



# Town of Penhold

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## REGULAR MEETING MINUTES

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March 9<sup>th</sup>, 2020  
Town Council Chambers

**Mayor:**

Mike Yargeau

**Councillors:**

Ken Denson  
Shawn Hamm  
Shaun Kranenborg

Tyrone Muller  
Mike Walsh

**Absent:**

Sharolyn Sanchez

**Staff:**

Rick Binnendyk, CAO  
Kristina Schmidt, Planner &  
Development Officer  
Bonnie Stearns, Leg Asst

**Guests:**

Kristine Jean, Innisfail Province  
Jaelene VandenBrink, Penhold Community Leaders  
Society  
Leann Borys, Penhold Community Leaders Society  
Ole Stearns, Penhold Community Leaders Society  
Julia King, Penhold Community Leaders Society

**Mayor Yargeau called the meeting to order at 6:00 pm.**

**1. CALL TO ORDER - Mayor**

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**1.1. Additions & Deletions to Agenda**

**2020-064**

**Councillor Hamm moved** to accept the March 9<sup>th</sup>, 2020 Regular Council meeting agenda as amended.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF PREVIOUS MINUTES**

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**2.1. Adoption of the February 24<sup>th</sup>, 2020 Regular Council Meeting Minutes as provided.**

**2020-065**

**Councillor Denson moved** to accept the Regular Council meeting minutes for February 24<sup>th</sup>, 2020 as presented.

**CARRIED UNANIMOUSLY**

### 3. BUSINESS ARISING OUT OF THE MINUTES

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#### 2020-066

**Councillor Walsh moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

### 4. PUBLIC HEARING

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### 5. PRESENTATIONS & DELEGATIONS

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#### 5.1 Mrs. Jaelene VandenBrink, Penhold Community Leaders Society

##### 5.1. a. Phase II, Critters Corner

- The plan for Phase II of our build will see additional pieces of playground equipment, a gazebo with picnic tables as well as educational panels and interactive pieces.
- We are aware that raising the funds for Phase II of our project may be a lot more challenging in light of the budget announcements and cuts to many program budgets. In order to ensure we accomplish our vision for Phase II we plan to break Phase II into three priorities: First is the gazebo, second is the educational and interactive pieces and third additional playground equipment.
- The additional play structures are based on feedback received from residents in the community so we are pleased to work towards adding the different pieces.
- The budget for the project is \$216,000 and we will work just as hard to raise the funds and will strive to see the project completed, in its entirety, by the fall of 2022.

##### 5.1. b. PCLS fundraising Request

#### 2020-067

**Councillor Muller moved** that Council waive the rental fee for the Multiplex Gymnasium on May 9, 2020 for the PCLS Mother's Day Lobster Boil event being held from 5:30 pm – 9:00 pm.

**CARRIED UNANIMOUSLY**

#### 2020-068

**Councillor Walsh moved** that Council review the current rental fee policy on local organizations promoting community events that are donated back into the community;

**AND FURTHER** that Administration brings a draft to the next Workshop.

**CARRIED UNANIMOUSLY**

#### 5.2 Kristina Schmidt, Planner and Development Officer

##### Re: Bylaw No. 781/2020 to Road Closure, part of service road, Plan 992-5341

- Bylaw No. 781/2020 proposes to close a portion of a service road that runs north-south along the east side of C. of T. 172 119 567
- The road is being closed to allow for future consolidation with C. of T. 172 119 567 and to facilitate a future road widening of Range Road 275.

**2020-069**

**Councillor Walsh moved** that Council move agenda item 10.1 Bylaws to section 5.2 Presentations.

**CARRIED UNANIMOUSLY**

**2020-070**

**Councillor Kranenborg moved** that Council move to give First Reading of Bylaw No. 781/2020 to Road Closure, part of service road, Plan 922 5341.

**CARRIED UNANIMOUSLY**

**2020-071**

**Councillor Walsh moved** that Council sets Monday April 20<sup>th</sup>, 2020 at 6:00 pm in Council Chambers as the date, time and place of the Public Meeting.

**CARRIED UNANIMOUSLY**

**2020-072**

**Councillor Muller moved** that Council authorizes Administration to advertise the closure of the road and the Public Hearing on the Town's website, in the April edition of the Penhold Reporter and the April 7 and April 14 editions of the Innisfail Province.

**CARRIED UNANIMOUSLY**

## **6. REPORTS**

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### **6.1. Financial**

#### **6.1. a. Monthly accounts for payments and online payments from February 20<sup>th</sup> – March 4<sup>th</sup>, 2020**

**2020-073**

**Councillor Hamm moved** to accept the monthly accounts for payment and online payments from February 20<sup>th</sup> – March 4, 2020.

**CARRIED UNANIMOUSLY**

#### **6.1. b. Parkland Airshed Management Zone (PAMZ) 2020 Membership**

**2020-074**

**Councillor Hamm moved** to receive the PAMZ 2020 Membership for information.

**CARRIED UNANIMOUSLY**

### **6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

**2020-075**

**Councillor Walsh moved** to accept the CAOs monthly report as information.

**CARRIED UNANIMOUSLY**

## **2020-076**

**Councillor Hamm moved** that the town create signage to inspire users to wash hands, proper coughing technics, and if ill, stay home in response to the virus outbreak.

**CARRIED UNANIMOUSLY**

### **6.3 Multiplex Manager – Michael Szewczuk**

- Distributed in Council Package

## **2020-077**

**Councillor Denson moved** to accept the Multiplex Manager’s monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.4 Fire Department – Jim Pendergast**

## **2020-078**

**Councillor Hamm moved** to accept the Fire Department’s monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.5 Public Works – Nancy McAteer**

## **2020-079**

**Councillor Muller moved** to accept the Public Work’s monthly report as information.

**CARRIED UNANIMOUSLY**

## **7. NEW BUSINESS**

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### **7.1 Destruction of Records**

## **2020-080**

**Councillor Denson moved** that Council approve the attached listing of items identified for destruction as per the MGA.

**CARRIED UNANIMOUSLY**

### **7.2 Penhold Fire Department fundraising event**

## **2020-081**

**Councillor Walsh moved** that Council waive the rental fee for the Multiplex Arena for the fire department’s Annual Charity Hockey event being held on Mar. 14, 2020 from 7:00 pm – 9:00 pm.

**CARRIED UNANIMOUSLY**

### **7.3 AUMA’s Energy Management Program – Preliminary Energy Study**

## **2020-082**

**Councillor Muller moved** that Council direct Administration to enter into an agreement with AUMA to participate in the Energy Management Program – Preliminary Energy Study at no cost to the Town.

**CARRIED UNANIMOUSLY**

## 8. OUTSTANDING BUSINESS

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None

## 9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

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### 9.1 Parkland Regional Library Media Release

#### 2020-083

**Councillor Denson moved** that Council accepts the Parkland Regional Library Media Release, A New Chapter for the PRL as information.

**CARRIED UNANIMOUSLY**

## 10. BYLAW(s)

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### 10.1 Bylaw 781/2020 to Road Closure, part of service road, Plan 992 5341 – First Reading

Item has been moved to 5.2 of the Agenda.

## 11. CORRESPONDENCE and INFORMATION

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### 11.1 General Correspondence

#### 2020-084

**Councillor Walsh moved** that Administration post through our media systems of the upcoming Town Hall meeting in Innisfail in regards to Provincial Budget impact to rural Doctors.

**CARRIE UNANIMOUSLY**

#### 2020-085

**Councillor Hamm moved** that Council receives listed correspondence for information as presented.

**CARRIED UNANIMOUSLY**

## 12. COUNCIL ROUND TABLE – Information no action

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Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

## 13. QUESTIONS from the GALLERY – none

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#### 2020-086

**Councillor Muller moved** to take a recess at 6:57 pm.

**CARRIED UNANIMOUSLY**

#### 2020-087

**Councillor Hamm moved** to reconvene Council Meeting at 7:02 pm.

**CARRIED UNANIMOUSLY**

#### 14. CLOSED SESSION

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**2020-088**

**Councillor Walsh moved** to go in camera at 7:03 pm.

**CARRIED UNANIMOUSLY**

**2020-089**

**Councillor Walsh moved** to come out of in camera at 7:37 pm.

**CARRIED UNANIMOUSLY**

**2020-090**

**Councillor Walsh moved that** Administration bring forward proposed development opportunities that can benefit new residents and businesses that may choose Penhold for their new development/home.

**CARRIED UNANIMOUSLY**

**2020-091**

**Councillor Hamm moved** that Council directs Administration to move funds that have been identified as additional funds above the budgeted amount are moved to Transportation Reserves.

**CARRIED UNANIMOUSLY**

#### 15. ADJOURNMENT

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**2020-092**

**Councillor Muller moved** to adjourn the Council Meeting at 7:38 pm.

**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**