

Town of Penhold

REGULAR MEETING MINUTES



Town Council Chambers

November 24th, 2025

Councillors:

Mayor:

Mike Yargeau

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

Guests:

Ann Bilyk

Lori Wolfe

Staff:

Rick Binnendyk, CAO

Bonnie Stearns, Executive
Assistant

Mayor Yargeau called the meeting to order at 6:00 p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

Addition 7.4 PCPS – Alberta Community Planning (APC Grant)

1.2. Adoption of the Agenda

2025-310

Councillor Muller moved to accept the Nov. 24th, 2025, Regular Council meeting agenda as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the Nov. 3rd, 2025, Organizational Meeting Minutes

2025-311

Councillor Sitter moved to approve the Nov. 3rd, 2025, Organizational meeting minutes as provided.

CARRIED UNANIMOUSLY

2.2. Adoption of the Nov. 3rd, 2025, Regular Council Meeting Minutes

2025-312

Councillor Kranenborg moved to approve the Nov. 3rd, 2025, Regular Council meeting minutes as provided.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2025-313

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

- 6.1. a. Monthly Accounts for Online Payments and Payments from Oct. 29 – Nov. 19, 2025**

2025-314

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments from Oct. 29 – Nov. 19, 2025, as presented.

CARRIED UNANIMOUSLY

- 6.1. b. Monthly Bank Reconciliation Statement for the months ending Aug. 31 and Sept. 30, 2025**

2025-315

Councillor Denson moved that Council receives the Monthly Bank Reconciliation Statement for the months ending Aug. 31 and Sept. 30, 2025, as presented.

CARRIED UNANIMOUSLY

- 6.1. b. Investment Statement for the month ending Oct. 31, 2025**

2025-316

Councillor Kranenborg moved that Council receives the Monthly Investment for the month ending Oct. 31, 2025, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2025-317

Councillor Cunningham moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

2025-318

Councillor Sitter moved to accept the Community Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire & Protective Services – Sean Pendergast

- Distributed in Council Package

2025-319

Councillor Galisky moved to accept the Fire & Protective Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Swearing In Deputy Mayor

2025-320

Councillor Sitter moved that Council appoints Councillor Teresa Cunningham as Deputy Mayor, to be in effect immediately up to and including June 30th, 2026.

CARRIED UNANIMOUSLY

7.2 Listing Municipal Building (former Fire Hall) for Sale

2025-321

Councillor Kranenborg moved that Council authorize Administration to retain a realtor for the purpose of listing the municipal building of address 1001 Minto Street for sale on the condition of completion of the new operations facility.

CARRIED

7.3 Changes to December 2025 Regular Council meetings

2025-322

Councillor Galisky moved that Council moves the Dec. 8th, 2025, Regular Council meeting to Dec. 15th

AND FURTHER, that Council cancels the Dec. 22nd, 2025, Regular Council meeting.

CARRIED UNANIMOUSLY

7.4 Parkland Community Planning Services (PCPS) – Alberta Community Partnership (ACP) Grant

2025-323

Councillor Cunningham moved that Council support the Town of Penhold participating as a partner municipality with PCPS, in an application for funding from ACP to conduct a Penhold Growth Strategy Proposal.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 2026 South Red Deer Regional Wastewater Commission (SRDRWC) Preliminary Financial Plan & Budget

2025-324

Councillor Denson moved that Council receives the 2026 SRDRWC Preliminary Financial Plan and Budget, which forecasts a fee increase for Penhold of 1.1% or 3 cents from \$2.71/m3 to \$2.74/m3 for information.

CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Bylaw 839/2025 Council Procedure Bylaw – 2nd Reading

2025-325

Councillor Kranenborg moved that Council move to give second reading of Bylaw 839/2025 being the Council Procedure Bylaw as presented.

CARRIED

2025-326

Councillor Denson moved that Council move to give third and final reading of Bylaw 839/2025 being the Council Procedure Bylaw as presented.

CARRIED

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2025-327

Councillor Cunningham moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

2025-328

Councillor Muller moved that Council support the Penhold Volunteer Firefighters Association and its Dueling Piano Fundraiser by becoming a Platinum Sponsor at the cost of \$1,250.
CARRIED UNANIMOUSLY

2025-329

Councillor Cunningham moved that Council support the Penhold Volunteer Firefighters Association and its new community fundraising event – ‘Summer Beats, Eats and Boozy Treats’ by providing a donation of \$2,000.
CARRIED UNANIMOUSLY

2025-330

Councillor Galisky moved that Council direct Administration to invite Central Sport to provide a presentation at Council’s Dec. 15 Regular Council meeting.
CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2025-331

Councillor Galisky moved that Council accepts the verbal reports as information.
CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Q & A Session

2025-332

Councillor Denson moved that Council take a brief recess at 7:00 pm.
CARRIED UNANIMOUSLY

2025-333

Councillor Sitter moved that the meeting be called back to order at 7:04 pm.
CARRIED UNANIMOUSLY

14. CLOSED SESSION

Section 27: Privileged information

2025-334

Councillor Galisky moved that Council move into a Closed Session at 7:04 PM.
CARRIED UNANIMOUSLY

2025-335

Councillor Sitter moved that Council move out of Closed Session at 7:20 PM.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2025-336

Councillor Muller moved to adjourn Council Meeting at 7:20 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO