

Town of Penhold



REQUEST FOR DECISION

Jan. 20th, 2022

TITLE: Adoption of the January 10th, 2022 Regular Council Meeting Minutes

RECOMMENDATIONS:

That Council adopts the January 10th, 2022 Regular Council Meeting minutes as presented.

LEGISLATIVE AUTHORITY:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

BACKGROUND:

The minutes presented are the unapproved record of the January 10th, 2022, Regular Council Meeting and are presented for adoption, or adoption as amended, by Council. Minutes were emailed out to Council on January 18th with no feedback received at the time of this report.

COMMUNICATION / RETENTION:

Copies of the approved minutes are signed and stored in a secure area;
AND FURTHER posted on the Town of Penhold website for public interest.

ALTERNATIVES:

That Council defers the January 10th, 2022 Regular Council Meeting minutes to Administration for further information.

Presented at the January 24th, 2022 Regular Council Meeting for the Town of Penhold

Prepared by: Bonnie Stearns, Legislative Assistant

CAO

Town of Penhold



REGULAR MEETING MINUTES

January 10th, 2022
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

Mike Walsh

Guests:

Ed Grant, Resident

Staff

Rick Binnendyk, CAO

Bonnie Stearns, Leg Asst

Mayor Yargeau called the meeting to order at 6:01 pm.

1. **CALL TO ORDER - Mayor**

1.1. **Additions & Deletions to Agenda**

2022-001

Councillor Hamm moved to accept the January 10th, 2022 Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

2. **ADOPTION OF PREVIOUS MINUTES**

2.1. **Adoption of the December 13th, 2021 Regular Council Meeting Minutes as provided.**

2022-002

Councillor Walsh moved to accept the Regular Council meeting minutes for December 13th, 2021 as presented.

CARRIED UNANIMOUSLY

3. **BUSINESS ARISING OUT OF THE MINUTES**

2022-003

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Investment statement for the month ending November 30th, 2021

2022-004

Councillor Walsh moved to accept the Monthly Bank Reconciliation for month ending November 30th, 2021 as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Accounts for Online Payments and Payments from December 8, 2021 - January 5, 2022

2022-005

Councillor Cunningham moved to accept the monthly accounts for Online Payment and Payments from Dec. 8, 2021 to January 5, 2022.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2022-006

Councillor Hamm moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex Manager – Michael Szewczuk

- Distributed in Council Package

2022-007

Councillor Muller moved to accept the Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire Department – Sean Pendergast

2022-008

Councillor Denson moved to accept the Fire Department's monthly report as information.

CARRIED UNANIMOUSLY

6.5 Public Works – Nancy McAteer

2022-009

Councillor Kranenborg moved to accept the Public Work's monthly report as information.

CARRIED UNANIMOUSLY

6.6 Community Services Report – Jennifer Blaylock

2022-010

Councillor Cunningham moved to accept the Community Services Department’s monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Red Deer County: Proposed Junction Northeast Local Area Structure Plan (LASP)

2022-011

Councillor Muller moved that Council accepts the report as information **AND FURTHER;** expresses no concerns with the letter provided by Red Deer County proposing the Junction Northeast Local Area Structure Plan, intended to provide a framework for future development and subdivision for all lands located within the NW 4-3-37-W4M.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

10. BYLAW(s)

10.1 Bylaw 807/2022 Community Standards Amendment Bylaw – 1st Reading

2022-012

Councillor Hamm moved that Council moves to proceed with first reading of Bylaw 807/2022 Community Standards Bylaw amendment to include Urban Chickens in the Town of Penhold; **AND FURTHER;** that Administration explore ways in which to pilot this initiative in Penhold.

CARRIED

2022-013

Councillor Walsh moved that Administration provides direction as to how to regulate areas permitting chickens within the zoning areas of R1, R2, and R4 being permissible areas within Penhold.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2022-014

Councillor Walsh moved that Council request Administration to register interested Council representatives for the Reynolds Mirth Richards & Farmer Municipal Law Seminar on Feb. 4, 2022.

CARRIED UNANIMOUSLY

2022-015

Councillor Denson moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

13. QUESTIONS from the GALLERY

- Questions regarding the railway tracks.
- Chicken Bylaw; concerns identified by resident

2022-016

Councillor Muller moved that Council takes a five minute recess at 7:14 pm.

CARRIED UNANIMOUSLY

2022-017

Councillor Kranenborg moved that Council call the meeting back to order at 7:19 pm.

CARRIED UNANIMOUSLY

14. CLOSED SESSION

FOIP: Division 2 Exceptions to Disclosure

Advice from officials 24(1) (d) plans relating to the management of personnel or the administration of a public body that have not yet been implemented.

2022-018

Councillor Kranenborg moved that Council move into Closed Session at 7:20 pm.

2022-019

Councillor Hamm moved that Council move out of the Closed Session at 7:32 pm.

CARRIED UNANIMOUSLY

2022-020

Councillor Hamm moved that Mayor Yargeau be granted permission to enter into an employment contract with CAO Binnendyk as discussed.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2022-021

Councillor Muller moved to adjourn the Council Meeting at 7:32 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO

Town of Penhold



REQUEST FOR DECISION

January 20th, 2022

TITLE: CAO's Council Report

RECOMMENDATIONS:

That Council accepts the CAO's report as information.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities.

BACKGROUND:

This report is presented to keep Town Council informed and up to date on significant programs and tasks being worked on by the CAO since the last Council Meeting.

COUNCIL ITEMS:

Mr. Raincock, Alberta Regional Rail will be available to make presentation to Council February 14th.

PLANNING/PROJECTS:

- Development matters in progress:
 - DQ project development; work continues.
 - Car wash development:
 - Concrete has been poured over the past week.
 - Walls are going up.
 - We are working on offsite requirements for this project.
 - Subdivision is in progress.
 - Met with PCPS to do projections for future long-term development that will be forwarded to Castleglen for Intersectional Highways Review.
 - Signed a cost sharing agreement with AT for the engineers report.
 - 2A/42 intersection round about: no further info.
 - Public Works/Fire Hall site development:
 - Engineering work is proceeding for the site development.
 - Working with Eagle Builders to get an idea as to costing and size focus for the buildings.
 - Anticipate some base numbers by the end of Feb.
 - Community Hub Project is undergoing some preliminary design layout with a graphic focus for the Committee to review in February. This is from Council Workshop input.
 - We hope to process a request for payment on the initial park work.
 - Minister of Natural Resources, Jonathan Wilkinson announced that the Action Centre will be one of Natural Resources Canada's local partners to deliver the Electric Vehicle Charging Program. With the recent announcement on Jan. 18th Penhold has forwarded

an expression of interest to participate. An information webinar will be occurring Feb. 3rd for this program.

ADMINISTRATIVE ITEMS:

- Did a satisfaction survey for Alberta Municipalities regarding services provided and expectations.
- Ms. McAteer and I spent a full day responding to Statistics Canada in regard to age, cost, and future Municipal Assets. This report is required once every five years from Stats Canada, reporting is extensive. Unfortunately, Stats Canada will continue to push for the report.
- Responded to the Red Tape Reduction report for 2021 regarding changes made for licensing and permitting.
- Conducted an Internal Safety Codes review January 19th. We worked with Debbi from IJD in review of files and work projects. The review encompassed Building; Electrical; Plumbing; Gas; and septic systems reporting in accordance to our Quality Management Plan with Alberta Safety Codes. This inspection was for 2021 projects.
- Worked on the Strategic Planning session data from the Dec. 3rd/4th Retreat.
- Tax penalties have been run for the end of the year. There were a total of 151 accounts that received penalties in 2021.
 - 36 mobile homes; there was one company with 25 accounts; 5 energy Companies Accounts.
 - In 2020 there was a total of 189 accounts of which 39 were manufactured homes.
- Met with C. Cooper for finalizing the Encroachment Agreement for Community TIES. This agreement will be registered on title for future reference.
 - The Town is giving Community TIES its bus.
- We have identified the 2021 Accomplishments over the past year for your information. (Attachment)

UPCOMING:

- Continue to work with current developments
- Strategic Plan documents preparation for Council Approval
- Start work on Economic initiatives compilations.
- Break from employment
- Recreational area layout working with staff and consultant
- Performance Reviews

COMMUNICATION METHOD:

- Meant for Council updates on business and service provided in town.
- Posted to the Website.
- Excerpts taken for Council Corner, media release and utility billings.

Presented at the Jan. 24th, 2022, Regular Council Meeting for the Town of Penhold

Respectfully submitted by: Rick Binnendyk, CAO



CAO

2021 Accomplishments:

DEVELOPMENT:

- 🔨 Land Purchase for new Public Works yard / start some servicing
- 🔨 Community TIES new building
- 🔨 Dairy Queen; new build in Hawkridge Plaza
- 🔨 4-plexes in Oxford Landing
- 🔨 Trail development in Oxford Landing - Melcor

INFRASTRUCTURE:

- 🔨 Safety Crosswalk – Penhold Crossing at Waskasoo Avenue
- 🔨 Robinson Avenue/Lee Street Storm Water work
- 🔨 Water Meter Head Replacement initiative
- 🔨 Upgrading town equipment/vehicles; PW, FD, CPO
- 🔨 Pump Track / Skate Park
- 🔨 Upgrades to Ball Diamond

PLANNING:

- 🔨 2021 Town of Penhold Offsite Levy Report
- 🔨 Industrial Area Structure Plan
- 🔨 Intermunicipal Development Plan was adopted
- 🔨 One Stop permitting – IJD Inspection Services
- 🔨 Secure New School site
- 🔨 Computer server upgraded

COMMUNITY FOCUSES:

- 🔨 CP Rail discussions: whistle cessation / training idling; advocating for residents
- 🔨 COVID – community support directives
- 🔨 Rail crossing
- 🔨 Community Services focus on Innovative Service delivery

ECONOMIC DEVELOPMENT:

- 🔨 New Home Buyer Incentive - Extended
- 🔨 CAEP Penhold Community Overview: A Socio-Economic Profile
- 🔨 Town video by Moving Mountains Productions
- 🔨 Town drone footage by Elevate UAV
- 🔨 Penhold: A great place to call home promotional items
- 🔨 Town of Penhold RV Park tear-a-way map
- 🔨 Sunny 94: Penhold Tour
- 🔨 Shop Local Winter Campaign
- 🔨 Radio Blitz: Summer and Christmas

Town of Penhold



REQUEST FOR DECISION

January 18th, 2021

TITLE: Community Services Report

RECOMMENDATIONS:

That Council accepts the Community Services Department report as information.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

FCSS Coordinator & FCSS Community Worker

- Playgroup – December attendance: Dec. 1 (4 adults, 15 children), Dec. 8 (5 adults, 16 children), Dec. 15 (5 adults, 18 children)
- 2 residents registered for the Snow Angels program in 2021. The program is being advertised and we hope to have a few more residents sign up as winter will be here for a while.
- Community Services Advisory Board (CSAB) meetings resumed January 20th via Zoom virtually
- For January’s Daddy & Me we had three families attend including two dads and one mom, each with one child to spend quality time together. We also gave out two kits to two families that were just dropping by the library that they could take home to do the craft together. With moving back down to the library we are able to move this program back to drop-in and offer a softer space for families to hang out together in.
- Through Red Deer & District FCSS, Mental Health First Aid training is being offered at the end of January for the ‘Natural Supporters’ groups and anyone else who wants to take it as part of the Regional Project for Mental Health in the FCSS partnership communities.
- Completing our Annual FCSS reports
- February’s Council report will include ‘Community Services Year in Review 2021’ document

Mental Health Project timeline:

- 2022: Training for community – Mental Health First Aid, Brain Sciences & Resilience and Trauma Informed Care Principles & other training
- 2022: Implement initiatives to provide supports for the areas of need identified from the facilitated community conversations.
- 2022: Community Mental Health assessment
- 2022: Other initiatives

Honouring the Past ~ Challenging the Future

Penhold Youth Club:

- PYC attendance in December 2021:

Averages

YAC: 7

Grades 7-12: 15

Grades 7-9: 9

Grades 4-6: 32

- On January 15th, we completed our second round of LiT orientation. We have a total of 8 youth that come to PYC to help staff and be mentors in the program. Next LiT orientation will take place in September.
- Completing the Annual FCSS report

Communication & Events:

- While we are still trying to plan with unknown COVID restrictions to factor in, dates have been set for the following Community Events:
Winterfest Skating at Outdoor Rink: February 18 (evening event; weather permitting)
Easter Eggstravaganza: Saturday, April 9
Spring Fling-It: Saturday, May 28
Canada Day Celebration: July 1
Fall Festival: September 9-10
Halloween Spooktakular: Friday, Oct. 28
Remembrance Day Ceremony: Thursday, Nov. 10
Community Christmas: Friday, Nov. 25
- The Community Cookbook was finally completed in December and has been promoted in Utility Bill insert, Reporter, website, E-News and social media. Printed copies are available for purchase for \$5 per copy but no one has ordered a copy yet.

Communications:

- Communications have been focused on business and pet licenses, sidewalk shoveling and other winter reminders. There will be a push to encourage people to sign up for E-News in the coming weeks.

Work Plan & Upcoming Special Dates:

January 26: Family Literacy Night (with the Library and Community TIES)

January 26: Bell Let's Talk Day (Awareness Days Calendar)

February 2, 9, 16, & 23: Playgroup

February 19: Family Play Day (with the Library)

February 23: Pink Shirt Day (Awareness Days Calendar)

March TBD: Self-Defense course (Arashi-Do Penhold)

April 9: Easter Eggstravaganza event

TBD: Stay Safe & Babysitter's Courses

Honouring the Past ~ Challenging the Future

ALTERNATIVES:

Council defers back to administration for more information

Presented at the January 24th, 2022 Regular Council Meeting for the Town of Penhold

Prepared By: Jennifer Blaylock, FCSS Coordinator



Handwritten signature of Jennifer Blaylock in black ink.

CAO

Town of Penhold



REQUEST FOR DECISION

Jan. 20th, 2022

TITLE: Consent for Setback Variance – New School Site

RECOMMENDATIONS:

That the Town request a reduction on the setback requirements from Alberta Environment and Parks for a former non-operating landfill site located at N.W. ¼ 31-36-27 W4M from the regulated 300 meters to 240 meters.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 207 Chief administrative officer's responsibilities (d) performs the duties and function and exercise the powers assigned by council.

BACKGROUND:

This request is coming forward from ongoing discussions and agreeance to donate lands to Chinook's Edge School Division for the development of a new school site. This site is immediately south of the current P loop bus parking area of the current high school. The parcel is adjacent to Waskasoo Ave going south 118 meters and 205 meters in width formulating a rectangular parcel of land. Being 2.42 ha or 6 acres. (Attached Document)

Certain applications require approvals by Alberta Environment & Parks if development wishes to infringe within the regulated setbacks. Development types include residential, hospitals, schools, and long-term care facilities. (Our proposed washhouse/concession do not require permission).

In 2008 Parkland Geo Tech was hired to do ground monitoring in and around the non-operating landfill site to determine if there was any concern for gas and other toxic chemical movement from the site. There were test holes done and the report identified there was 0 ppm movement of Methane concentrations from the site to directly across Waskasoo Avenue. This report was compiled March 2009 in preparation of residential development within Hawkrigde Estates. Relaxation for the residential area was granted from the regulated 300 meters to 70 meters.

For this request and in ongoing discussion with Alberta Environment & Parks it was identified that with the relaxation being requested, being a modest change from the regulated variance, and further the Town has a report from Parkland Geo confirming there was no movement of Methane offsite that they are receptive to consider the development of a school within the regulated setbacks.

Honouring the Past ~ Challenging the Future

FINANCIAL IMPLICATIONS:

The Town is required to find suitable lands for the development of a school. Other sites have been evaluated with substantive costs associated to purchasing the lands.

ALTERNATIVES:

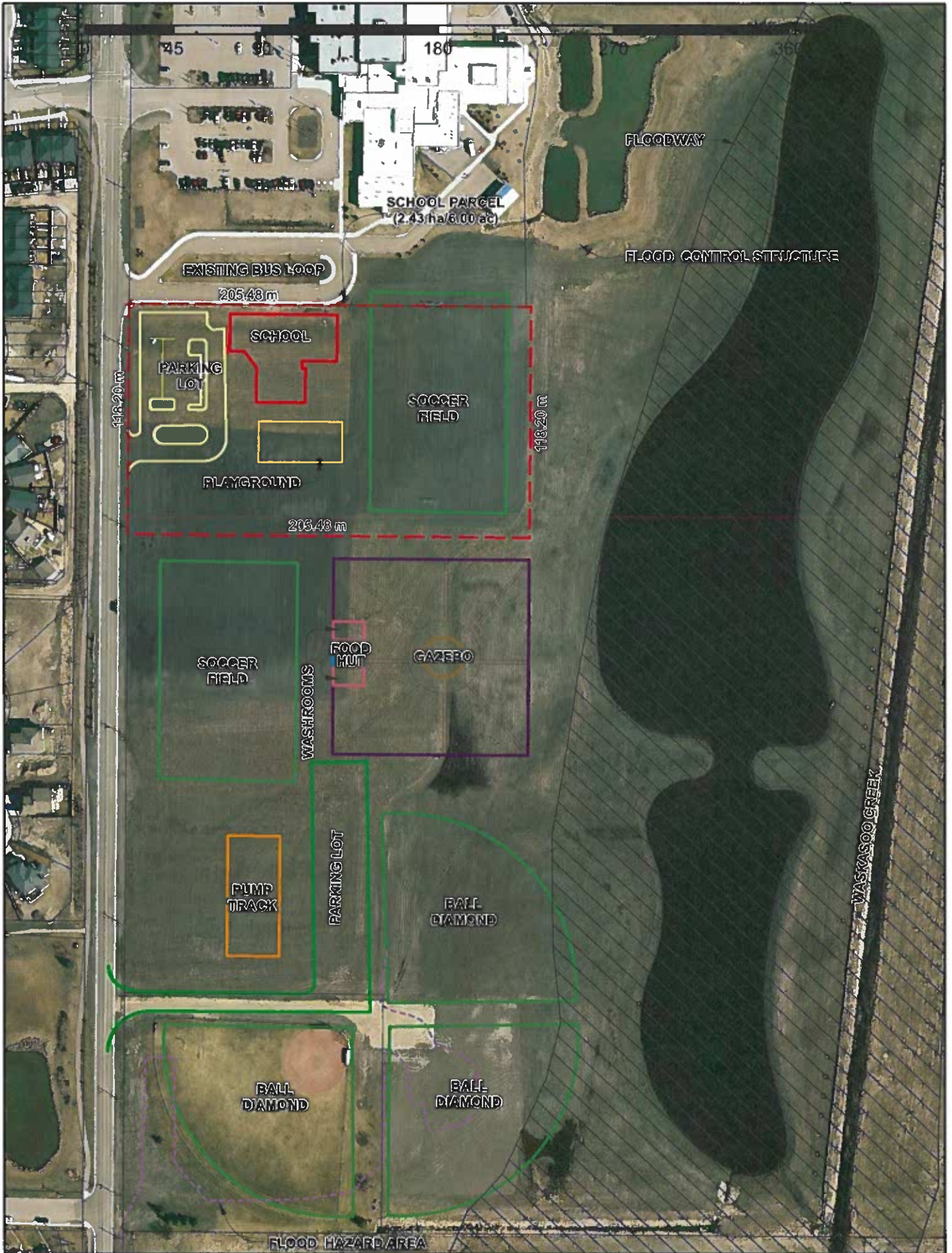
1. Varying distances can be considered for setback request with clear understanding for the request.
2. Alternative sites can be considered. This site has been identified to/by Chinook's Edge School Division as the preferred location for a new school building.

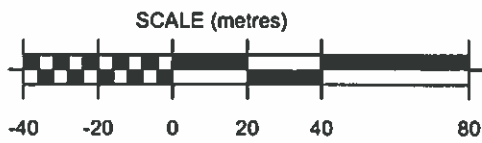
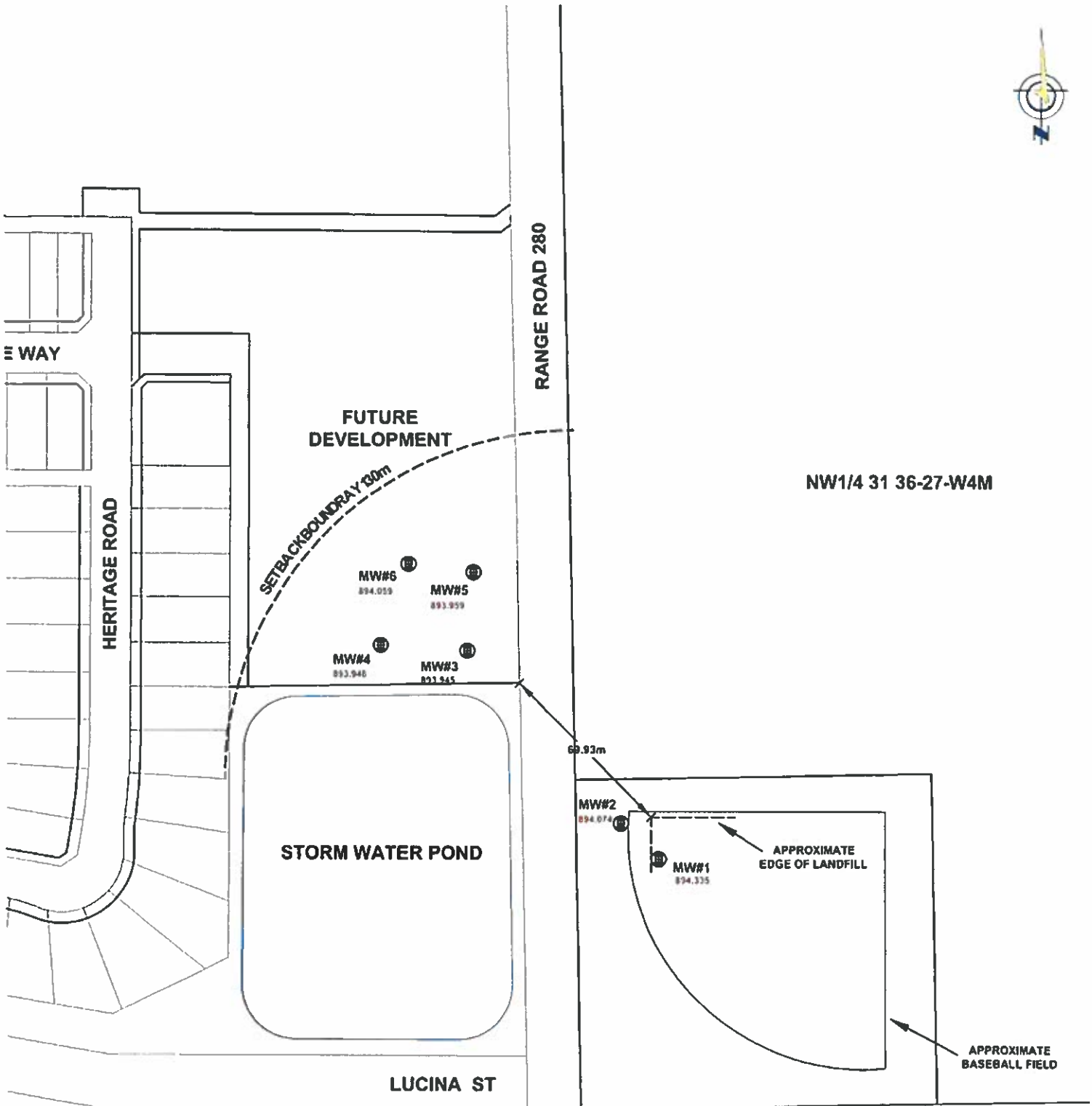
Presented at the: January 24th, 2022 Regular Council Meeting for the Town of Penhold

Prepared by: Rick Binnendyk, CAO



CAO





① APPROXIMATE MONITORING WELL LOCATIONS



CLIENT:
**HAWKRIDGE ESTATES
DEVELOPMENT LTD.**

LANDFILL SETBACK			
HAWKRIDGE ESTATES PHASE 2 ESA NW1/4 31-36-27-W4M, RED DEER COUNTY, ALBERTA			
DRAWN: LOL	CHKD.: MDB	REV #: 1	DATE: MARCH 2009
SCALE: 1:2000	JOB NO. RD2806	DRAWING NO. FIGURE 7	

Town of Penhold



REQUEST FOR DECISION

January 20th, 2022

TITLE: Supporting Documents for Bylaw 807/2022 Community Standards Bylaw amendment to include Urban Chickens:

- Urban Hen Permit/License Application Process
- Urban Chicken Neighbour Acceptance Form
- 2022 Urban Chicken License
- Sample Hen Enclosure Requirements

RECOMMENDATIONS:

That Council accepts the Urban Chicken Supporting Documents as presented.

AND FURTHER the documents form part of the Bylaw 807/2022 Community Standards Bylaw amendment to include Urban Chickens.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”. Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

At its Jan. 10, 2022 Regular Council meeting, Council gave first reading to Bylaw 807/2022 Community Standards Bylaw amendment to include Urban Chickens but directed Administration to include permitted zones in the Bylaw, R1, R2, and R4.

Administration created an Urban Hen Permit/License Application Process document which outlines the process for the issuance of an Urban Hen Permit and Urban Hen Licenses for the Town. This procedure establishes authority, procedure, timelines, and provides direction and consistency for all staff and permit applicants associated with the issuance and application of Urban Hen Permits and Urban Hen Licenses.

Should Council approve the attached documents, Administration will bring forth Bylaw 807/2022 for second reading at the Feb. 14, 2022 Regular Council meeting.

ALTERNATIVES:

That Council receives for information and requests additional information.

Presented at the January 24th, 2022 Regular Council Meeting for the Town of Penhold

Prepared By: Rick Binnendyk, CAO

CAO



Town of Penhold

POLICY TITLE: Urban Hen Permit/License Application Process

POLICY #:

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

Policy Statement:

This procedure provides the process for the issuance of an Urban Hen Permit and Urban Hen Licenses for the Town of Penhold. This procedure establishes authority, procedure, timelines, and provides direction and consistency for all staff and permit applicants associated with the issuance and application of Urban Hen Permits and Urban Hen Licenses.

ACTION STEPS

Things to Know Before You Apply

- The intention of the program is to support urban hen keeping in the Town of Penhold as a hobby and non-commercial activity. Licensed urban hen keepers cannot sell hens or any products, produced by one's hen(s) as they are for personal use only.
- It is in your best interest not to invest in chickens, equipment, etc. until you obtain your permit.
- An application is not a guarantee that you will obtain a permit but instead is a request for a permit.
- The Town of Penhold has the discretion and authority to deny a request for a Permit due to documentation of medical concerns from neighbouring properties and/or any other concerns.
- **There is a cap of no more than twenty-five (25) urban hen sites within the Town of Penhold:**
 - A maximum of four (4) urban hens per site;
 - Roosters **are not** permitted;
 - A maximum size of one hundred (100) sq ft and 1.8 metres in height;
 - Outdoor enclosure must be a minimum of eight (8) to ten (10) sq. ft.;
 - There will be no relaxations permitted.
- The Town of Penhold has the discretion and authority to revoke and/or not renew an urban hen license.
- Residential areas permissible to house urban hens include R1, R2, and R4 zoning.

Step 1: Reviewing Town of Penhold Bylaws:

- It is important to understand the commitment and responsibilities required to become a successful and safe urban hen keeper. These documents will ensure applicants understand the expectations that the Town of Penhold has for urban hen keepers.
 - Review Community Standards Bylaw Amendment 807/2022

Step 2: Urban Hen Keeping Course:

- Complete any one of the below urban hens keeping courses:
- *Alberta Farm Animal Care (AFAC), Backyard Chicken and Small Flock Care Workshop or email AFAC for further information*
- *River City Chickens (or University of Alberta Botanic Garden), Chickens 101*
 - This is important as it allows applicants to learn and understand how to properly provide and care for their urban hens.
 - The certificate or documentation obtained from the completed course is required to be presented throughout the application process. Without which the applicant will not be approved for a permit.

Step 3: Alberta's Premises Identification Program (PID)

- Register with Alberta's Premises Identification Program (PID).
 - As part of the Animal Health Act, owners of hens must register with the Animal Premise Identification Program <https://www.alberta.ca/register-with-the-animal-premises-identificationprogram.aspx> and obtain a premise identification number for the urban hens.
 - This requirement is a part of a traceability system designed to address potential threats of disease outbreaks that could affect animal health, public health, and food safety.

Step 4: Obtaining your Development Permit:

- An electrical permit may be required for the construction of your chicken coop. Under the Alberta Safety Codes Act and Permit Regulations, and to ensure proper set up of your urban hen coop and safety of urban hens, an Electrical Permit is required to install, alter, or add to an electrical system.
 - This applies to the installation of a heat lamp, light fixture, or any other type of electrical components in an urban hen coop.
 - If an applicant plans to install electrical fixtures in the coop, please apply for an electrical permit through **IJD Inspections Ltd.**
- Applicants will be required to submit the following:
 - Site plan showing the dimension of the rear/side yard of the proposed property location and the dimensions of the hen coop and run;
 - Certificate obtained from urban hen keeping course;
 - Provincial Premise Identification (PID) number from the Province of Alberta;
 - The number of urban hens (maximum of four (4));

- Owner authorization if property is not owned by applicant;
- Once the application has been received, including the Urban Chicken Neighbour Acceptance document, it will be provided to the Business License Officer, as a Request for Decision (RFD), for approval.

Step 5: Obtaining your Urban Hen License:

- Once you have received an approved Permit you are ready to license your Urban Hen(s).
- Applicants are required to show their approved Permit to the Town of Penhold before a license will be issued.
 - Urban Hen Keepers are required to pay an annual urban hen license fee of \$70.00. This is a flat rate fee regardless of number of urban hens.
 - Urban hen licenses are valid for the period of January 1 – December 31 of the year in which it has been issued.
 - Urban hen licenses must be renewed annually prior to February 28th of each subsequent year.
 - Urban hen license fees will not be reduced, prorated, or refunded no matter the month of purchase.
 - Urban hen license holders must produce the license upon request of a Peace Officer.

Once the applicant has paid for the urban hen license fee, a certificate will be given to the applicant and they can begin to enjoy being an urban hen keeper.



**Town of Penhold
Urban Chicken Neighbour Acceptance Form**

As outlined in the Urban Hen Permit/License Application Process, a person wishing to get an Urban Hen license must have acceptance from their neighbours on each side of their residence. By gaining acceptance from your neighbours, and having them complete this form, you are compliant with the process to acquire an Urban Chicken license.

Resident interesting in obtaining an Urban Chicken License:

Street Address: _____, Penhold
Mailing Address: _____ **Postal Code:** _____
Email Address: _____
Phone Number: _____ **Cell Number:** _____

I, _____ a neighbour of _____
_____ and residing at _____,
Penhold, supports _____ in their wish to have Urban Chickens.

Date **Signature**

I, _____ a neighbour of _____
_____ and residing at _____,
Penhold, supports _____ in their wish to have Urban Chickens.

Date **Signature**



2022 URBAN HEN LICENSE

In accordance with:

CSB Amendment Bylaw 807/2022

This is to certify that:

Name of Applicant

Has this day been approved for Urban Hen Keeping at
“Applicant’s physical address” of the Town of Penhold
Urban Hen Keeping License # “0000”
until **12/31/2022**

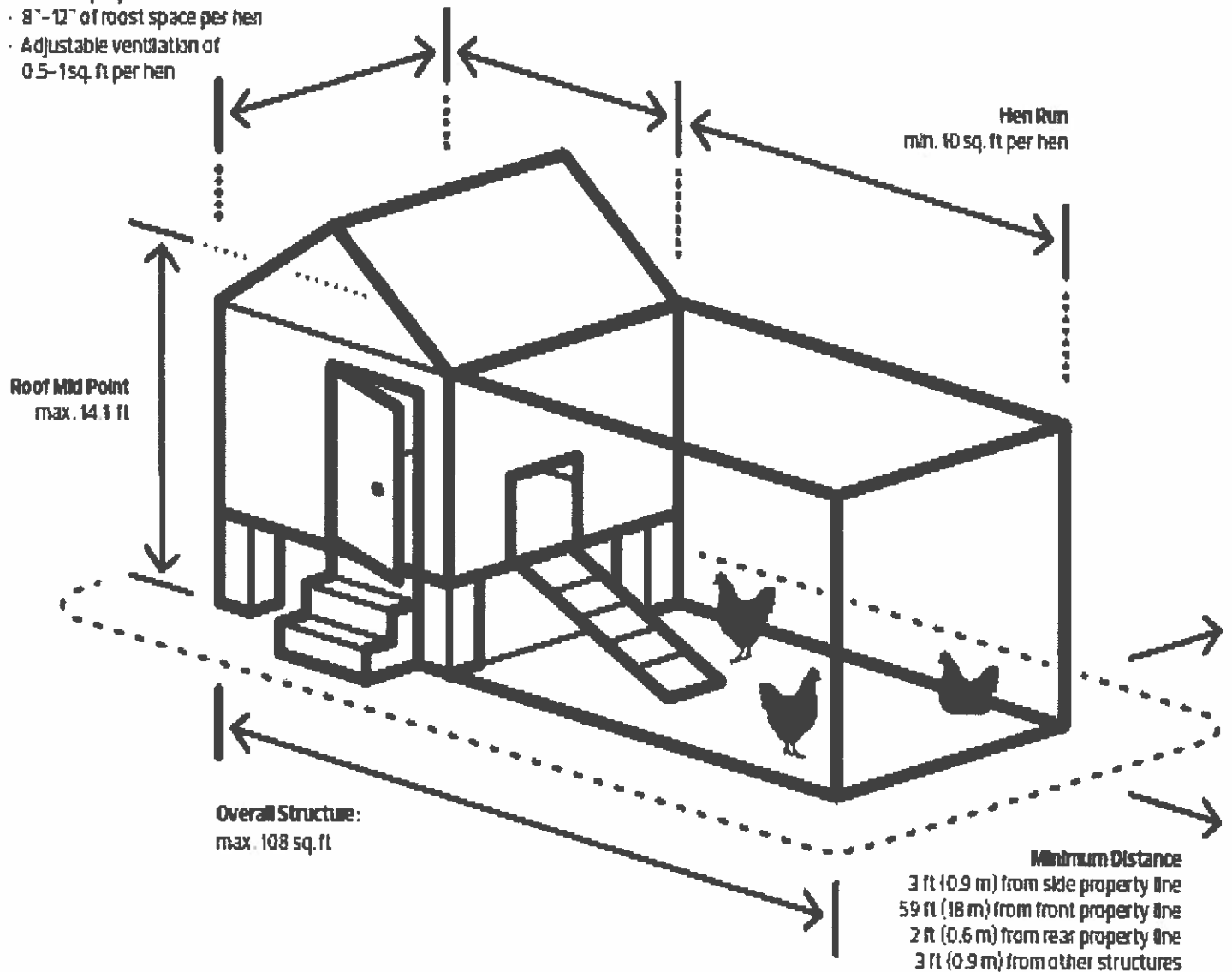
unless the license be sooner suspended or forfeited, and this license is issued to the said applicant and held by the Town of Penhold subject to any and all Bylaws, rules and regulations that are now or hereinafter may be in force. This license is non-transferrable to any persons and/or property.

License Officer

Hen Enclosure

Coop Area

- min. 4 sq. ft per hen
- 8"-12" of roost space per hen
- Adjustable ventilation of 0.5-1sq. ft per hen



General Guidelines on Hens Structure

- Coop area must be minimum 4sqft per hen (0.37m²) with direct access to the run. (Coop area is permitted to overlap or be raised above run area)
- Run area must be minimum 10sqft per hen (0.93m²)

Town of Penhold



REQUEST FOR DECISION

January 20th, 2022

TITLE: Facility Fee Policy - Local Users

RECOMMENDATIONS:

That Council approves the proposed Facility Fee Policy for Local Users as presented;
AND FURTHER that the Policy come into effect Feb. 1, 2022.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”. Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

At its Nov. 22, 2021 Regular Council meeting, Council directed Administration to bring back a fee structure review for the use of all Town facilities to a future workshop. At the Jan. 10, 2022 Workshop all the fees were presented for information and direction.

The attached Policy recommends the process discussed as well as possible discounts available for the different Town of Penhold user groups.

This policy should provide consistency for administration to proceed with discounts with user groups.

FINANCIAL IMPLICATIONS:

The Town of Penhold should see roughly an increase in facility revenues of roughly \$1000-\$5000 per year through the application of the policy.

ALTERNATIVES:

1. Council request further information on the recommended fee proposals
2. Council adjusts fees to reflect the communities desire for fees

Presented at the January 24th, 2022, Regular Council Meeting for the Town of Penhold

Prepared By: Michael Szewczuk, Multiplex Manager

CAO



Town of Penhold

POLICY TITLE: Local Users Facility Fee Policy

POLICY #:

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

SUPERCEDES:

POLICY STATEMENT:

This policy is to encourage local groups in utilizing town facilities.

THE PURPOSE OF THIS POLICY IS TO:

Allow staff and members of the public a clear and concise direction of how to apply and receive a reduction in fees for any facility rental controlled by the Town of Penhold.

DEFINITIONS:

Facility: Any structure or sports field that is owned by the Town of Penhold and is rented out for use.

Rate: Fee associated to each facility designated by Council for the rental and use of the facility.

User: Any member of the public, or group, that desires to rent any Town facility for either private or public use.

Not-For-Profit: Group that has a designated Not-For-Profit number as per the Canada Revenue Agency.

Community Group: Group that is based in the Town of Penhold and its primary focus is to provide services for residents of the Town of Penhold or Red Deer County.

For Profit: Group or individual that does not have a Not-For-Profit designation from the Canada Revenue Agency.

New Activity/Program: Any new activity run or provided by an individual or organization that is not currently being offered either by an individual or organization within the Town of Penhold.

Incident: Damage to the facility, abuse of staff, abuse of equipment outside of normal wear and tear. Users not following the rules and laws set out by the Facility/Town/Province/Country shall all be considered incidents.

POLICY:

- Council will set rental rates on all Town of Penhold owned facilities, lands and spaces:
 - Rates will be set at a regular council meeting.
 - Rates will be presented to Council by Administration for their approval.
 - Facility rates will carry on from year to year until they are changed by a motion of council.

- Administration will have the discretion to administer discounts to user groups based on a select criteria as laid out in this Policy.

- Discounts shall be based on the following criteria:
 - Not-For-Profit Group: 50% fee reduction
 - New Activity: 30% fee reduction (maximum 365 days)
 - Penhold Community/Local Group: 15% fee reduction

- Any combination of discounts could be applied to a facility rental over a given period.

- Any incidents with users at the facility could result in the loss of the discount immediately.

- Discounts will be in place and renew automatically for each booking.

- Discounts can be removed automatically if discount criteria are not met.

- All discounts must be approved by either the Public Works Manager or Multiplex Manager depending on jurisdiction of the facility.

- Discounts of this nature will not apply to the Memorial Hall as it is already discounted.

Town of Penhold



REQUEST FOR DECISION

January 20th, 2022

TITLE: 2022 RV Park Rates

RECOMMENDATIONS:

1. That Council approve the daily rate for the Penhold RV Park be increased to \$40.00 per night for the 2022 season.
2. That Council approve Group Rates be offered for a fee of \$30.00 per site to group bookings of six sites or more for the same date. Reservations for the group rates must be made at the Town Office.
3. That Council approve increased fees to multiple night stays as follows: Weekly rate at \$250.00/week; Monthly rate at \$850.00/month; and a Seasonal rate of \$3,200.00.
4. That Council approve the special Fall Festival rate be increased to \$25.00/night.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”. Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

To promote the usage of the Penhold RV Park, rates were reduced from \$45.00 per night to \$35.00 per night in 2019. Usage of the park has grown steadily since the opening in 2018. To reduce the deficit to run the facility it is recommended to increase the fees. The recommended increase would reduce the deficit by approximately \$10,000.00 per season based on the projected usage for the 2022 season.

FINANCIAL IMPLICATIONS AND/OR SOURCE OF FUNDING:

The increase in rates is hoped to decrease the deficit as identified in the 2022 Operational Budget.

ALTERNATIVES:

1. That Council receives for information and requests additional information.
2. That Council defers back to administration.

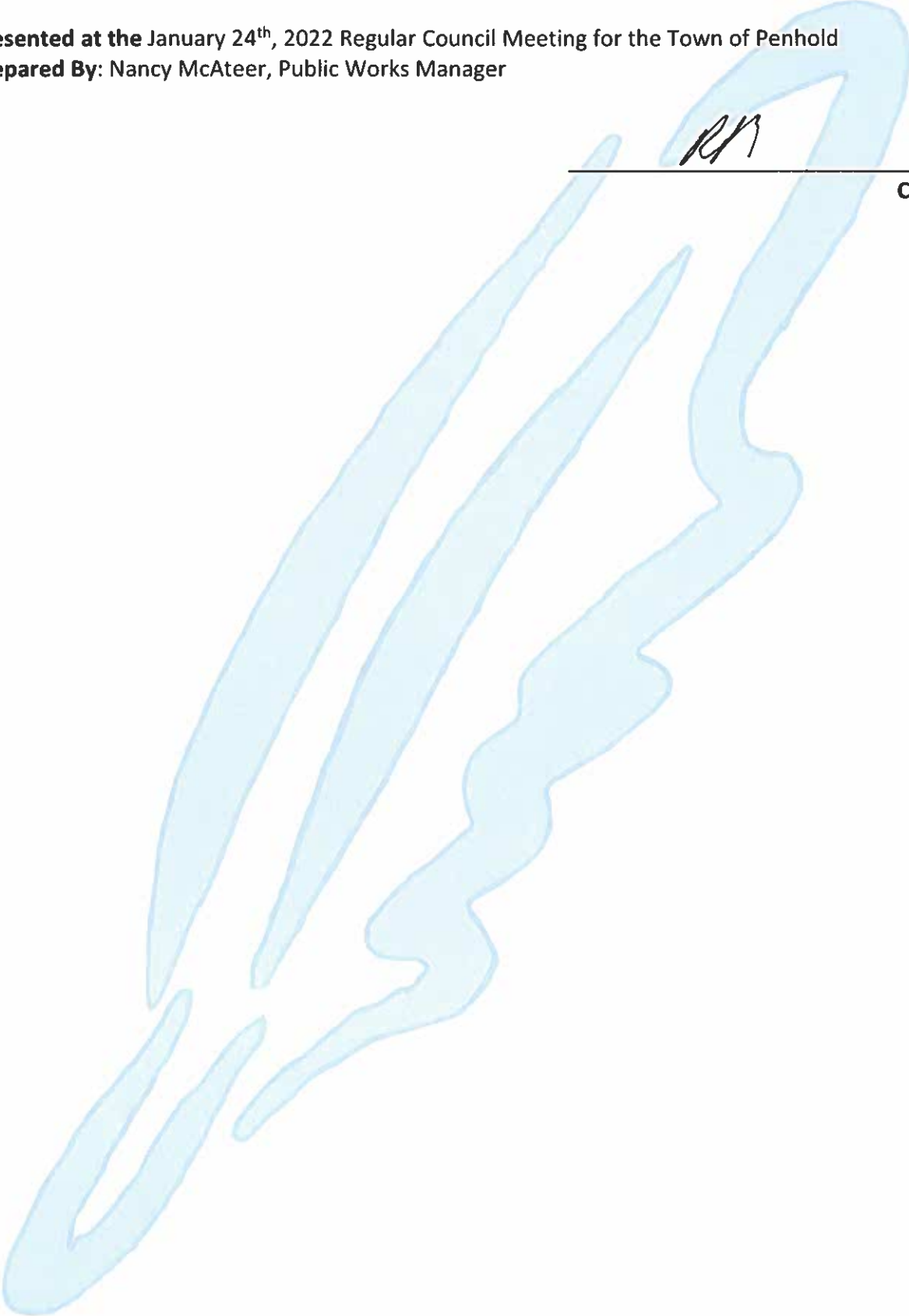
3. That Council defers back to administration and requests additional information.

Presented at the January 24th, 2022 Regular Council Meeting for the Town of Penhold
Prepared By: Nancy McAteer, Public Works Manager



Handwritten signature in black ink, appearing to be 'RM'.

CAO



Town of Penhold

REQUEST FOR DECISION



January 20th, 2022

TITLE: Alberta Provincial Police Service – Consultation

RECOMMENDATIONS:

That Council representatives participate in the Community Engagement Tour regarding the recently released PricewaterhouseCoopers (PwC) regarding Alberta Provincial Policing Service (APPS) Transition Study to gain understanding on the proposal from the Province and the implications this may have on our communities.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”. Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

In November of 2019, Premier Jason Kenney struck up the Fair Deal Panel, with the mandate of consulting with Albertans to gather input on how best to define and secure a fair deal for Alberta within the country. In May of 2020, the panel submitted their final report to the provincial government with a number of recommendations. These included areas of focus such as addressing the future of equalization, the possibilities of an Alberta Pension Plan, and an issue impacting all municipalities in the province – exploring an Alberta Provincial Police Service (APPS).

In October of 2021, the Government of Alberta released the independent report developed by PwC that studied the feasibility of replacing the RCMP with the APPS, including the operational needs, processes, and potential transition costs. With an outline on service delivery options and proposed governance models, the PwC Report does not provide a formal stance or recommendation on a decision but lays out a potential framework and rollout timeline.

Since the possibility of an APPS was announced, Alberta Municipalities Association have looked to engage with the ministries of Municipal Affairs and Justice and Solicitor General to be a voice at the table. All Municipalities have a vested interest in the future of their local law enforcement and community safety and are looking to provide their feedback and input into this process. As municipalities began to review in the PwC Report, a number of questions have arisen on the merits of the report covering all critical areas for policing. These questions are being asked and hopefully to see responses back.

ALTERNATIVES:

That Council receives for information and requests additional information.

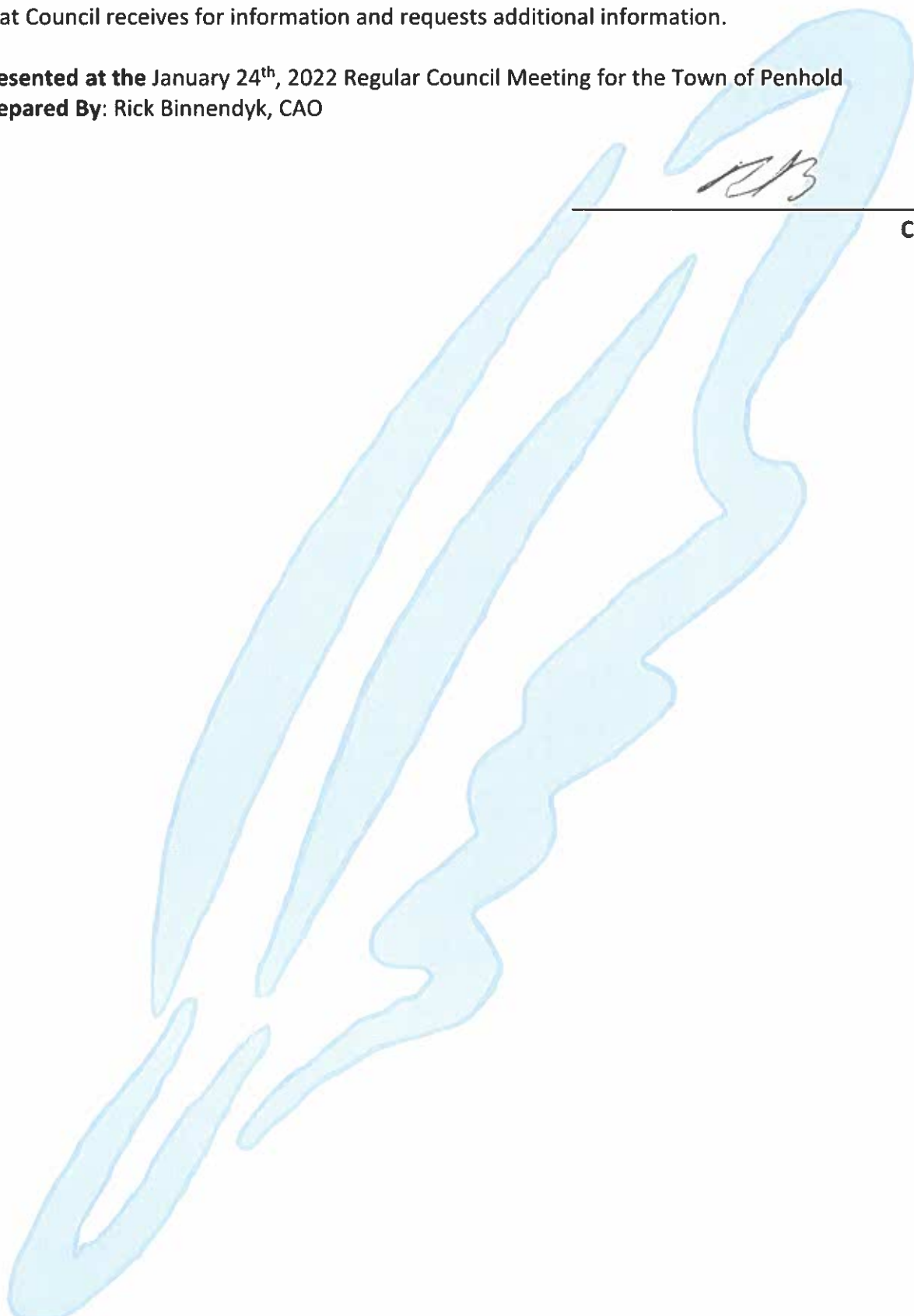
Presented at the January 24th, 2022 Regular Council Meeting for the Town of Penhold

Prepared By: Rick Binnendyk, CAO



Handwritten signature of Rick Binnendyk in black ink.

CAO



From: Colin Buschman <cbuschman@npf-fpn.com>
Date: Jan. 20, 2022 8:01 a.m.
Subject: KeepAlbertaRCMP Community Engagement Tour on the Proposed APPS
To: Michael Yargeau <myargeau@townofpenhold.ca>
Cc: info@townofpenhold.ca

Dear Mayor Yargeau and Town of Penhold Council,

I am reaching out to you to invite you to our upcoming Community Engagement Tour regarding the recently released PricewaterhouseCoopers (PwC) APPS Transition Study and what this may mean for you and your community.

While the Government of Alberta (GoA) states that the report “found the concept was realistic, cost-effective and worth further study” as well as puts “more frontline personnel in communities across Alberta at equal or lower cost”, we have found the GoA Report to be overlooking and omitting vital details which will have a tremendous impact on municipalities across Alberta.

As Premier Jason Kenney continues his push for a police transition Albertans don’t want, the NPF is travelling the Province to discuss these issues directly with Mayors, Councillors, stakeholders, and all Albertans. We hope you will be able to join us to share your unique perspectives, thoughts, and concerns. We look forward to having this conversation with you and your community.

The KeepAlbertaRCMP Community Engagement Tour will be open to the public, please forward this message on to those who may be interested in attending. Due to COVID-19 regulations, all venues are participating in the Restrictions Exemption Program and as such, all participants must comply with those restrictions including the wearing of masks. As well, we ask all participants to RSVP to ensure we stay within capacity limits and so that we can contact you should any details change.

Upcoming meetings in your area:

Location	Event date	Registration link
Red Deer	January 31, 2022	Register here
Rocky Mountain House	January 31, 2022	Register here
Stettler	February 1, 2022	Register here
Hanna	February 1, 2022	Register here
Drumheller	February 2, 2022	Register here
Olds	February 2, 2022	Register here
Airdrie	February 3, 2022	Register here
Calgary	February 3, 2022	Register here

If you are unable to join us in person, we will also be offering Virtual Sessions on the following dates:

Virtual Session	January 26, 2022	Register here
Virtual Session	January 27, 2022	Register here
Virtual Session	February 3, 2022	Register here

If you have any questions or comments, please don't hesitate to contact Colin Buschman, Western Government Relations Advisor, at CBuschman@NPF-FPN.com.

Regards,

Colin Buschman

Western Government Relations Advisor | Conseiller, Relations Gouvernementales de l'ouest

National Police Federation | Fédération de la Police Nationale

(236) 233-8100

<https://npf-fpn.com>



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

 @NPFFPN

 nationalpolicefederation

 NPF_FPN

 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.
This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

Ce courriel peut contenir des informations CONFIDENTIELLES ET/OU PRIVILÉGIÉES exclusivement restreintes à l'usage du/de la destinataire. Si vous n'êtes ni le/la destinataire, ni la personne responsable pour la livraison au/à la destinataire, il ne vous est pas permis de copier ou d'acheminer ceci à toute autre personne. Si vous avez reçu ce courriel par erreur, nous vous serions reconnaissants de bien vouloir nous faire part par téléphone ou courriel immédiatement.

Town of Penhold



REQUEST FOR DECISION

January 24th, 2022

TITLE: Live Barn Venue Agreement

RECOMMENDATION:

That Council approves Administration to negotiate and possibly enter into a 6 year agreement with Live Barn to produce live streaming ability within the Multiplex Arena.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

BACKGROUND:

Live Barn is a live and on demand video streaming service for people to watch what is going on in Arena’s and other large facilities. Live Barn currently has 2,097 streams in over 1200 facilities around the world. With one monthly fee, you can watch people play hockey in arenas that are located in North America, or even Sweden.

Live Barn owns and supplies all of the equipment that will be installed in the arena. They just require an internet line that is a dedicated 10Mbs upload in order to maintain quality video feeds. Live Barn will also come in and install all of the equipment at no cost to us, and replace any damaged equipment should it fail.

Live Barn will then have absolute exclusivity to broadcast content from the arena using an automated online broadcasting system. However, we can set blackout times if we wish for such things as private events or if we have another high caliber tournament, they can still broadcast from the arena using manned cameras.

The Town of Penhold will also have the opportunity to generate some revenue from Live Barn. Each arena is given a unique facility code. This code will then be used by people to sign up for the monthly streaming service and give them 10% off of the service price. Then Live Barn uses that code to track how much revenue our facility generates for Live Barn, and we receive a cheque for 30% of the total revenue each quarter.

The revenue generated for the Town of Penhold would probably be minimal. We estimate that it would probably be around an extra \$100 or so a quarter.

Thank you to Councillor Muller for forwarding me the Live Barn information to look at.

ALTERNATIVES:

1. That Council not allow administration to enter into a 6 year agreement; or
2. That Council refer the matter back to administration for further review

Presented at the January 24th, 2021 Regular Council Meeting for the Town of Penhold

Prepared By: Michael Szewczuk, Multiplex Manager



Handwritten signature in black ink, appearing to be 'MS' or similar initials.

CAO

Town of Penhold



REQUEST FOR DECISION

Jan. 20th, 2022

TITLE: Council Correspondence

RECOMMENDATIONS:

That Council receives the correspondence for information as presented.

LEGISLATIVE AUTHORITY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

BACKGROUND:

The attached list is to keep Council informed and up-to-date on correspondence being received at the Town Office and to ensure that all email correspondence is being received by all Council members.

ATTACHED:

- Jan. 13, 2022 Letter from Town of Tofield re: Adolescent Vaccine Provision
- Jan. 18, 2022 Membership with the Alberta Association of Police Governance

EMAIL:

- Jan. 11, 2022 ACCPA 2022 Conference – ONLINE REGISTRATION NOW OPEN!
- Jan. 11, 2022 email from Rick re: Oct. 26, 2021 HSAA demands AHS come clean about the state of emergency services in Alberta
- Jan. 12, 2022 email from Rick re: Council Follow up items
- Jan. 12, 2022 email from Rick re: chicken disaster in Olds
- Jan. 14, 2022 email from Rick re: Esso Plaza
- Jan. 14, 2022 Alberta Municipalities re: Important Webinar Registration Notice - Alberta Municipalities review of the Alberta Provincial Police Service (APPS) report
- Jan. 17, 2022 President, Alberta Municipalities re: Update #1 for 2022
- Jan. 18, 2022 Alberta Municipalities re: Alberta Municipalities' Friday News - Jan 14, 2022
- Jan. 18, 2022 Alberta Counsel re: At a Glance - January 14, 2022

ALTERNATIVES:

That Council defers back to Administration and requests additional information.

Presented at the: January 10th, 2022 Regular Council Meeting for the Town of Penhold

Prepared by: Bonnie Stearns, Legislative Assistant

CAO



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

January 13, 2022

Honorable Jason Kenney
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.

Honorable Jason Kenney
Premier of Alberta
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

mayor@tofieldalberta.ca

C.C

The Honorable Jason Copping, Minister of Health
Dr. Deena Hinshaw, Chief Medical Officer of Health
Damien Kurek, MP
Jackie Lovely, MLA
Alberta Municipalities
Rural Municipalities of Alberta
Darren Erickson, Tofield Pharmacy
Tofield Mercury
Vegreville News Advertiser



Alberta Association of Police Governance

APPLICATION FOR ASSOCIATE MEMBERSHIP

Please complete the Associate Member information and distribution request for your Municipality or Policing Advisory Group.

Police Advisory Group or Municipality	
Number of Police Service Personnel Community provides oversight for	POLICE OFFICERS: _____ OTHER THAN POLICE OFFICERS: _____ COMMUNITY POPULATION (rounded is fine): _____
Mailing Address	_____
Name of Detachment Commander/OIC/S.Sgt.	_____
MAIN CONTACT NAME & POSITION	_____
MAIN CONTACT Email	_____
MAIN CONTACT phone number	() _____
2 nd CONTACT NAME and POSITION TITLE (term expiry, if known)	_____ This can be the Director or Admin.
2 nd CONTACT Email	_____
As per the AAPG Bylaws for Associate Membership, please provide a brief statement as to how your Municipality/Police Advisory group supports community governance and/or oversight of Police services.	_____

**The person selected here AGREES to consent to be added to our email Membership & Newsletter distribution.

EMAIL DISTRIBUTION CONSENT

As per Canadian Anti-spam and Privacy Legislation, AAPG requires written consent to add anyone onto our email distribution lists. Your information will not be distributed beyond AAPG Membership & SolGen (the Solicitor General requires AAPG to provide our Membership list with Main Contact info to them as part of our Grant funding agreement). You can request removal (unsubscribe/Opt-out) from any list at any time by emailing admin@aapg.ca

NEWSLETTER LIST: Open to anyone interested in AAPG. 3-times per year we email our Newsletter and will forward generically relevant AAPG information. (please provide names & email addresses)

MEMBERSHIP LIST: Open to members only. We email AGM notices, CAC application announcement and any other relevant member only information (please provide names & email addresses)



Alberta Association of Police Governance

2022 Annual Conference & AGM

Hosted in St. Albert, AB - April 29th & 30th

Supporting excellence in civilian governance and oversight of police services in Alberta by providing our members, and potential members, with an enjoyable opportunity to learn and network.

We invite all those participating in community policing oversight to attend.

This year our venue will be at the Kinsman Club with off-site hotel as the Best Western Plus, with shuttle provided between the Venue and Hotel. Receive Superior Service, Style and Value at Best Western Plus, the Inn at St. Albert, rated the #1 in St. Albert hotels by guests on Tripadvisor. The Hotel is located in the heart of St. Albert making it easy to explore local attractions and fare, such as the nearby Central Social Hall for drinks or late-night dining, when not in the Conference. The hotel offers Family Suites, so bring your family along to play in the pool! (Be sure to add-on your significant other as a Banquet guest during registration). **Must call the hotel to make your discounted reservation and reference AAPG. Block of reserved rooms are limited-BOOK EARLY!** All rooms include daily breakfast.

Best Western Plus | P. 780-470-3800 ***Shuttle to Conference venue is from this location

Standard Double \$119 + applicable fees & taxes

King Executive Suite - \$139 + applicable fees & taxes

Jet-tub or Family Suite - \$189 + applicable fees & taxes

Holiday Inn Express (optional choice = drive on your own to Conference Venue) | P. 587-290-1837

Standard - Queen Room \$95 + applicable fees & taxes

Deluxe - \$105 + applicable fees & taxes

WestJet has provided a Discount Code for those of you wishing to fly into Edmonton; 5% off Econo & 10% off Premium!
Enter Coupon Code P13FO24 in the search screen.

Along with a schedule filled with Educational Presentations and Round-table sessions, we have prepared the following **Entertaining Events**:

Friday 3:45pm to 5pm: Army Unit Portable Medical Station & RCMP Helicopter! (Interactive tours).

Thursday or Saturday Evening or Guest Daytime on-your-own Experiences!

Endeavour Brewing Tour: **MUST book tour here in ADVANCE** <https://www.endeavourbrewing.com/events-1>

Century Casino: **Across the street from Endeavour Brewing** <https://www.cnty.com/stalbert>

Gather & Print: Printmaking Demonstration: <https://stalbert.ca/exp/amplify/festival/workshops/printmaking/>

Arden Theater: **MUST book tour here in ADVANCE** <https://stalbert.ca/exp/arden/>

Friday Evening Gala Banquet Extraordinaire, with Social Distancing!

Networking Reception event with **Beer, Spirits & Mocktail TASTINGS** by local distillers/brewers, local student musicians, and artist creations while you watch, silent auction, **Keynote Speaker Tad Milmine**, Carved Roast Beef, Wine Lemon Cod, or Quinoa supper with wine! **Test your BAC with Breathalyzers** during the evening!

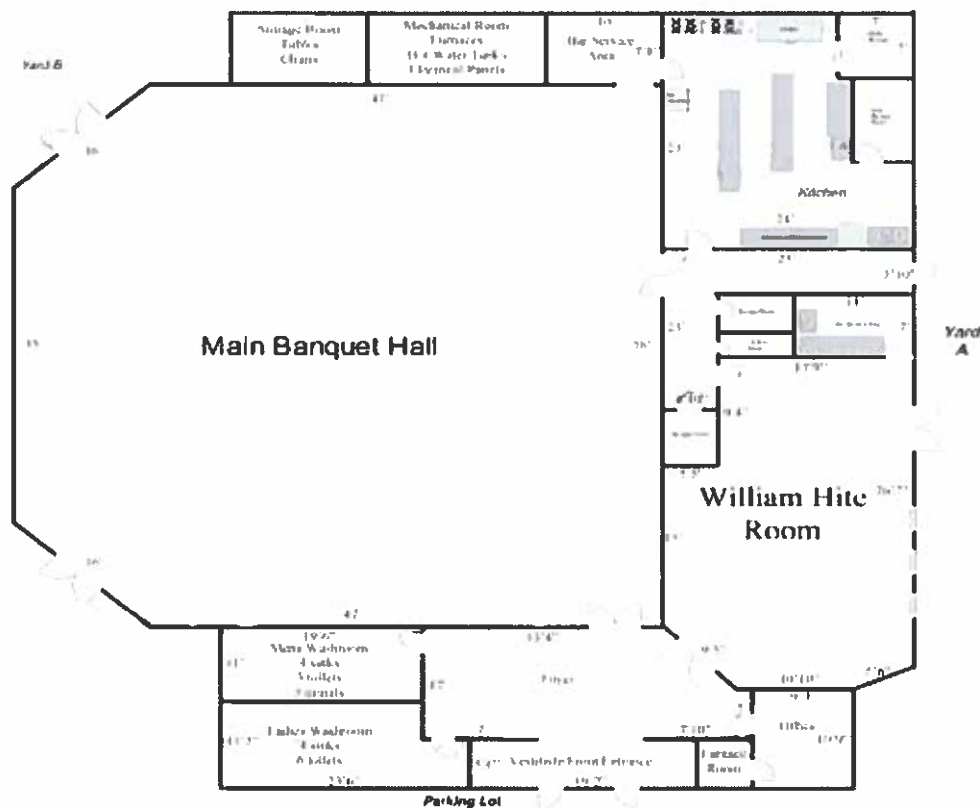
Register by emailing admin@aapg.ca. E-transfer, EFT and invoicing is available for registration payment.

THANK YOU TO OUR 2022 CONFERENCE SPONSOR **MNP** LLP!!



AAPG 2022 Conference Program

KINSMAN CLUB CONFERENCE FLOOR LAYOUT



Thursday April 28, 2022

6:00 pm – 7:30 pm	Early Registration Open at the Venue; Kinsman Club, 47 Riel Drive, St. Albert T8N 3Z2
6:30 pm – 9:00 pm OPTIONAL EVENTS!	<p>Choose your activity from our list of exciting Add-on programs!!! Not included in Conference Fee - Must purchase tickets in advance!!!</p>

8 am – 4 pm	Registration: Kinsman Club, 47 Riel Drive, St. Albert T8N 3Z2 Silent Auction Open	
7 am – 8:30 am	Breakfast: Included with Hotel Room at Best Western Plus (All-day Coffee/Tea at Venue)	
8:00am – 10:00 am	Bus to Kinsman Club: (every 30 minutes from the Best Western Plus)	
9am - 9:30am	Smudge Blessing – for those who wish to attend (Location: Ballrooms A, B, C, D) Elders	
9:30 am – 10:30 am	<p align="center">OPENING CEREMONIES (Location: Main Hall)</p> <p align="center">RCMP Detachment Colours Entrance; VIPs & Board, Rise for O’Canada sung by XXXXXXX, First Nations Elder Blessing Welcome Address and Greeting: City of St. Albert Mayor, St. Albert Detachment Commander and AAPG Board Chair John McDougall (VIPs: MP, MLA and Board recognition)</p>	
10:30 am – Noon Option 1 & 2	<p align="center">Policing Commissions</p> <p>EDUCATION & TRAINING (Location: William Hite Room)</p> <p>New Commission Member Orientation</p> <p>This is an attendee directed session that will discuss the role of a Police Commission, the basics of police oversight and governance, the structure of the municipal police service and board basics. Presented by: AAPG Commission Board Member</p>	<p align="center">Policing Committees & Advisory Members</p> <p>EDUCATION & TRAINING (Location: Main Hall)</p> <p>New Member Committee & Policing Advisory Orientation</p> <p>This is an attendee directed session that will discuss the role of Policing Committees, the basics of police oversight and governance, the structure of the RCMP, board basics, and FOIP legislation. Presented by: AAPG Committee Board Member</p>
Noon – 12:15 pm APBVSA	<p align="center">Lunch Buffet Choose your Sandwich with Split Pea & Ham Soup Noon – Alberta Police Based Victim Services Association Presentation</p>	
12:45 pm – 2:15 pm	<p align="center">PRESENTATION Meeting the Moment: Reimagining What’s Possible (Location: Main Hall)</p> <p>Police agencies and governing bodies worldwide face complexities never imagined by their peers of the past. We’ll seize the moment by exploring how police governing bodies can apply innovative evidence-based decision-making strategies and change management initiatives to better support police services and the diverse communities they serve. Facilitated by: Dr. Doug Abrahamson</p>	
2:15 pm – 2:30 pm	Health Break: Coffee & Tea with Assorted Fresh Baked Cookies	
2:30 pm – 3:45 pm	<p align="center">PRESENTATION Roadside Breathalyzer Testing (Location: Main Hall)</p> <p>What is tested, how the Breathalyzer works and reliability Presented by: Kerry Blake, Provincial Breath Testing Coordinator</p>	
3:45 pm – 5 pm	RCMP Helicopter and Army Unit Portable Medical Station Meet in the Parking Lot for an interactive tour	
4pm – 6pm	Bus roundtrip to/from Hotel/Kinsman Club (4pm to 6pm every 30 minutes)	
5 pm – Doors Open NETWORKING Social & Tastings	<p align="center">GALA BANQUET Extraordinaire!</p> <p>Local Micro-breweries, Distilleries, and Mocktails (tasting tickets provided) featuring:</p> <ul style="list-style-type: none"> • Endeavour & Half-Hitch Brewing Companies (several kinds of Beer) • Black Diamond & District Distilleries (Vodka, Gin & Whiskey) + Black Diamond Mocktails <p>Intoxicated? Edmonton Police Service Alcohol & Drug Recognition unit & Kerry Blake, Provincial Breath Testing Coordinator, will administer Breathalyzers to check your BAC throughout the evening!</p>	
6:30 pm – Dinner	<p>Local Artists & Silent Auction: <u>bid to take your choice of Artwork home or bid on a sampler basket from our tasting providers!</u></p> <p>Buffet Dinner includes:</p> <ul style="list-style-type: none"> • Choice of White or Red wine • Choice of Carved Alberta Braised Beef w/Mushrooms. Shallot & Smokey Bacon, or Seared Cod draped with White Wine and Charred Lemon Cream, or Quinoa Pilaf Vegetarian option • Salad, herb + brown butter baby potatoes, wild rice, and roasted vegetables • Cheesecake 	
7:30 pm – Speaker	<p>Music from 5pm to 7:30pm includes local youth musicians</p> <p>Keynote Speaker Presentation: Cst. Tad Milmine “Bullying Ends Here”</p>	
9:30 pm - Closing		
8:30 pm – 10:30pm	Bus to Best Western Plus (8:30pm to 10:30pm, every 30 minutes from the Kinsman Club)	

Saturday April 30, 2022

7 am – 8 am 7 am – 9 am 7:30 am – 8:30 am	Breakfast Included with Hotel Room at Best Western Plus (All-day Coffee/Tea at Venue) Bus to Kinsman Club (every 30 minutes from the Best Western Plus) Registration Kinsman Club Entrance	
7:30 am – 8:30 am	<p align="center"><u>Annual General Meeting</u> (Location: Main Hall) <i>A representative from ALL AAPG Members and Associate Members should attend – see Agenda</i> Facilitated by: John McDougall, Chair of AAPG</p>	
8:30 am – 8:45 am	<p align="center">Break: Coffee & Tea with Cinnamon Buns</p>	
8:45 am – 9:15 am	<p align="center"><u>Police Act and Alberta Police Advisory Board Updates</u> (Location: Main Hall) <i>Update on the Police Act and Alberta Police Advisory Board</i> Facilitated by: Solicitor General's Office + APAB Chair</p>	
9:15 am – 10:15 am	<p align="center">PRESENTATION <u>Public Engagement (Citizen & Youth)</u> (Location: Main Hall) <i>How to engage the Community in the Policing and Governance & Oversight process</i> Facilitated by: Edmonton PACE (Police And Community Engagement)???</p>	
10:15am – 10:30am	<p align="center">Break: Coffee & Tea with Cinnamon Buns **New Board Member & Group Pictures in Atrium</p>	
10:30 am– 11:30 am Option 1 & 2	<p align="center"><i>Policing Commissions</i> <u>EDUCATION & TRAINING</u> (Location: William Hite Room) Commission Oversight, Internal & External Reviewing the powers of oversight Commissions have with the service and internal oversight for commissioners. Presented by: Solicitor General's Office</p>	<p align="center"><i>Policing Committees & Advisory Members</i> <u>EDUCATION & TRAINING</u> (Location: Main Hall) Public Complaint Director Role How can we successfully have a Public Complaint Director? Can communities share a Public Complaint Director? Presented by: Provincial Public Complaint Director</p>
11:30am – 12:30pm 	<p align="center">Lunch Hot Buffet with servers Spinach Ricotta Cannelloni with sauce options & Caesar Salad Noon – Conference Sponsor MNP LLP statement</p>	
12:30 pm – 1:30 pm	<p align="center">PRESENTATION Body Worn Cameras; Evidence & Impacts (Location: Main Hall) How they will help and the challenges faced Presented by: Ron Anderson, Chief Innovation & Technology Officer, Edmonton Police Service</p>	
1:30 pm – 2:30 pm	<p align="center">PRESENTATION Alberta Sheriffs: Safer Communities and Neighbourhoods (SCAN) Unit An alternative avenue the citizens of Alberta have to report & resolve certain illegal activity occurring at properties in their community (Location: Main Hall) Presented by: Karen Stenberg, SCAN Investigator</p>	
2:30 pm – 2:45 pm	<p align="center">Break: Coffee & Tea with Assorted Fresh Baked Cookies **SILENT AUCTION CLOSSES</p>	
2:45 pm – 3:45 pm	<p align="center">PRESENTATION Automated Vehicles & Challenges to Policing (Location: Main Hall) How the future of autonomous vehicles may affect policing. Opportunity for idea-sharing. Presented by: Wendy Doyle, Executive Director of Carrier & Vehicle Safety, AB Dept of Transportation</p>	
3:45 pm – 4:45 pm Option 1 & 2	<p align="center"><i>Police Commissions</i> <u>ROUND TABLE DISCUSSIONS</u> (Location: William Hite Room) Question & Answer and Sharing session Facilitated by AAPG Board Members</p>	<p align="center"><i>Policing Committees & Advisory Members</i> <u>ROUND TABLE DISCUSSION</u> (Location: Main Hall) Question & Answer and Sharing session Facilitated by AAPG Board Members</p>
4:45 pm – 5 pm	<p align="center"><u>CLOSING ADDRESS</u> (Location: Main Hall) Please fill out Evaluation Forms! Bus to Best Western Plus (4:30pm to 6:30pm, every 30 minutes from the Kinsman Club)</p>	
5:15 pm – 6:30 pm	<p align="center"><u>First Nations Police Commissions Session with AAPG Board</u> Sharing in Conversation and Light Buffet DINNER, provided by AAPG Board Members (Location: By Invitation Only)</p>	