

Town of Penhold



REGULAR MEETING MINUTES

Town Council Chambers
March 9th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

Guests:

Len Istace, Resident

Jo Michaluk, Resident

Brandon & Karrina Pringle, Residents

Staff:

Rick Binnendyk, CAO

Trish Willis Corporate Services
Manager

Bonnie Stearns, EA

Mayor Yargeau called the meeting to order at 6:00 p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2 Adoption of the Agenda

2026-067

Councillor Cunningham moved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1 Adoption of the Feb. 23, 2026, Regular Council Meeting Minutes

2026-068

Councillor Denson moved to approve the Feb. 23, 2026, Regular Council meeting minutes as provided.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2026-069

Councillor Muller moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Ms. Tricia Willis, Corporate Services Manager Re: Public Service Building Debenture Options

2026-070

Councillor Galisky moved that Council approve administration to proceed in signing a Blended Amortization loan with Alberta Capital Finance for 3.5 million dollars over a 15-year term.

CARRIED UNANIMOUSLY

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from Feb. 18 – Mar. 4, 2026

2026-071

Councillor Sitter moved that Council receives the Monthly Accounts for Online Payments from Feb. 18 – Mar. 4, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the month ending Dec. 31, 2025

2026-072

Councillor Denson moved that Council receives the Monthly Bank Reconciliation for the month ending Dec. 31, 2025, as presented.

CARRIED UNANIMOUSLY

6.1. c. Investment Statement for the month ending Jan. 31, 2026

2026-073

Councillor Kranenborg moved that Council receives the Investment Statement for the month ending January 31, 2026, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-074

Councillor Cunningham moved to receive the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2026-075

Councillor Galisky moved to receive the Multiplex Manager's monthly report as information.
CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

2026-076

Councillor Denson moved that Council receives the Operations Manager's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Draft Resolution: Enhancing CPA Reporting Requirements on Municipal Financial Statements Irregularities

2026-077

Councillor Cunningham moved that Council table this item to allow Administration the opportunity to make the necessary changes to the resolution
AND FURTHER that the resolution be brought back to the Mar. 23 meeting.
CARRIED UNANIMOUSLY

7.2 Appointment of Director of Emergency Management

2026-078

Councillor Kranenborg moved that Council appoint Mr. Sean Pendergast as the Director of Emergency Management in accordance with the Emergency Management Agency Bylaw No. 813/2023.
CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

8.1 Multiplex Concession Lease

2026-079

Councillor Sitter moved that the town enter into a lease with Linda M. for a one-year term to operate the concession.
CARRIED UNANIMOUSLY

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Penhold & District Library – 2025 Financial Statements

2026-080

Councillor Muller moved that Council accepts the Penhold & District Library Dec. 31, 2025 Financial Statement documents as information.
CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Land Use Bylaw Amendment – Figure Update

2026-081

Councillor Denson moved that Council give first reading to Bylaw No. 843/2026, a bylaw to amend Land Use Bylaw No. 837/2025 Schedule “A” Land Use District Map; from the current Urban Reserve UR and part Residential 1 Manufacture Homes to Multiple Residential housing as identified within Oxford Landing Phase 1B & 3 dated January 2026.

AND FURTHER that Council schedule a Public Hearing to be held on Apr. 13 at 6:00 pm in Council Chambers.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-082

Councillor Muller moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

2026-083

Councillor Cunningham moved that the Town of Penhold be registered in the Westerner Parade.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2026-084

Councillor Galisky moved that Council receives the verbal reports as information.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

Q&A

14. CLOSED SESSION - NONE

15. ADJOURNMENT

2026-085

Councillor Muller moved to adjourn the meeting at 7:48pm.

CARRIED UNANIMOUSLY

MAYOR

CAO