



DEMOLITION PERMIT APPLICATION

Internal Use Only

APPLICATION DATE: _____ PERMIT NUMBER: _____ ROLL NUMBER: _____

A Demolition Permit is required to demolish or remove a building from a site. The Demolition Permit procedure ensures that all services to the structure have been disconnected **prior** to demolition and that the site is safe during and after demolition.

I understand, as the applicant/landowner/contractor confirms that it is my responsibility to ensure the following conditions are met:

1. I have provided a Site Plan, a Letter of Intent, a Letter of Authorization from the Landowner and a Fire Safety Plan to accompany the Demolition Permit Application, showing the structure to be demolished, including fencing/barricades to be in place during demolition.
2. I have provided the name and contact information of the licensed contractor that of the project.
3. I have submitted the required payment for the Demolition Permit application.
4. Ensure that all meters and service connections have been removed before demolition begins.
5. The services and utilities have been disconnected with the appropriate agencies have been coordinated, along with obtaining the required contacts and authorized signatures.
6. I will contact *Dransfield Inspections Services* to arrange a **final** site inspection prior to demolition.

APPLICANT & LANDOWNER INFORMATION

NAME OF APPLICANT:	PHONE:
MAILING ADDRESS:	EMAIL:
NAME OF REGISTERED LANDOWNER <i>(If different from above):</i>	PHONE:
LANDOWNER ADDRESS:	EMAIL:
NAME OF CONTRACTOR:	PHONE:
CONTRACTOR ADDRESS:	EMAIL:

DEMOLITION SITE INFORMATION

ADDRESS OF DEMOLITION:	CURRENT LAND USE ZONING:	
TYPE OF BUILDING TO BE DEMOLISHED:	LOT:	BLOCK: PLAN:
DEMOLITION MATERIALS REMOVED TO: <input type="checkbox"/> Landfill <input type="checkbox"/> Other: _____	PARCEL TYPE: <input type="checkbox"/> Interior <input type="checkbox"/> Corner Parcel	ARE THERE WATER AND/OR SEWER SERVICES TO THIS STRUCTURE? <input type="checkbox"/> Yes <input type="checkbox"/> No
DATE OF DEMOLITION:	DATE OF COMPLETION:	

Alberta Building Code 2014 General Requirements for Demolitions:

- a) Article 8.2.2.9: Services shall be shut off and gas and fuel lines shall be capped in a building permit demolished.
- b) Article 8.2.3.4: Portable fire extinguishers shall be installed and maintained in conformance with the requirements of NFPA10. "Standard for Portable Fire Extinguishers". The minimum rating for this siren in 2-A-10-B, C on the truck.
- c) Article 8.2.7.2: Waste material shall be removed as quickly as possible from the site by means of an appropriate container.
- d) Article 8.1.2.2: Where a building is undergoing demolition, precautions shall be taken to ensure that no person is exposed to undue risk.
 - If a basement is not infilled, excavation must be protected with a six-foot chain link enclosure.



Please contact *Dransfield Inspection Services Ltd.* for a final inspection as this is required upon completion of the demolition.

*Dransfield Inspection Services Ltd.
87 Piper Drive, Red Deer, AB T4P 1L5
403-342-2244*

****NOTE**** It is the responsibility of the Applicant/Landowner/Contractor to ensure that all meters and services connected to the structure have been disconnected and removed **prior** to the start of demolition. Failure to do so may result in penalties and fines levied as per the Town of Penhold Land Use Bylaw.

Determine which utilities are required to be disconnected (water, sewer, electrical, gas) and contact the applicable companies. Written approval and sign off by the applicable utility companies **must** be provided prior to final issuance of this permit. To avoid any risk of damage due to frozen water lines, water lines should be shut-off and removed prior to the gas lines being shut-off and removed.

Please specify in the space provided, the date and individual contacted for each agency. Authorized signatures are required.

<p><u>Epcor</u> P.O. Box 500, Edmonton, AB T5J 3Y3 Phone: 403-310-4300 Date: _____ Contact: _____ Authorized Signature: _____</p>	<p><u>Direct Energy Regulated Services (Gas)</u> Phone: 1-866-420-3174 Date: _____ Contact: _____ Authorized Signature: _____</p>
<p><u>Fortis Alberta</u> P.O. Box 2025 Station M, Calgary, AB T2P 2M2 Phone: 403-310-9473 Date: _____ Contact: _____ Authorized Signature: _____</p>	<p><u>Telus Communications</u> 6759 – 65 Avenue, Red Deer, AB T4P 1X5 Phone: 403-310-2255 Date: _____ Contact: _____ Authorized Signature: _____</p>
<p><u>Atco Gas</u> 4940 – 52 Street, Innisfail, AB T4G 1S7 Phone: 403-227-3618 Date: _____ Contact: _____ Authorized Signature: _____</p>	<p><u>Shaw Cable Systems</u> 4761 – 62 Street, Red Deer, AB T4N 2R5 Phone: 403-340-6400 Date: _____ Contact: _____ Authorized Signature: _____</p>
<p><u>Town of Penhold - Utilities</u> 1 Waskasoo Avenue, PO Box 10, Penhold, AB T0M 1R0 Phone: 403-886-4567 Date: _____ Contact: _____ Authorized Signature: _____</p>	

I hereby certify and confirm that the information provided in this DEMOLITION Permit application is full and complete and is, to the best of my knowledge a true statement of the facts relating to this application for development approval. This Demolition Permit application further indicates my understanding for compliance with the Alberta Building Code and Alberta Fire Code.

I agree to carry out this demolition work in conformance to all Town of Penhold Bylaws and the Alberta Building Code 2014. Permission to complete shall not relieve the applicant/landowner or contractor from fully responsibility for carrying out work in in strict accordance with the Town Land Use Bylaw, the Alberta Building Code, the Alberta Fire Code and other conditions of this permit.

Signature of Registered Landowner

Date of Application

The personal information on this form is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and is protected by the FOIP Act. If you have any questions or concerns about the collection and use of this information, please contact the FOIP Coordinator of the Town of Penhold at 403-886-4567.

FIRE SAFETY PLAN DEMOLITION

Division B, Section 5.6 of the Alberta Fire Code (AFC) applies to fire safety for buildings, parts of buildings, facilities, adjacent buildings or facilities and associated areas undergoing construction, alteration or demolition operations.

Please review completed demolition fire safety plan attached. This safety plan has been designed to meet the intent of the AFC for demolitions.

Prior to commencement of demolition, the AFC requires the demolition fire safety plan to be on-site. It is the responsibility of the applicant/landowner/contractor to ensure everyone involved with the demolition is familiar with the safety plan. It is unlawful to commence demolition without a fire safety plan.

Fire Safety Plan will apply to all inspectors, workers, supplier and contractors on site so as to provide a safe environment for workers and outline emergency procedures at sites where demolitions are occurring. The Fire Chief may review demolition procedures to ensure work on the site is safe and complies with the AFC.

- € A designate must be appointed and account for all people expected to be on site
- € An on-site warning system must be in place
- € A method for notifying the Fire Department shall be available at all times

Upon Discovery of a Fire or Other Emergency

- Leave the fire are immediately
- Close doors behind you where practical
- Turn off equipment if safe to do so
- Notify occupants verbally or sound horn or active fire alarm system
- Call the Fire Department **9-1-1** (from a safe location)
- Use the nearest exit, do not use man lifts or elevators
- Go to the muster point, stay there until instructed to do otherwise
- A supervisor must await the arrival of the Fire Department at the main access point

Fighting a Fire

Attempting to extinguish a fire is a voluntary act

- Only use a fire extinguisher if safe to do so and you know how to use it
- Prior to fighting a fire, notify persons in the immediate area
- Be calm and use good judgment at all times
- Never attempt to fight a fire alone unless the fire is small and you feel confident that you can extinguish or isolate the fire by using a portable fire extinguisher
- When you have exhausted the extinguisher, back away if unable to totally extinguish the fire
- Ensure you have an exit at your back
- Do not get trapped

Emergency Response Numbers:

Fire/Police/Ambulance	9-1-1
Town of Penhold (Public Works Dept.)	403-391-0334
Gas (Atco Gas 24 Hr.)	1-800-511-3447



FIRE SAFETY PLAN DEMOLITION SITES

Please ensure this Fire Safety Plan is posted at the site of demolition. Employees are expected to be trained in and how to follow its provisions. This plan is designed in conformance with Division B Section 5.6 of the Alberta Fire Code.

PERMIT NUMBER:	DATE OF DEMOLITION:	DATE OF COMPLETION:
ADDRESS OF DEMOLITION:	CURRENT LAND USE ZONING:	LOT: BLOCK: PLAN:
TYPE OF BUILDING TO BE DEMOLISHED:	DEMOLITION MATERIALS REMOVED TO: <input type="checkbox"/> Landfill <input type="checkbox"/> Other: _____	
EMERGENCY CONTACT #1 (<i>available 24 hrs</i>)	EMERGENCY CONTACT #2 (<i>available 24 hrs</i>)	
MUSTER POINT LOCATION:		

NAME OF CONTRACTOR:	PHONE:
SIGNATURE:	DATE:

The owner/contractor is responsible for the Fire Safety Plan until completion of Demolition.