



# CANCELLATION NOTICE: UTILITIES PRE-AUTHORIZATION

Utilities Bylaw 789.2020

### Customer Information

Name(s) on Account: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*City Province Postal Code*

Phone: \_\_\_\_\_  
*Home Cell*

### Cancellation Information

I/we cancel my/our authorization to issue personal/business pre-authorized debits against my/our account number effective on \_\_\_\_\_ (must provide at least 15 days' notice to the Town).

I/we acknowledge that this cancellation does not terminate any other obligation that I/we may have with the Town of Penhold. With this cancellation all outstanding amounts become due and payable to the Town of Penhold and subject to penalties.

- If you are moving you do NOT need to fill out this form.  
You will automatically be removed once your final bill is withdrawn from your account.

\_\_\_\_\_  
Printed Name Signature of Account Holder Date

\_\_\_\_\_  
Printed Name Signature of Joint Account Holder Date

Where the Payers' account agreement requires the signature of two or more signing authorities, the signatures of all such person are required for the purposes of Cancellation Notice.