer Bylaw 641.08

PROPERTY & OWNER INFORMATION

Name on Account: _____

Service Address: _____

House Number *Street*

Date of Move: _____

Are you on the Tax Payment Plan or Utility Preauthorized Payments? ☐ Yes ☐ No
** If YES, please ensure to complete a Request to Cancel Payment Form**

Please Note: Cancellation of Utilities may result in the last one or two bill payments not being debited by the Preauthorized Payment Plan depending on the day the Utility Account is finalized. Please ensure to check your bank account to avoid unnecessary penalties.

Has this Property been ☐ Sold ☐ Rented Date of Possession: _____

Forwarding Address

Mailing Address: _____

Street

_____

City *Province* *Postal Code*

Phone: _____

Home *Cell*

The undersigned agrees to pay for all utility services supplied by the Town of Penhold in accordance with Water & Sewer Bylaw 641.08 to the above service address until the applicant requests in writing (at least one week in advance) that the contract be terminated.

The undersigned acknowledges that failure to receive or loss of a utility bill cannot be accepted as reason for non-payment.

The **OWNER** agrees to be responsible for outstanding balances on this account. If this account is in arrears The Town of Penhold may transfer balances to the Tax Account of this property or to a Collections Agency

By signing this form you are declaring the information provided to be true and complete to the best of your knowledge.

Authorization:

_____

Printed Name **Signature** Date

For Office Use

_____

Account Number Serial Number Meter Read Date