

# Town of Penhold

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## REGULAR MEETING MINUTES

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Town Council Chambers  
April 27<sup>th</sup>, 2026

**Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

**Guests:**

Lori & Chris Wolfe

Ann Bilyk

Jo Michaluk

Jean Orchison

**Staff:**

Rick Binnendyk, CAO

Caleb Moore, Archon IT

Mayor Yargeau called the meeting to order at 6:00p.m.

**1. CALL TO ORDER - Mayor**

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**1.1 Addition to the Agenda**

**1.2 Adoption of the Agenda**

**2026-132**

Councillor Galisky moved to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF PREVIOUS MINUTES**

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**2.1 Adoption of the Apr. 13<sup>th</sup>, 2026, Public Hearing Meeting Minutes**

**2026-133**

Councillor Sitter moved to approve the Apr. 13<sup>th</sup>, 2026, Public Hearing meeting minutes as provided.

**CARRIED UNANIMOUSLY**

**2.2 Adoption of the Apr. 13<sup>th</sup>, 2026, Regular Council Meeting Minutes**

## **2026-134**

**Councillor Denson moved** to approve the Apr. 13<sup>th</sup>, 2026, Regular Council meeting minutes as provided.

**CARRIED UNANIMOUSLY**

### **3. BUSINESS ARISING OUT OF THE MINUTES**

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## **2026-135**

**Councillor Muller moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARING**

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### **5. PRESENTATIONS & DELEGATIONS**

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- 5.1 Ms. Tricia Willis, Corporate Services Manager**
- **2026 Town of Penhold Final Budget**
  - **Town of Penhold 2026 Tax Rates**
  - **Town of Penhold 10-year Capital Budget**

CAO Binnendyk left the meeting at 6:05 pm.

CAO Binnendyk returned to the meeting at 6:06 pm.

Mayor Yargeau thanks Corporate Services Manager for the presentations.

### **6. REPORTS**

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#### **6.1. Financial**

##### **6.1. a. Monthly Accounts for Online Payments and Payments from Apr. 8 - 23, 2026**

## **2026-136**

**Councillor Kranenborg moved** that Council receives the Monthly Accounts for Online Payments from Apr. 8- 23, 2026, as presented.

**CARRIED UNANIMOUSLY**

##### **6.1. b. Investment Statement for the month ending Feb. 28, 2026**

## **2026-137**

**Councillor Sitter moved** that Council receives the Investment Statement for the month ending Feb. 28, 2026, as presented.

**CARRIED UNANIMOUSLY**

#### **6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

#### **2026-138**

**Councillor Cunningham moved** to accept the CAO's monthly report as information.  
**CARRIED UNANIMOUSLY**

#### **6.3 Community Services – Jennifer Blaylock**

- Distributed in Council Package

#### **2026-139**

**Councillor Galisky moved** to accept the Community Services' monthly report as information.  
**CARRIED UNANIMOUSLY**

#### **6.4 Fire & Protective Services – Sean Pendergast**

#### **2026-140**

**Councillor Muller moved** to accept the Fire & Protective Services Manager's monthly report as information.  
**CARRIED UNANIMOUSLY**

### **7. NEW BUSINESS**

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#### **7.1 Parkland Community Planning Services (PCPS) Wrap Up**

#### **2026-141**

**Councillor Cunningham moved** that Council accepts Parkland Community Planning Services' (PCPS) decision to wrap up and dissolve the PCPS organization effective Mar. 31, 2026.  
**CARRIED UNANIMOUSLY**

#### **7.2 Growth Strategy partnership with the Town of Bentley and Village of Clive**

#### **2026-142**

**Councillor Galisky moved** that Council accepts Shared Regional Growth Strategic Framework recommendation to offer the work to Urban Systems for Town of Bentley, Village of Clive and Town of Penhold, effective May 1, 2026, with a term ending December 31, 2026, in accordance with their submitted proposal.  
**CARRIED UNANIMOUSLY**

#### **7.3 Broadening Scope of Off-Site Levies**

#### **2026-143**

**Councillor Denson moved** that Council supports seconding the resolution from the town of Cochrane to enhance legislation to permit possible recovery of growth-related infrastructure costs through offsite levy fees.  
**CARRIED UNANIMOUSLY**

## 7.4 2027 – 2036 Financial Planning Document

### 2026-144

**Councillor Kranenborg moved** that Council approves the 2027 -2036 Financial & Capital Plan representing the Town of Penhold's anticipated Ten-year Operational and Capital Budgets.

**CARRIED UNANIMOUSLY**

## 8. OUTSTANDING BUSINESS

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### 9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

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### 10. BYLAW(s)

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#### 10.1 Bylaw 846/2026 Tax Payment & Penalty Bylaw – 1<sup>st</sup>, 2<sup>nd</sup>, and possibly 3<sup>rd</sup> Reading

### 2026-145

**Councillor Muller moved** that Council move to give first reading of Bylaw 846/2026 being the Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

### 2026-146

**Councillor Sitter moved** that Council move to give second reading of Bylaw 846/2026 being the Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

### 2026-147

**Councillor Cunningham moved** that Council moves to proceed with the third reading of Bylaw 846/2026 being the Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

### 2026-148

**Councillor Denson moved** that Council moves to give third and final reading of Bylaw 846/2026 being the Tax Payment & Penalty Bylaw.

**CARRIED UNANIMOUSLY**

#### 10.2 Bylaw 845/2026 Tax Rate & Minimum Tax Rate Bylaw – 1<sup>st</sup>, 2<sup>nd</sup>, and possibly 3<sup>rd</sup> Reading

### 2026-149

**Councillor Galisky moved** that Council move to give first reading of Bylaw 845/2026 being the Tax Rate & Minimum Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**2026-150**

**Councillor Cunningham moved** that Council move to give second reading of Bylaw 845/2026 being the Tax Rate & Minimum Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**2026-151**

**Councillor Denson moved** that Council moves to proceed with the third reading of Bylaw 845/2026 being the Tax Rate & Minimum Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**2026-152**

**Councillor Kranenborg moved** that Council moves to give third and final reading of Bylaw 845/2026 being the Tax Rate & Minimum Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**10.3 Bylaw 848/2026 Amendment to the Land Use Bylaw Schedule A – PI to Multi-Use Commercial – 1<sup>st</sup> Reading**

**2026-153**

**Councillor Galisky moved** that Council give first reading to Bylaw No. 848/2026, a bylaw to amend Land Use Bylaw No. 837/2025 Schedule “A” Land Use District Map; from the current Public and Institutional District (PI) to Mixed-Use (MU);

**AND FURTHER that** Council schedule a Public Hearing to be held on May 25 at 6:00 pm in Council Chambers to hear comments for this Proposed zoning change.

**CARRIED UNANIMOUSLY**

**11. CORRESPONDENCE and INFORMATION**

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**11.1 General Correspondence**

**2026-154**

**Councillor Sitter moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

**12. COUNCIL ROUND TABLE – Information no action**

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Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

**2026-155**

**Councillor Cunningham moved** that Council accepts the verbal reports as information.

**CARRIED UNANIMOUSLY**

### 13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

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Q&A

### 14. CLOSED SESSION

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ATIA and POPA

Division 2 Exceptions to Disclosure

Disclosure harmful to business interests of a third party

A brief recess was called at 7:15 pm.

#### 2026-156

**Councillor Sitter moved** that Council go into Closed Session at 7:21 pm.

**CARRIED UNANIMOUSLY**

#### 2026-157

**Councillor Galisky moved** that Council move out of Closed Session at 7:52 pm.

**CARRIED UNANIMOUSLY**

#### 2026-158

**Councillor Sitter moved** that Council approve the sale of the former Fire Hall property located at 1001 Minto Street, legally described as plan RN26A, Block A, lots 16-20, to person listed on the Commercial Purchase Contract attached for the agreed to purchase price of plus applicable GST, in accordance with the terms and conditions of the executed Commercial Purchase Contract dated April 10, 2026, with a completion date of June 2, 2026.

**CARRIED UNANIMOUSLY**

### 15. ADJOURNMENT

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#### 2026-159

**Councillor Muller moved** to adjourn Council Meeting at 7:53pm.

**CARRIED UNANIMOUSLY**

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MAYOR

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CAO