

# Town of Penhold



## REGULAR MEETING MINUTES

November 14<sup>th</sup>, 2023  
Town Council Chambers

**Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham  
Ken Denson (virtual)  
Cameron Galisky

Shawn Hamm  
Shaun Kranenborg  
Tyrone Muller

**Absent:**

Councillor Shaun Kranenborg

**Staff:**

Rick Binnendyk, CAO  
Trish Willis, Corporate  
Services Manager  
Bonnie Stearns, Exec  
Asst.

**Guests:**

Josephine Michaluk, Resident  
Diane Clark, Resident  
Rory Wheat VP, Development, Varme  
Energy Samir Hamid, Waste Manager,  
Varme Energy

**Mayor Yargeau called the meeting to order at 6:00 pm.**

### 1. CALL TO ORDER - Mayor

#### 1.1 Addition & Deletions to Agenda

#### 1.2 Adoption of the Agenda

#### 2023-340

**Councillor Hamm moved** to accept the November 14<sup>th</sup>, 2023 Regular Council meeting agenda as presented.

**CARRIED UNANIMOUSLY**

### 2. ADOPTION OF PREVIOUS MINUTES

#### 2.1 Adoption of the Oct. 23<sup>rd</sup>, 2023 Regular Council Meeting Minutes

#### 2023-341

**Councillor Cunningham moved** to accept the Oct. 23<sup>rd</sup>, 2023, Regular Council meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **2.2 Adoption of the Oct. 23<sup>rd</sup>, 2023 Organizational meeting minutes as presented.**

### **2023-342**

**Councillor Denson moved** to accept the Oct. 23<sup>rd</sup>, 2023 Organizational meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **3. BUSINESS ARISING OUT OF THE MINUTES**

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### **2023-343**

**Councillor Muller moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

## **4. PUBLIC HEARING**

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## **5. PRESENTATIONS & DELEGATIONS**

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### **5.1 Rory Wheat VP, Development and Samir Hamid, Waste Manager - Varme Energy Presentation**

### **2023-344**

**Councillor Galisky moved** that Council accept the Varme Energy presentation as information.

**CARRIED UNANIMOUSLY**

## **6. REPORTS**

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### **6.1. Financial**

#### **6.1. a. Monthly Accounts for Online Payments and Payments from Oct. 18 – Nov. 8, 2023**

### **2023-345**

**Councillor Hamm moved** that Council receives the Monthly Accounts for Online Payments from Oct.4 – Nov. 8, 2023, as presented.

**CARRIED UNANIMOUSLY**

#### **6.1. b. Monthly Bank Reconciliation Statement for the month ending September 30, 2023**

### **2023-346**

**Councillor Muller moved** that Council receives the Monthly Bank Reconciliation Statement for the month ending September 30, 2023, as presented.

**CARRIED UNANIMOUSLY**

### **6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

### **2023-347**

**Councillor Denson moved** to accept the CAO's report as information.

**CARRIED UNANIMOUSLY**

#### **6.3 Multiplex – Michael Szewczuk**

- Distributed in Council Package

### **2023-348**

**Councillor Hamm moved** to accept the Multiplex monthly report as information.

**CARRIED UNANIMOUSLY**

#### **6.4 Public Works – Brandon Kowalchuk**

- Distributed in Council Package

### **2023-349**

**Councillor Galisky moved** to accept the Public Works monthly report as information.

**CARRIED UNANIMOUSLY**

## **7. NEW BUSINESS**

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### **7.1 Swearing In of Deputy Mayor Shawn Hamm**

### **7.2 HVAC Unit Replacement**

### **2023-350**

**Councillor Muller moved** that Council approves the purchase of a new Captive Aire HVAC unit to replace the current non-operational unit with a cracked heat exchange;

**AND FURTHER** the estimated cost of \$39,000 be charged to the current year's operational budgets.

**CARRIED UNANIMOUSLY**

### **7.3 2023 - 2033 Mutual Assistance Agreement between the Town of Penhold and Town of Innisfail**

### **2023-351**

**Councillor Cunningham moved** that Council approves Administration enter into the 2023 – 2033 Mutual Assistance Agreement between the Town of Penhold and Town of Innisfail as presented.

**CARRIED UNANIMOUSLY**

### **7.4 Outstanding Utility Accounts 2020 – 2022**

**2023-352**

**Councillor Denson moved** that Council supports the finalized utility accounts with an outstanding balance for the January 2020 – December 2022 calendar year be written off as presented;

**AND FURTHER** should the past resident move back to town, their past account will be reactivated.

**CARRIED UNANIMOUSLY**

**7.5 Validation Report – Public Works/Emergency Service Combined Building**

**2023-353**

**Councillor Muller moved** that Council accepts the Operations/Fire & Protective Services request to proceed with a Validation Report for a Public Works/Emergency Service combined building.

**CARRIED UNANIMOUSLY**

**7.6 Charge to Receive a Paper Copy of the Monthly Utility Bill**

**2023-354**

**Councillor Hamm moved** that Council direct Administration to proceed with adding a \$2.00 charge for customers to receive a paper copy of their monthly utility bill;

**AND FURTHER** that this fee come into effect and charged on the January 2024 billing.

**CARRIED UNANIMOUSLY**

**7.7 New Middle School Utility Services**

**2023-355**

**Councillor Cunningham moved** that Council approves Administration proceed with the quoted price of \$43,495.77 from United Utilities to do the installation of water & sewer utility services to the property line for the new middle school.

**CARRIED UNANIMOUSLY**

**7.8 Cancellation of the Dec. 25<sup>th</sup>, 2023 Regular Council Meeting**

**2023-356**

**Councillor Muller moved** that Council approve the December 25<sup>th</sup>, 2023 Regular Council Meetings be cancelled.

**CARRIED UNANIMOUSLY**

**8. OUTSTANDING BUSINESS**

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**9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

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**10. BYLAW(s)**

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## **11. CORRESPONDENCE and INFORMATION**

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### **11.1 General Correspondence**

**2023-357**

**Councillor Denson moved** that Council receives the correspondence for information as presented.  
**CARRIED UNANIMOUSLY**

## **12. COUNCIL ROUND TABLE – Information no action**

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Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

**2023-358**

**Councillor Cunningham moved** that Council accepts the reports as information.  
**CARRIED UNANIMOUSLY**

**2023-359**

**Councillor Muller moved** that Council provides a motion of support for Councillor Shawn Hamm to actively seek a seat on the CAEP Board of Directors.  
**CARRIED UNANIMOUSLY**

## **13. QUESTIONS from the GALLERY**

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Questions and discussion occurred.

Mayor Yargeau called for a recess at 7:38 pm.

Mayor Yargeau called the meeting back to order at 7:52 pm.

## **14. 2024 TOWN OF PENHOLD OPERATIONAL BUDGET DELIBERATIONS**

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Corporate Services Manager Tricia Willis walked Council through a presentation.

**2023-360**

**Councillor Hamm moved** that Council approve the 2024 Operational Budget with the identified amendments for a total budget spending of \$12,073,691.  
**CARRIED UNANIMOUSLY**

## **14. CLOSED SESSION**

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## **15. ADJOURNMENT**

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**2023-361**

**Councillor Muller moved** to adjourn the Council Meeting at 9:07 p.m.

**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**