

# Town of Penhold

## REGULAR MEETING MINUTES



February 12<sup>th</sup>, 2024  
Town Council Chambers

### **Deputy Mayor:**

Mike Yargeau

### **Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

### **Guests:**

DC, Shawn Flight, FD

Capt. Warren Kitteringham, FD

Lt. Brittney Evans, FD

Fire Fighter Ryan Clarke, FD

Steve Evans, Resident

Jennifer Charles, PES PAC

Lori Wolfe, Resident

Chris Wolfe, Resident

Ann Bilyk, Resident

Jo Michaluk, Resident

Natasha Caissie, Penhold Elementary

Lisa Baird, Penhold Elementary

Giselle Meyer, Penhold Elementary

Elizabeth Dahl, Penhold Elementary

Janice Draper, Resident

### **Staff:**

Rick Binnendyk, CAO

Chief Sean Pendergast,

Manager F&PS

Bonnie Stearns, Exec

Asst.

**Mayor Yargeau called the meeting to order at 6:00 pm.**

## **1. CALL TO ORDER - Mayor**

### **1.2. Adoption of the Agenda**

#### **2024-038**

**Councillor Hamm moved** to accept the February 12, 2024, Regular Council meeting agenda with additions provided.

**CARRIED UNANIMOUSLY**

Two items of New Business:

7.5 2024 Municipal Census

7.6 RCMP 2024 Priority Feedback

## 2. ADOPTION OF PREVIOUS MINUTES

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### 2.1. Adoption of the January 22, 2024 Regular Council Meeting Minutes

**2024-039**

**Councillor Denson moved** to accept the January 22, 2024 Regular Council meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## 3. BUSINESS ARISING OUT OF THE MINUTES

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**2024-040**

**Councillor Cunningham moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

## 4. PUBLIC HEARING

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## 5. PRESENTATIONS & DELEGATIONS

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- 5.1 Lisa Baird, Principal, Penhold Elementary School, PAC, Giselle Myer, VP PES
- Penhold Waskasoo Middle School Playground Development
  - \$250,000 received from Government of Alberta; working towards a matching grant of \$125,000 to cover the \$525,000 cost of playground;

**2024-041**

**Councillor Kranenborg moved** that Council direct Administration to investigate ways in which the town can help with the playground initiative.

**CARRIED UNANIMOUSLY**

- 5.2 Chief Sean Pendergast, Deputy Chief Shawn Flight - Fire Department Awards:

The Penhold Volunteer Fire Department recognizes an officer and firefighter of the year in its annual tradition. Awards are voted by peers with the officers voting for the Firefighter of the Year and the firefighters voting for the Officer of the Year.

**Officer of the Year:**

- Captain Warren Kitteringham
- Lieutenant Brittany Evans

**Firefighter of the Year:**

- Fire Fighter Ryan Clarke

## 6. REPORTS

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### 6.1. Financial

#### 6.1. a. Monthly Accounts for Online Payments and Payments from Jan. 17 – Feb. 7, 2024

##### 2024-042

**Councillor Muller moved** that Council receives the Monthly Accounts for Online Payments from Jan. 17 – Feb. 7, 2024 as presented.

**CARRIED UNANIMOUSLY.**

#### 6.1. b. Monthly Bank Reconciliation for the month ending Dec. 31, 2023

##### 2024-043

**Councillor Galisky moved** that Council receives the Monthly Bank Reconciliation for the month ending November 30<sup>th</sup>, 2023 as presented.

**CARRIED UNANIMOUSLY**

#### 6.1. d. Tourism Red Deer 2024 Annual Membership

##### 2024-044

**Councillor Hamm moved** that Council directs Administration to proceed with signing up for the Tourism Red Deer 2024 membership as presented.

**CARRIED UNANIMOUSLY**

### 6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

##### 2024-045

**Councillor Denson moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

### 6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

##### 2024-046

**Councillor Muller moved** to accept the Multiplex Managers monthly report as information.

**CARRIED UNANIMOUSLY**

### 6.4 Public Works – Brandon Kowalchuk

- Distributed in Council Package

##### 2024-047

**Councillor Denson moved** to accept the Public Works monthly report as information.

**CARRIED UNANIMOUSLY**

## **7. NEW BUSINESS**

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### **7.1 Christmas Closure**

**2024-048**

**Councillor Galisky moved** that Council approves the Town of Penhold Municipal Office be closed during the week of Christmas.

**CARRIED UNANIMOUSLY**

### **7.2 Fitness Centre – Weekly Membership Rate Addition**

**2024-049**

**Councillor Muller moved** that Council approve a Weekly Membership rate in addition to the Fitness Centre rate structure to allow people greater flexibility when using the facility.

**CARRIED UNANIMOUSLY**

### **7.3 Intermunicipal Collaboration Framework (ICF) Document**

**2024-050**

**Councillor Hamm moved** that Council requests a review and update on the ICF agreements incorporating new agreements and updated information within the ICF agreement.

**AND FURTHER;** that the Intermunicipal Committees of Red Deer County and the Town of Penhold meet to review the recommendations and make the necessary changes within the ICF agreement.

**CARRIED UNANIMOUSLY**

### **7.4 Purchase of a New Compact Wheel Loader**

**2024-051**

**Councillor Muller moved** that Council approves Administration to proceed with the purchase of a 2024 John Deere 244P Compact Wheel Loader for \$176,500.00 (plus GST).

**CARRIED UNANIMOUSLY**

### **7.5 2024 Town Of Penhold Municipal Census**

**2024-052**

**Councillor Cunningham moved** that Council directs Administration to advise Municipal Affairs of its intent to hold a municipal census in 2024.

**CARRIED UNANIMOUSLY**

**2024-053**

**Councillor Galisky moved** that Council approves the Town of Penhold Census Period be held from Apr. 1, 2024 – June 30, 2024.

**CARRIED UNANIMOUSLY**

**2024-054**

**Councillor Hamm moved** that Council appoints May 15, 2024 as the Town of Penhold Census Day.

**CARRIED UNANIMOUSLY**

**2024-055**

**Councillor Denson moved** that Council approves Administration enter into an Application Service Provider Agreement with the City of Airdrie for fees associated with the Online Census.

**CARRIED UNANIMOUSLY**

**7.6 RCMP 2024 Priority Feedback**

**2024-056**

**Councillor Muller moved** that Council direct Administration to write a letter to RCMP approving the amended list.

**CARRIED UNANIMOUSLY**

**8. OUTSTANDING BUSINESS**

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**9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

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**9.1 Penhold & District Library – 2023 Statistics and Accomplishments**

**2024-057**

**Councillor Cunningham moved** that Council accepts the Penhold & District Public Library's 2023 Statistics and Accomplishments as information.

**CARRIED UNANIMOUSLY**

**9.2 Penhold & District Library Board Member update**

**2024-058**

**Councillor Muller moved** that Council accepts the Penhold & District Public Library update as information.

**CARRIED UNANIMOUSLY**

**10. BYLAW(s)**

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**11. CORRESPONDENCE and INFORMATION**

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**11.1 General Correspondence**

**2024-059**

**Councillor Denson moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

## 12. COUNCIL ROUND TABLE – Information no action

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Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

### 2024-060

**Councillor Denson moved** that Council accepts the reports as information.  
**CARRIED UNANIMOUSLY**

### 2024-061

**Councillor Hamm moved** that Council direct administration to explore rain barrel program options.  
**CARRIED UNANIMOUSLY**

### 2024-062

**Councillor Cunningham moved** that Council direct administration to reach out to those who have registered for dog licenses to see if they are interested in becoming a committee member.  
**CARRIED UNANIMOUSLY**

### 2024-063

**Councillor Cunningham moved** that Council provide a letter of support for the Penhold & District Museum 9-Hole Mini Golf grant application.  
**CARRIED UNANIMOUSLY**

## 13. QUESTIONS from the GALLERY

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No questions posed.

## 14. CLOSED SESSION

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## 15. ADJOURNMENT

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### 2024-064

**Councillor Muller moved** to adjourn Council Meeting at 7:20 pm.  
**CARRIED UNANIMOUSLY**

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MAYOR

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CAO