

Town of Penhold



REGULAR MEETING MINUTES

July 8th, 2024
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

Guests:

Lori Wolfe, Resident

Jean Orchison, Resident

Staff:

Rick Binnendyk, CAO

Trish Willis, Corporate

Services Manager

Bonnie Stearns,

Executive Assistant

Mayor Yargeau called the meeting to order at 7:38 pm.

1. CALL TO ORDER - Mayor

1.2. Adoption of the Agenda

2024-215

Councillor Hamm moved to accept the July 8, 2024, Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

Move 7.1 to 10.2

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the June 24, 2024 Regular Council Meeting Minutes

2024-216

Councillor Denson moved to accept the June 24, 2024 Regular Council meeting minutes as amended.

CARRIED UNANIMOUSLY

July 8, 2024

3. BUSINESS ARISING OUT OF THE MINUTES

2024-217

Councillor Cunningham moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

4.1 Public Services Building and Debenture Bylaw – Club Room @ 6:00 pm

5. PRESENTATIONS & DELEGATIONS

5.1 Mayor Yargeau presents Long Service Award

- CAO Rick Binnendyk being recognized for 35 years of municipal service

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from June 19 – July 3, 2024

2024-218

Councillor Kranenborg moved that Council receives the Monthly Accounts for Online Payments June 19 – July 3, 2024 as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2024-219

Councillor Hamm moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2024-220

Councillor Denson moved to accept the replaced Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

- Distributed in Council Package

2024-221

Councillor Galisky moved to accept the Operations Manager's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Moved to 10.2

7.2 CPO Sharing Agreement

2024-222

Councillor Muller moved that Council approves Administration to enter into a short-term agreement with the Town of Innisfail to share Community Peace Officer services for the purpose of coverage during a maternity leave.

CARRIED UNANIMOUSLY

7.3 Assessor Contract Extension

2024-223

Councillor Cunningham moved that Council approves extending the existing contract with Bow Valley Property Valuers to provide Assessment services to the Town of Penhold from June 30, 2025, to June 30, 2028;

AND FURTHER that Mr. Frank Watson be appointed as the assessor for the Town of Penhold to conduct assessment services and report to Municipal Affairs on behalf of the Town of Penhold.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Parkland Foundation 2023 Annual Report

2024-224

Councillor Denson moved that Council accepts the Parkland Foundation 2023 Annual Report as information.

CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Bylaw 824/2024 Debenture Bylaw – 2nd & possible 3rd Reading

2024-225

Councillor Galisky moved that Council move to give second reading of Bylaw 824/2024 to borrow funds for the construction of the Public Services Building.

CARRIED UNANIMOUSLY

2024-226

Councillor Denson moved that Council move to give third and final reading of Bylaw 824/2024 to borrow funds for the construction of the Public Services Building.

CARRIED UNANIMOUSLY

10.2 Public Services Posting on Alberta Purchasing Connections

2024-227

Councillor Muller moved that Council approves Administration to post the proposed Public Services Building Project onto Alberta Purchasing Connection for RFP of design and construction services.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2024-228

Councillor Cunningham moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL REPORTS

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2024-229

Councillor Muller moved that Council accepts the verbal reports as information.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Questions were brought forward and answered.

Mayor Yargeau called for a recess at 8:45 pm

Mayor Yargeau call the meeting back to order at 8:50 pm

2024-230

Councillor Hamm moved that Council move into Closed Session.

CARRIED UNANIMOUSLY

14. CLOSED SESSION

2024-231

Councillor Galisky moved that Council move out of Closed Session.

CARRIED UNANIMOUSLY

2024-232

Councillor Galisky moved the CAO be granted permission to move funds into an RRSP program in Lieu of contributing funds to the Local Authorities Pension Plan.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2024-233

Councillor Muller moved to adjourn Council Meeting at 8:53 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO