



Town of Penhold

REGULAR MEETING MINUTES

April 14th, 2020
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Shaun Kranenborg
Tyrone Muller

Sharolyn Sanchez
Mike Walsh

Video-conferenced in:

Ken Denson
Shawn Hamm

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Leg Asst
Allan Horne, IT personnel

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.1. Additions & Deletions to Agenda

Add Broadband Special Project to Item 7.10 New Business

2020-114

Councillor Hamm moved to accept the April 14th, 2020 Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the March 23rd, 2020 Regular Council Meeting Minutes as provided.

2020-115

Councillor Kranenborg moved to accept the Regular Council meeting minutes for March 23rd, 2020 as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2020-116

Councillor Walsh moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING – None

5. PRESENTATIONS & DELEGATIONS – None

6. REPORTS

6.1. Financial

6.1. a. Monthly accounts for payments and online payments from March 18th – April 8th, 2020

2020-117

Councillor Muller moved to accept the monthly accounts for payment and online payments from March 18th to April 8th, 2020.

CARRIED UNANIMOUSLY

6.1. b. Investment Statement ending February 29th, 2020

2020-118

Councillor Sanchez moved to receive the Town of Penhold Investment Statement for the month ending February 29th, 2020 for information.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2020-119

Councillor Hamm moved to accept the CAOs monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex Manager – Michael Szewczuk

- Distributed in Council Package

2020-120

Councillor Muller moved to accept the Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire Department – Jim Pendergast

2020-121

Councillor Denson moved to accept the Fire Department's monthly report as information.

CARRIED UNANIMOUSLY

6.5 Public Works – Nancy McAteer

2020-122

Councillor Walsh moved to accept the Public Work's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Bylaw No. 781/2020 to Close Part of Service Road, Plan 992 5341 Public Hearing

2020-123

Councillor Muller moved that Council cancel the Public Hearing for the proposed road closure, Bylaw 781/2020 that was scheduled for Monday, Apr. 20, 2020 at 6:00 pm.
CARRIED UNANIMOUSLY

2020-124

Councillor Hamm moved that Council sets Monday, Apr. 27, 2020 at 6:00 pm as the date and time to hold the electronic Public Hearing.
CARRIED UNANIMOUSLY

7.2 Time Extension to the Tax Arrears List and Notification to the Registrar

2020-125

Councillor Sanchez moved that Council approves the deadline for the Arrears List to be sent to the Registrars (Land Titles) to October 1, 2020.
CARRIED UNANIMOUSLY

2020-126

Councillor Kranenborg moved that Council approves the deadline for the Notification to the Registrars (Land Titles) to October 1, 2020.
CARRIED UNANIMOUSLY

2020-127

Councillor Walsh moved that Council approves the deadline for Tax Sales to October 1, 2020.
CARRIED UNANIMOUSLY

2020-128

Councillor Muller moved that Council approves the deadline for Notification of a Tax Sale to Owners of a Designated Manufacture Home, Designated Manufactured Home Park Owner and all those who have an interest that are shown on the Arrears List to October 1, 2020.
CARRIED UNANIMOUSLY

7.3 Automated Meter Reading System

2020-129

Councillor Muller moved that Council approve the purchase of the Master Meter drive-by radio reading equipment and 200 replacement heads and 40 meters as identified in the 2020 Budget.
CARRIED UNANIMOUSLY

7.4 Fees for Spring Cleanup

2020-130

Councillor Walsh moved that Council postpone the Spring Clean Up to Father's Day weekend.
DEFEATED

2020-131

Councillor Kranenborg moved that Council approve the Town of Penhold charge a fee of \$25.00 per unit for the disposal of white goods (ie: fridges, freezers, stoves, and other appliances).
CARRIED

7.5 Multiplex Recreation Area Concept Plan Virtual Open House Summary

2020-132

Councillor Denson moved that Council receives the Multiplex Recreation Area Concept Plan Virtual Open House Summary as information.
CARRIED UNANIMOUSLY

7.6 New Resident Rebate Incentive Program

2020-133

Councillor Muller moved that Council approves all new home purchasers, upon written request and confirmation of title, within 60 days of the purchase of a new home, be eligible for a 2-year municipal tax reduction in the amount of 50% for year one and a 25% reduction for year two;
AND FURTHER that this rebate program be available up until Dec. 31st, 2021.
CARRIED UNANIMOUSLY

7.7 CPO Vehicle Garage Construction

2020-134

Councillor Sanchez moved that Council approves the Town of Penhold to proceed with entering into an agreement with Marin Construction and Renovation Ltd. to construct the garage for the CPO vehicle.
CARRIED UNANIMOUSLY

7.8 Concession and Lounge Agreement

2020-135

Councillor Walsh moved that Council approves the Town reduce the current concession and lounge lease to \$300/month + GST effective April 1st to August 31st, 2020.
CARRIED UNANIMOUSLY

7.9 Kids Kingdom Lease Agreement

2020-136

Councillor Hamm moved that Council suspends the Kids Kingdom lease for the time that the Multiplex is mandated to be closed.

CARRIED UNANIMOUSLY

7.10 Broadband Special Project

2020-137

Councillor Denson moved that in cooperation with the Village of Delburne and Red Deer County the Town of Penhold supports the submission of the Rural Broadband Project as a Shovel Ready Project for the Province's consideration.

CARRIED

8. OUTSTANDING BUSINESS

8.1 Solid Waste Contract

2020-138

Councillor Muller moved that Council approves the Town of Penhold enter into a contract with Environmental 360 Solutions (Alberta Ltd) for solid waste and recycling curbside pickup for a 3 year term with the opportunity for two 1 year extensions.

CARRIED

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

10. BYLAW(s)

10.1 Municipal Tax Penalty Relief - Bylaw 782/2020 Tax Payment & Penalty Bylaw – First Reading

2020-139

Councillor Denson moved that Council moved to give first reading of Bylaw 782/2020 being the Tax Payment & Penalty Bylaw as presented.

CARRIED UNANIMOUSLY

10.2 Bylaw 783/2020 Non-Residential Development Incentive Bylaw – First Reading

2020-140

Councillor Walsh moved that Council moved to give first reading of Bylaw 783/2020 being the Non-Residential Development Incentive Bylaw as presented.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2020-141

Councillor Walsh moved that Council declares May 17-23, 2020 as National Public Works Week.

CARRIED UNANIMOUSLY

2020-142

Councillor Muller moved that Council receives the listed correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE

2020-143

Council Walsh moved that all town and community events be cancelled/postponed until June 30, 2020.

CARRIED UNANIMOUSLY

Mayor Yargeau moved to take a five minute recess at 7:26 pm.

Mayor Yargeau moved to call the meeting back in session at 7:30 pm.

13. QUESTIONS from the GALLERY

1. Why is COVID-19 and Response being discussed in Closed Session?

When dealing with personnel matters and employment it is not discussed in public.

2. With Town events and programs cancelled til June 30 does that mean Community Garage sale and Kick It to the Curb are cancelled as well?

Yes, as we want to be compliant and continue social distancing.

14. CLOSED SESSION

FOIP: Exceptions to Disclosure

- COVID-19 and Response

2020-144

Councillor Sanchez moved that Council go into Closed Session at 7:32 pm.

CARRIED UNANIMOUSLY

2020-145

Councillor Walsh moved that Council go out of Closed Session at 8:10 pm.

CARRIED UNANIMOUSLY

2020-146

Councillor Hamm moved that Council directs Administration to proceed with operational changes.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2020-147

Councillor Muller moved to adjourn the Council Meeting at 8:12 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO