

Town of Penhold

REGULAR MEETING MINUTES



June 13th, 2022
Town Council Chambers

Deputy Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham	Shaun Kranenborg
Ken Denson	Tyrone Muller
Shawn Hamm	Mike Walsh

Guests:

Natasha Wright, Planner, PCPS

Staff

Rick Binnendyk, CAO
Bonnie Stearns, Leg Asst

Mayor Yargeau called the meeting to order at 6:03 pm.

1. CALL TO ORDER - Mayor

1.1. Additions & Deletions to Agenda

1.2. Adoption of the Agenda

2022-205

Councillor Hamm moved to accept the June 13th, 2022 Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the May 24th, 2022 Regular Council Meeting Minutes as provided.

2022-206

Councillor Denson moved to accept the Regular Council meeting minutes for May 24th, 2022 as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2022-207

Councillor Walsh moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Natasha Wright, Planner, PCPS - PEN22101 – Subdivision Report

2022-208

Councillor Walsh moved that Council accepts the recommendation provided by Parkland Community Planning Services to create two (2) Public and Institutional (PI) parcels as presented.

CARRIED UNANIMOUSLY

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from May 18 – June 8, 2022

2022-209

Councillor Muller moved that Council receives the Monthly Accounts for Online Payments and Payments from May 18 – June 8, 2022 as presented.

CARRIED UNANIMOUSLY

6.1. b. Central Alberta Economic Partnership (CAEP) Membership fees

2022-210

Councillor Walsh moved that Council table this until after the next CAEP Board meeting.

CARRIED UNANIMOUSLY

6.1. c. Red Deer & District Chamber of Commerce Associate Membership

2022-211

Councillor Kranenberg moved that directs Administration to renew its RD&D Chamber of Commerce Associate membership for June 1, 2022 – May 31, 2023.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2022-212

Councillor Cunningham moved to accept the CAO's monthly report as information.
CARRIED UNANIMOUSLY

6.3 Multiplex Manager – Michael Szewczuk

- Distributed in Council Package

Councillor Kranenborg left council Chambers at 6:30 pm

2022-213

Councillor Denson moved to accept the Multiplex Manager's monthly report as information.
CARRIED

Councillor Kranenborg reentered Council Chambers at 6:31 pm

6.4 Public Works – Nancy McAteer

2022-214

Councillor Hamm moved to accept the Public Work's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Town of Penhold Asset Management Policy

2022-215

Councillor Muller moved that Council approves the Town of Penhold Asset Management Policy as presented.
CARRIED UNANIMOUSLY

7.2 Town of Penhold Updated Strategic Planning Document (May 24, 2022)

2022-216

Councillor Walsh moved that Council approves the Town of Penhold updated Strategic Planning Document (May 24, 2022) as presented.
CARRIED UNANIMOUSLY

7.3 Town of Penhold Quality Management Plan (QMP)

2022-217

Councillor Cunningham moved that Council approves the updated QMP dated June 2022, aligning with the Town's current contractor, and keeping up to date with today's safety codes requirements.
CARRIED UNANIMOUSLY

2022-218

Councillor Walsh moved that Rick Binnendyk be appointed as the QMP Manager; **AND FURTHER** that Trish Willis act as the Secondary QMP contact.
CARRIED UNANIMOUSLY

7.4 Swearing in of Deputy Mayor

2022-219

Councillor Hamm moved that Councillor Tyrone Muller be appointed as Deputy Mayor, effect July 2022 up to and including February 2023.
CARRIED UNANIMOUSLY

7.5 Cancellation of Council meetings: July & August

2022-220

Councillor Walsh moved that the July 25th and August 22nd, 2022, Regular Council meetings be cancelled.
CARRIED UNANIMOUSLY

7.6 New Command Unit

2022-221

Councillor Denson moved that Council release funds from the Protective Service Reserves in the amount of \$60,000 for a possible replacement of the current 2008 Ford Expedition unit.
CARRIED UNANIMOUSLY

7.7 Innisfail RCMP – Proposed Initiatives for Penhold

2022-222

Councillor Cunningham moved that Council approves the recommended 2022 RCMP initiatives for the Town of Penhold as outlined below:

1. Crime Prevention focusing in the areas of property and vehicle theft.
2. Community Engagement focusing on in person engagement.
3. Visibility focusing on multi-agency traffic safety operations.

CARRIED UNANIMOUSLY

7.8 Innisfail RCMP – Quarterly Community Policing Report/Documents

2022-223

Councillor Walsh moved that Council accepts the Innisfail RCMP's quarterly Community Policing Report for Innisfail as well as additional documents as information.
CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Penhold & District Public Library - Appointment of a new member

2022-224

Councillor Muller moved that Council appoint Gail Maki to a three year term to the Penhold & District Public Library board from June 22, 2022 – June 25, 2025.

CARRIED UNANIMOUSLY

9.2 Penhold & District Public Library - TD Summer Reading Club Award

2022-225

Councillor Cunningham moved that Council receives the Penhold & District Public Library's receipt of the TD Summer Reading Club Award as information.

CARRIED UNANIMOUSLY

9.3 Parkland Regional Library System (PRLS) – May 19, 2022 Minutes & PRLS Board Talk

2022-226

Councillor Kranenborg moved that Council accepts the Parkland Regional Library System's May 19, 2022 Minutes and PRLS Board Talk documents as information.

CARRIED UNANIMOUSLY

9.4 Parkland Regional Library System (PRLS) – Financial Statements as of Dec. 31, 2021

2022-227

Councillor Muller moved that Council accepts the Parkland Regional Library System's Financial Statements as of Dec. 31, 2021 as information.

CARRIED UNANIMOUSLY

10. BYLAW(s)

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2022-228

Councillor Walsh moved that Administration draft another letter in support to continue with RCMP policing in Alberta

AND FURTHER; that the letter be pc to Premier of Alberta, Alberta Municipalities, MP Dreshen; MLA Dreshen with a further copy to Fox Creek.

CARRIED UNANIMOUSLY

2022-229

Councillor Denson moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2022-230

Councillor Cunningham moved that Council direct Administration to nominate Mayor Yargeau for the Alberta Municipalities Award of Excellence for 2022.

CARRIED UNANIMOUSLY

2022-231

Councillor Cunningham moved that Administration include the purchase of an additional flagpole within the 2023 budget.

CARRIED

2022-232

Councillor Hamm moved that Administration enter into an agreement to place a trial pedestrian crosswalk at Grey Street and Hwy 2A.

AND FURTHER; that the costing for the walk be included within the 2023 budget.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

A few questions came in from residents including: weed control, speeding, ability to purchase sani-dump tokens at local businesses, where to pick up local paper Reporter.

14. CLOSED SESSION

15. ADJOURNMENT

2022-233

Councillor Muller moved to adjourn the Council Meeting at 7:39pm.

CARRIED UNANIMOUSLY

MAYOR

CAO