

# Town of Penhold

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## REGULAR MEETING MINUTES

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Town Council Chambers  
April 13<sup>th</sup>, 2026

**Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

**Guests:**

Gregg Broks, Regional Manager, Melcor

Stephen Ohene-Adjei, CPA, Senior

Manager, Pivotal Accountants

Lori Wolfe, Resident

Jean Orchison, Resident

**Staff:**

Rick Binnendyk, CAO

Trish Willis, Corporate Services  
Manager

Bonnie Stearns, Executive  
Assistant

\*A Listing of all attendees is attached to  
the Public Hearing Minutes.

**Mayor Yargeau called the meeting to order at 6:00p.m.**

**1. CALL TO ORDER - Mayor**

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**1.1 Addition to the Agenda**

**1.2. Adoption of the Agenda**

**2026-109**

**Councillor Sitter moved** to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF PREVIOUS MINUTES**

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**2.1. Adoption of the Mar. 23<sup>rd</sup>, 2026, Regular Council Meeting Minutes**

**2026-110**

**Councillor Denson moved** to approve the Mar. 23<sup>rd</sup>, 2026, Regular Council meeting minutes as provided.

**CARRIED UNANIMOUSLY**

### 3. BUSINESS ARISING OUT OF THE MINUTES

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#### 2026-111

**Councillor Cunningham moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

### 4. PUBLIC HEARING

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#### 4.1 Land Use Bylaw Amendment UR/R5 to Multiple Zonings

Mayor Yargeau called the Public Hearing to order at 6:02 PM

The Apr. 13 Public Hearing Minutes are attached to the Regular Council meeting minutes.

Councillor Galisky moved that the Public Hearing close at 7:06 PM.

Mayor Yargeau called the Regular Council Meeting back to order at 7:14 pm.

### 5. PRESENTATIONS & DELEGATIONS

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#### 5.1 Pivotal Accountants, Mr. Stephen Ohene-Adjei, CPA, Senior Manager - Town of Penhold 2025 Audited Financial Statement

#### 2026-112

**Councillor Galisky moved** that Council accepts the Town of Penhold 2025 Audited Financial Statement as presented;

**AND FURTHER that** Pivotal LLP submit the final approved documents to Municipal Affairs.

**CARRIED UNANIMOUSLY**

Move item 10.1 Land Use Bylaw Amendment UR/R5 to Multiple Zonings here.

#### 5.2 Land Use Bylaw Amendment UR/R5 to Multiple Zonings – 2<sup>nd</sup> & possible 3<sup>rd</sup> reading

#### 2026-113

**Councillor Sitter moved** that Council give second reading to Bylaw No. 843/2026, a bylaw to amend Land Use Bylaw No. 837/2026 Schedule “A” Land Use District Map; from the current Urban Reserve UR and part Residential 1 Manufacture Homes to Multiple Residential housing as identified within Oxford Landing Phase 1B &3 dated January 2026.

**CARRIED UNANIMOUSLY**

#### 2026-114

**Councillor Denson moved** that Council give third and final reading to Bylaw No. 843/2026, a bylaw to amend Land Use Bylaw No. 837/2026 Schedule “A” Land Use District Map; from the current Urban Reserve UR and part Residential 1 Manufacture Homes to Multiple Residential housing as identified within Oxford Landing Phase 1B &3 dated January 2026.

**CARRIED UNANIMOUSLY**

## **6. REPORTS**

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### **6.1. Financial**

#### **6.1. a. Monthly Accounts for Online Payments and Payments from Mar. 18 – Apr. 8, 2026**

##### **2026-115**

**Councillor Muller moved** that Council receives the Monthly Accounts for Online Payments from Mar. 18 – Apr. 8, 2026, as presented.

**CARRIED UNANIMOUSLY**

#### **6.1. b. Monthly Bank Reconciliation Statement for the month ending Feb. 28, 2026**

##### **2026-116**

**Councillor Galisky moved** that Council receives the Monthly Bank Reconciliation Statement for the month ending Feb. 28, 2026, as presented.

**CARRIED UNANIMOUSLY**

### **6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

##### **2026-117**

**Councillor Galisky moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

##### **2026-118**

**Councillor Cunningham moved** that Council request Administration to contact Chinook's Edge School Division identifying potential safety hazards with the abandon School building and inquiry as to the status of the demolition of the old school building.

**CARRIED UNANIMOUSLY**

### **6.3 Multiplex – Michael Szewczuk**

- Distributed in Council Package

##### **2026-119**

**Councillor Sitter moved** to accept the Multiplex Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.4 Operations – Brandon Kowalchuk**

##### **2026-120**

**Councillor Muller moved** to accept the Operations Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

## 7. NEW BUSINESS

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### 7.1 Subdivision Application PEN-26101 - Melcor

#### 2026-121

**Councillor Muller moved** that Council approves subdivision application PEN26101 with conditions as recommended by Parkland Community Planning Services (PCPS).

**CARRIED UNANIMOUSLY**

### 7.2 Penhold Urban Forest Management Plan (UFMP) FCM Proposal

#### 2026-122

**Councillor Kranenborg moved** that Council approves Administration apply for funding through the Federation of Canadian Municipalities' Growing Canada's Community Canopies (GCCC) initiative for the project entitled Planting for Growth: Penhold Urban Forest Management Plan and Tree Planting Strategy;

**AND FURTHER**, that Council approves a contribution of up to \$5,000 towards the project.

**CARRIED UNANIMOUSLY**

### 7.3 Ice Plant Service Plan (3 years)

#### 2026-123

**Councillor Sitter moved** that the Town enters into a three-year agreement with Ice Tech Refrigeration Inc. to provide mechanical services on the Arena Ice Plant.

**CARRIED UNANIMOUSLY**

### 7.4 FCM Board Nominations

#### 2026-124

**Councillor Galisky moved** that Council endorses Mayor Yargeau to stand for election on FCM's Board of Directors for the period starting June 2026 and ending June 2028;

**AND FURTHER**, the town allocates a budget of \$10,000 per year to cover travel costs and meeting expenses.

**CARRIED UNANIMOUSLY**

## 8. OUTSTANDING BUSINESS

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### 9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

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#### 9.1 Parkland Foundation

- Mar. 26 Meeting package

- Alberta Seniors & Community Housing Association Summary and Analysis of Alberta's 2026 Provincial Budget

## **2026-125**

**Councillor Denson moved** that Council receives the Parkland Foundation's Mar. 26, 2026, Board Meeting Agenda & Minutes and Alberta Seniors & Community Housing Association Summary and Analysis of Alberta's 2026 Provincial Budget as information.

**CARRIED UNANIMOUSLY**

## **10. BYLAW(s)**

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### **10.1 Land Use Bylaw Amendment UR/R5 to Multiple Zonings – 2<sup>nd</sup> & possible 3<sup>rd</sup> reading**

Item moved to 5.2

## **11. CORRESPONDENCE and INFORMATION**

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### **11.1 General Correspondence**

## **2026-126**

**Councillor Cunningham moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

## **12. COUNCIL ROUND TABLE – Information no action**

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Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

## **2026-127**

**Councillor Cunningham move** that Council accepts the verbal reports as information.

**CARRIED UNANIMOUSLY**

## **13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED**

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Q&A

## **2026-128**

**Councillor Galisky moved** to a recess at 8:50 pm.

**CARRIED UNANIMOUSLY**

## **2026-129**

**Councillor Galisky moved** to go into a Closed Session at 8:54 pm.

**CARRIED UNANIMOUSLY**

## **14. CLOSED SESSION - NONE**

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**Access to Information Act (ATIA)**

**Section 26**

**Disclosure harmful to intergovernmental relations**

**2026-130**

**Councillor Galisky moved** to conclude the Closed Session at 9:08 pm.  
**CARRIED UNANIMOUSLY**

**15. ADJOURNMENT**

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**2026-131**

**Councillor Muller moved** to adjourn Council Meeting at 9:09 pm.  
**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**