

# Town of Penhold



## REGULAR MEETING MINUTES

April 8<sup>th</sup>, 2024  
Town Council Chambers

### **Mayor:**

Mike Yargeau

### **Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

### **Guests:**

Andrew Filipchuk, Rustlers Hockey  
Academy

Kevin Hill, Thrive Hockey

Mitch Kennedy, BDO Canada LLP

Lori Wolfe, Resident

Chris Wolfe, Resident

Josephine Michaluk, Resident

Jean Orchison, Resident

### **Staff:**

Rick Binnendyk, CAO

Trish Willis, Corporate  
Services Manager

Michael Szewczuk,  
Multiplex Manager

Bonnie Stearns, Exec  
Asst.

**Mayor Yargeau called the meeting to order at 6:00 pm.**

## **1. CALL TO ORDER - Mayor**

### **1.2. Adoption of the Agenda**

#### **2024-114**

**Councillor Hamm moved** to accept the April 8, 2024, Regular Council meeting agenda as provided.

**CARRIED UNANIMOUSLY**

## **2. ADOPTION OF PREVIOUS MINUTES**

### **2.1. Adoption of the March 25, 2024 Regular Council Meeting Minutes**

#### **2024-115**

**Councillor Cunningham moved** to accept the March 25, 2024 Regular Council meeting minutes as presented.

**CARRIED UNANIMOUSLY**

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April 8, 2024

### 3. BUSINESS ARISING OUT OF THE MINUTES

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#### 2024-116

**Councillor Denson moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

### 4. PUBLIC HEARING

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### 5. PRESENTATIONS & DELEGATIONS

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#### 5.1 Mr. Andrew Filipchuk, & Kevin Hill, Rustlers Hockey Academy

- \$300,000 of ice rented in central AB this past year
- We could easily use an additional 6-8 weekday times and 10-12 weekend slots; 4-6 weekday times and 10-12 weekend times in 2024
- Primary usage \$125,000 in Penhold (40%); (40% RD, 10% Innisfail, and 10% Sylvan Lake and Edmonton)
- If new surface built, they could utilize 90% of ice time slots

#### 2024-117

**Councillor Cunningham moved** that Council accepts the presentation by Andrew Filipchuk and Kevin Hill, Rustlers Hockey Academy as information.

**CARRIED UNANIMOUSLY**

#### 5.2 Mr. Mitch Kennedy, CPA, CA Manager, A&A, BDO Canada LLP - 2023 Town of Penhold Consolidated Financial Statements

- The Town is Operating well; reserves are funded
- The town is financially healthy.
- No significant deficiencies; working with Rick and Trish everything is orderly and clean; staff did a great job again this year.

#### 2024-118

**Councillor Galisky moved** that Council accepts presentation as information from BDO representative.

**CARRIED UNANIMOUSLY**

#### 5.3 Ms. Trish Willis, Corporate Services Manager 5.3. a. 2024 Town of Penhold Final Budget

#### 2024-119

**Councillor Hamm moved** that Council accepts the Corporate Services Manager's 2024 Town of Penhold Final Budget presentation as information.

**CARRIED UNANIMOUSLY**

## **2024-120**

**Councillor Muller moved** that Administration investigate the Memorial Hall building roof and come back with a report for consideration of the building.

**CARRIED UNANIMOUSLY**

5.3. b. Town of Penhold 2024 Tax Rates – see section 10.2

## **6. REPORTS**

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### **6.1. Financial**

**6.1. a. Monthly Accounts for Online Payments and Payments from Mar. 20 – Apr. 3, 2024**

## **2024-121**

**Councillor Muller moved** that Council receives the Monthly Accounts for Online Payments Mar. 20 – Apr. 3, 2024 as presented.

**CARRIED UNANIMOUSLY**

**6.1. b. Monthly Bank Reconciliation for the month ending Feb. 29, 2024**

## **2024-122**

**Councillor Kranenborg moved** that Council receives the Monthly Bank Reconciliation for the month ending Feb. 29, 2024 as presented.

**CARRIED UNANIMOUSLY**

### **6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

## **2024-123**

**Councillor Hamm moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.3 Multiplex – Michael Szewczuk**

- Distributed in Council Package

## **2024-124**

**Councillor Galisky moved** to accept the Multiplex Managers monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.4 Public Works – Brandon Kowalchuk**

- Distributed in Council Package

## **2024-125**

**Councillor Denson moved** to accept the Public Works monthly report as information.

**CARRIED UNANIMOUSLY**

## 7. NEW BUSINESS

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### 7.1 Town of Penhold 2024 – 2025 Strategic Plan Update

#### 2024-126

**Councillor Cunningham moved** that Council accepts the updated Town of Penhold 2024 – 2025 Strategic Plan as presented.

**CARRIED UNANIMOUSLY**

### 7.2 2024 Potential Dog Park Area Preparation

#### 2024-127

**Councillor Muller moved** that the Town enters into an agreement with Apollo Landscaping Ltd. For the development of the grounds for the future Penhold Dog Park.

**AND FURTHER;** In recognition of the service provided in landscaping to the Dog Park area that the town recognize Appollo Landscaping in the park naming.

**CARRIED UNANIMOUSLY**

#### 2024-128

**Councillor Muller moved** to break for recess at 7:30 p.m.

**CARRIED UNANIMOUSLY**

Mayor Yargeau called the meeting to order at 7:36 pm.

## 8. OUTSTANDING BUSINESS

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### 9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

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### 10. BYLAW(s)

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#### 10.1 Bylaw 822/2024 Tax Payment & Penalty Bylaw – 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> Reading

##### 2024-129

**Councillor Denson moved** that Council move to give first reading of Bylaw 822/2024 Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

##### 2024-130

**Councillor Hamm moved** that Council move to give second reading of Bylaw 822/2024 Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

##### 2024-131

**Councillor Galisky moved** that Council move to proceed with third reading of Bylaw 822/2024 Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

## **2024-132**

**Councillor Muller moved** that Council move to give third and final reading of Bylaw 822/2024 Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

## **10.2 Bylaw 823/2024 Tax Rate and Minimum Tax Rate Bylaw – 1<sup>st</sup> and 2<sup>nd</sup> Reading**

### **2024-133**

**Councillor Cunningham moved** that Council gives first reading to Bylaw 823/2024 being the Tax Rate and Minimum Tax Rate Bylaw as presented.

**CARRIED UNANIMOUSLY**

### **2024-134**

**Councillor Kranenborg moved** that Council gives second reading to Bylaw 823/2024 being the Tax Rate and Minimum Tax Rate Bylaw as presented.

**CARRIED UNANIMOUSLY**

## **11. CORRESPONDENCE and INFORMATION**

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### **11.1 General Correspondence**

#### **2024-135**

**Councillor Hamm moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

## **12. COUNCIL REPORTS**

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Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

#### **2024-136**

**Councillor Denson moved** that Council accepts the verbal reports as information.

**CARRIED UNANIMOUSLY**

#### **2024-137**

**Councillor Kranenborg moved** that Administration put out a post about no drone flying in Penhold due to proximity to airport.

**CARRIED UNANIMOUSLY**

## **13. QUESTIONS from the GALLERY**

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Questions were brought forward and answered.

#### **2024-138**

**Councillor Denson moved** to recess at 8:03 p.m.

**CARRIED UNANIMOUSLY**

**2024-139**

**Councillor Galisky moved** to call the meeting to order at 8:08 p.m.

**CARRIED UNANIMOUSLY**

#### **14. CLOSED SESSION**

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**2024-140**

**Councillor Galisky moved** to go into Closed Session at 8:08 p.m.

**CARRIED UNANIMOUSLY**

**2024-141**

**Councillor Hamm moved** to come out of Closed Session at 8:20 p.m.

**CARRIED UNANIMOUSLY**

#### **15. ADJOURNMENT**

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**2024-142**

**Councillor Muller moved** to adjourn Council Meeting at 8:21 pm.

**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**